

PULASKI COUNTY MASTER GARDENER JANUARY BOARD MEETING

The Pulaski County Master Gardener Board Meeting was held on Tuesday, January 11, 2000, at 10:00a.m. in the auditorium of the Administration Bldg, at 2301 South University. The meeting was called to order by President Martha Jones. Board members present were Martha Jones, Beth Phelps, John Prather, Carolyn Newbern, and Sandy Harrison. Martha asked for corrections or amendments to the minutes of the November meeting. The minutes were approved as presented.

John Prather presented the Treasurer's Report and after discussion the report was approved.

Martha asked that Carolyn Newbern report on plans for the "Old--New Project Chairmen and Standing Committee Chairmen Orientation Meeting" to be held Tuesday, January 18, from 9:30am -11:30am.

Beth announced that plans for the Arkansas Flower and Garden Show are progressing. She also reported that some of the suggestions from the Long Range Planning Meeting are being studied and others, ie the Phone Committee, have already been implemented. It was suggested that this committee should meet again with further recommendations after the subcommittees have had a chance to research suggestions.

Beth reported that committee appointments would be completed and the information sent out this week.

There being no further business, the meeting was adjourned.

Respectfully submitted,
Sandy Harrison, Secretary

PULASKI COUNTY MASTER GARDENER FEBRUARY BOARD MEETING

The Pulaski County Master Gardener Board Meeting was held on Tuesday, February 8, 2000, at 10:00a.m. in the auditorium of the Administration Bldg, at 2301 South University. The meeting was called to order by President Martha Jones. Board members present were Martha Jones, Beth Phelps, John Prather, Connie Ruth Smith, Sue Ellen Roberts, and Sandy Harrison. Martha asked for corrections or amendments to the minutes of the January meeting. The minutes were approved with the amendment that board member Sue Ellen Roberts was in attendance of the January Board Meeting.

John Prather presented the Treasurer's Report and after discussion the report was approved.

Martha reported that the Arkansas Flower & Garden Show Booth Committee had requested approval for the expenditure of up to \$350 for the purchase of a Display Board and supplies. This request had been approved by telephone poll of board members. The Booth Committee has applied for a grant from the Lucy Caba Foundation that may reimburse all or part of this expenditure.

Martha asked Sue Ellen Roberts to report on the "Old--New Project Chairmen and Standing Committee Chairmen Orientation Meeting" that was held Tuesday, January 18. She reported that the meeting had an enthusiastic response from those in attendance and a request that a follow-up meeting with chairmen be held to chart progress of garden committee projects.

Beth discussed plans for the upcoming state convention and listed items that our county organization had to decide in regards to the convention. The items in question and the motions voted on in regard to these questions were:

- 1) Does PCMG want to have a county booth exhibit? A unanimous decision was made that the same booth exhibit used at the AR Flower & Garden Show would be used at the state convention.
- 2) Does PCMG want to be a convention sponsor? A motion was made by Connie Ruth Smith and approved to allocate \$150 as sponsorship contribution for the state convention.
- 3) Can PCMG provide items for "Goody Bags"? Beth said that "Goody Bag" items had already been promised for the state convention.
- 4) Can PCMG collect silent auction items? A decision was made that an informal request of the PCMG members would be made at the general meeting for contribution of silent auction items.
- 5) A decision was needed as to PCMG participation in the Award presentations for: a) Funny Bone Story; b) Newsletter; c) Outstanding Project; and d) Outstanding Master Gardener.
 - (a) For the Funny Bone Story, an announcement will be made at the general meeting for anyone who was interested to submit a story to Beth.
 - (b) The county newsletter *Master Minutes* will be submitted for the Newsletter award.
 - (c) After discussion of the various projects Sue Ellen made a motion that the board recommend to the membership that they vote to select either Baptist Rehabilitation Institute Horticulture Therapy or Old State House as our representative outstanding committee project.
 - (d) After much discussion it was the general consensus that we not send an entry for the Outstanding MG Award.

PULASKI COUNTY MASTER GARDENER MARCH BOARD MEETING

The Pulaski County Master Gardener Board Meeting was held on Tuesday, March 14, 2000, at 10:00a.m. in the auditorium of the Administration Bldg., at 2301 South University. The meeting was called to order by President Martha Jones. Board members present were Martha Jones, Beth Phelps, John Prather, Connie Ruth Smith, Suellen Roberts, and Sandy Harrison. Martha asked for corrections or amendments to the minutes of the February meeting. The minutes were approved as stands.

