

**Pulaski County Master Gardeners' Board Meeting  
January 20, 2004**

The Board met at St. James Methodist Church. Nancy Kirsch called the meeting to order at 9:50 a.m. Attending were Dick Blankenkaker, George Harper, Carolyn Newbern, Mary Freeman, Susan Crisp, Beth Phelps and Sandy Harrison.

There were no changes to the Board or General Meeting Minutes from the previous month, therefore the minutes were approved.

Mary presented the Treasurer's Report and it was approved.

Sandy Harrison was recognized by Nancy Kirsch and welcomed by the Board to serve as Second Vice President.

Dick Blankenkaker presented Mary Freeman with a bill for Greenhouse Master Gardener project and Nancy Kirsch presented a bill for the holiday dinner stationary.

The following were granted sustainer status for 2004: Catherine Hepinstall (SP) and Myra Runyan.

The following were granted Leave of Absence for 2003: Lillian Rorie, June Chandler, Cathy Dupont, Sandie Lubin, Stewart Bell, Debbie Porter and Elana Wills.

The Board asked for more