John Prather presented the Treasurer's Report which included information that to date there were 220 members of which 112 had paid annual dues. Martha will remind members at the general meeting to pay their dues, and Beth will have it mentioned in the next mailout. After discussion of the budget and year to date expenditures, the report was approved.

Martha reported that the Arkansas Flower & Garden Show Booth Committee had been quite successful with 12,000 people in attendance. The Butterfly House was a very popular feature. The "Booth Committee" was commended for the displays and decorations of the PCMG booth. There followed a discussion of possible changes or improvements for next year's show and expressions of what features to keep from this year's show. The board was unanimous in its recommendation for slight revision in the Display Board before the state convention to focus on interest of other MGs rather than the public at large.

Beth approached the board with a request for the PCMG to consider adding a "Cammack Flower Garden" Project at the UALR Cammack Campus. The consensus of the board was that at this time we would not support this request.

Old Business on the agenda was reported by Martha. A follow-up meeting of the "Long Range Planning" Committee was to be held after the Flower and Garden Show. She asked for dates to consider for this meeting. It was decided that a meeting would be held on Wednesday, April 19th, 9:00am to noon. Notices will be mailed to committee members and a request to sub-committee chairmen to have their information ready to present at that time.

There being no further business, the meeting was adjourned.

Respectfully submitted,
Sandy Harrison

PULASKI COUNTY MASTER GARDENER APRIL BOARD MEETING

The Pulaski County Master Gardener Board Meeting was held on Tuesday, April 11, 2000, at 10:00a.m. in the auditorium of the Administration Bldg., at 2301 South University. The meeting was called to order by President Martha Jones. Board members present were Martha Jones, Beth Phelps, John Prather, Connie Ruth Smith, Suellen Roberts, and Sandy Harrison. To start the meeting Martha shared a poem, "Think Spring, a Time for Planting." She then asked for corrections or amendments to the minutes of the March meeting. The minutes were approved as stands.

John Prather presented the Treasurer's Report which included information that to date there were 276 members of which 97 had not paid annual dues. Martha will remind members at the general meeting to pay their dues. After discussion of the year to date expenditures, the report was approved.

Martha reminded the board of the Future/Long Range Planning Meeting, Wednesday, April 18, 9:00am - 11:30am at the county extension office.

Beth reported on the recent illnesses of two MGs and that she had received a thank you note for our contribution to the State MG Meeting. She also reported that packets of Humore humus had been donated for the meeting. Beth had been contacted by the Forestry Commission with information about a grant that would allow trees to be available for MG use.

Beth displayed the new logo that the U of A was authorizing to be used. She also announced that requests for MG volunteers had been received for 1) Saturday, April 22, 10:00am-1:00pm, for the Oak Forest Community Garden @ Curran Conway Field and 2) Saturday, May 13, for "Festival of Flowers" @ Trinity Episcopal Church for a booth exhibit. She will ask for volunteers at the general meeting.

A request from the County Extension Office Project for extra funds to develop a "Turf Grass Demonstration Area" was presented by Beth. The board voted its approval for this expenditure.

Other announcements were reminders of the Spring Trip, Thursday, April 14th, and a report on the "Dallas in Bloom" trip with 30 members attending.

There being no further business, the meeting was adjourned.

Respectfully submitted,
Sandy Harrison

PULASKI COUNTY MASTER GARDENER JUNE BOARD MEETING

The Pulaski County Master Gardener Board Meeting was held on Tuesday, June 13, 2000, at 10:00a.m. in the auditorium of the Administration Bldg., at 2301 South University. The meeting was called to order by President Martha Jones. Board members present were Martha Jones, Beth Phelps, John Prather, Suellen Roberts, Connie Ruth Smith, and Sandy Harrison.

Martha asked for corrections or amendments of the minutes of the May meeting. Being none, the minutes were approved as stands.

John Prather presented the Treasurer's Report and pointed out that the state had provided \$500 for work on the Old Statehouse Project. He noted that 2 deposits had been made this month and that he was not expecting to make any other sizable deposits the rest of the summer, but would notify the board of any substantial changes in financial standing of the PCMG. After discussion the report was approved.

In discussion of Old Business, Martha reported the Futuring/Long Range Planning Committee met on May 30th. Beth reported receiving a proposal/ letter from Jack Singleton concerning his Oakbrook School project and requesting approval of time spent on that project as PCMG project service time. After discussion of this issue, the request was tabled until the September Board Meeting.

Connie Ruth Smith presented the Nominating Committee report of the slate of officers for the coming year: President--Suellen Roberts, 1st Vice president--Jane Druff, 2nd Vice president--Dr. Lou Sanders, Secretary--Sandy Harrison, and Treasurer--John Prather.

New Business:

State Advisory Board Meeting, August 29th, 10:00 a.m.-3:00p.m., at Ferndale 4-H Center. We are requested to send representatives for the leadership training. Beth will request that all board members be approved to participate.

Beth announced that a guest speaker, Mr Rodney Baker of the Arkansas Farm Bureau, would be making a brief explanation of a petition that would be circulated during the General Meeting pertaining to the CHART plan--a Tobacco settlement proposal. The petition is to obtain enough signatures to have the initiative placed on the November General Election's ballot.

Beth also announced that she had been contacted by the city in regards to Curran Hall (Little Rock's Welcome Center becoming a new PCMG project. After much discussion a decision was made that Beth would request a written proposal for the project from the city.

Beth reported that she had placed sign-up sheets for the Museum of Discovery's "Bug Fest," July 7, 8 & 9 on the front tables. If there are not enough volunteers, we would not participate.

Beth's final announcement concerned a Vegetable Garden Demonstration to be held at Kibbler Experimental Station in Alma, AR, on June 29th at 4:30p.m.

There being no further business, the meeting was adjourned.

Respectfully submitted,
Sandy Harrison

PULASKI COUNTY MASTER GARDENER SEPTEMBER BOARD MEETING

The Pulaski County Master Gardener Board Meeting was held on Tuesday, September 12, 2000, at 10:00a.m. in the auditorium of the Administration Bldg., at 2301 South University. The meeting was called to order by 1st Vice President Carolyn Newbern. Board members present were Beth Phelps, John Prather, Suellen Roberts, Connie Ruth Smith, and Sandy Harrison. Incoming board member, 2nd Vice president Lou Sanders was also present.

John Prather presented the Treasurer's Report. After discussion a motion to approve the Treasurer's Report as presented was made, seconded, and approved. The minutes of the June Board Meeting were read and a motion to approve the minutes as read was made, seconded, and approved.

Beth then presented items for board consideration:

- 1) Arkansas Flower & Garden Show Booth- the board voted to have a display booth for the Show and Beth recommended that the state advisory board be asked if they would like to share our booth or have any information made available for display.
- 2) Publisher of "Fine Gardening" and "Kitchen Gardener" have made available 200 copies of each magazine for distribution to PCMG's today and a special subscription rate is available to our members at a 20% discount for either or both magazines if 10 members subscribe. PCMG would be responsible for collecting subscription fees and forwarding one grand total check to the publishers. The board decided to make this information available at the general meeting and have a sign-up sheet available for any interested members.
- 3) Proposal for budget expenditure for purchase of plant ID label stakes-- John Prather made a motion "to purchase 1,000 label stakes for use by PCMG garden projects with any extras to be sold for a reasonable price to members. In connection with the approval for these ID stakes, came discussion for labeling materials to be used with the stakes. Possibility of purchase of a labelmaker was discussed. Beth will contact member David Dodson for suggestions.
- 4) Beth will circulate envelope for Fall Eureka Springs Trip sign-up. Today is the deadline for sign-up. If there is a lack of enough interest, the trip will be cancelled.
- 5) Mentors are needed for the new MG training class. Anyone interested, contact Beth.
- 6) A Volunteer Coordinator for the Arkansas Flower and Garden Show is needed. This announcement will be made at the general meeting and anyone interested to contact Beth.
- 7) Project Committee Evaluation Meeting date was discussed and scheduled for Thursday, Nov. 16 at 9:30am. This meeting will include all chairs and co-chairs of Standing and Project Committees.

Old Business items of the Curran Hall Project and Jack Singleton's "Oakbrook Elementary School" project being approved as Master Gardener project will be discussed at the October meeting.

Board members who attended the State Advisory Board Leadership Training August 29th, reported to the rest of the board. Information of importance for PCMG included: 1) Travel time not to be counted as service time starting in 2001; 2) starting with 2002 class, an extra 20 hours of education hours for the year will be required; 3) the state MG website is located at www.uaex.edu with sign-on name "MASTER GARDENER" and password of "compost." This website is for MG access only and will include events and schedules of other county MG programs and educational opportunities. New Business: A vote was supported for Board Meetings to be held @ 10:30am for new year. With no further business, the meeting was adjourned.

Respectfully submitted, Sandy Harrison

September 28, 2000

Dear Board Member:

Enclosed is the minutes of the Board Meeting and General Meeting, prepared by Secretary, Sandy Harrison.

Sincerely,



Elisabeth J. Phelps
County Extension Agent -
Agriculture

EJP:erm
Enclosures

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is our
campus*

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PULASKI COUNTY MASTER GARDENER OCTOBER BOARD MEETING

The Pulaski County Master Gardener Board Meeting was held on Tuesday, October 10, 2000, at 10:30a.m. in the auditorium of the Administration Bldg., at 2301 South University. The meeting was called to order by 1st Vice President Jane Druff. Board members present were Beth Phelps, John Prather, Sandy Harrison, and Martha Jones.

John Prather presented the Treasurer's Report that included an expenditure for the purchase of 1,000 garden plant labels. After discussion John made a motion to set aside 400 labels for projects use and to offer the remaining labels for purchase at 3/\$1.00 to PCMG members, starting with the November meeting. The motion was seconded by Jane and approved unanimously. John is to be in charge of sales after getting written requests from project chairmen for projects use. A motion to approve the Treasurer's Report was made, seconded, and approved. A motion to approve the minutes of the June Board Meeting was made, seconded, and approved.

Beth then reported about a Public Policy Education announcement that a print-out listing all the proposed amendments to the state constitution for the upcoming general election can be found at the front desk.

Beth led a discussion on : selection of new year project committees, selection and training of new chairmen, and concerns of commitment from members to consistently work their assigned projects. Beth will research availability of a leadership speaker for the new chairmen at the orientation meeting in January. A selection card will be mailed with the October MG Minutes mailout to give members an opportunity to request a different project for 2001.

Old Business:

Recommendation from the Futuring Committee was that Jack Singleton's request to have the Oakbrook School Project hours count as service hours be approved and that a School Project be developed as a new project for PCMG. Also, from the Futuring Committee a recommendation to develop a Habitat for Humanity Project as a new project for PCMG. After discussion, John made a motion that we add Habitat as a New Project for PCMG. This motion was seconded and approved. Martha made a motion that "School Mentoring" Committee be established as a standing committee and that members of that committee would determine how work time on those project would be calculated as service time for PCMG commitment and how that committee would function. This motion was seconded and approved.

New Business:

The board voted to have the November Board Meeting set for 10:00am.

With no further business, the meeting was adjourned.

Respectfully submitted, Sandy Harrison

PULASKI COUNTY MASTER GARDENER NOVEMBER BOARD MEETING

The Pulaski County Master Gardener Board Meeting was held on Tuesday, November 14, 2000, at 10:00a.m. in the auditorium of the Administration Bldg., at 2301 South University. The meeting was called to order by President Suellen Roberts. Board members present were Beth Phelps, Jane Druff, John Prather, Sandy Harrison, Lou Sanders, and Martha Thompson.

Copies of the minutes of the October Board and General Meeting were distributed and read. A motion was made by John and seconded by Jane to accept the minutes as presented. The motion carried.

John Prather presented the Treasurer's Report and after discussion a motion to accept the treasurer's report was made by Sandy, seconded by Lou, and approved.

Old Business--

1) John reported a request by the State Hospital Project Committee for reimbursement of \$249 for purchase and delivery of compost-mulch. Members of the board remembered this request within the past year, but record of a decision by the board could not be found. Martha moved to approve this request, Lou seconded, and motion carried.

2) Pinnacle Park Project Committee requests \$50 expenditure for MG item to present to honorary member, Carl Hunter in appreciation for his volunteer efforts on behalf of this project and educational benefits to its members. After discussion a motion to approve this request was made by Jane, seconded by Martha and approved.

Following these requests there was a discussion on PCMG finances, and questions concerning the proper format to handle future requests for project expenditures and ways in which to honor members. Jane moved to establish *ad hoc* committees to review PCMG bylaws and policies, and budget and finance. Martha seconded and the motion carried. The board will meet Tuesday, January 16, 2001, to review PCMG Bylaws and Policies. A budget committee will be appointed by Beth to review the PCMG finances and budgets.

Beth then reported that State Advisory Board representative, Gail Northcut (Arkansas County), may be visiting the meeting today. She also reported that a letter with a commitment form would be mailed to members this week. She then announced the recent death of husband (Bill) of member, Ann Cooper.

With no further business, the meeting was adjourned.

Respectfully submitted, Sandy Harrison

Beth Phelps

December 1, 2000

Dear Board Member:

Enclosed is the minutes of the Board Meeting and General Meeting, prepared by Secretary, Sandy Harrison.

Sincerely,



Elisabeth J. Phelps
County Extension Agent -
Agriculture

EJP:erm
Enclosures

*Arkansas
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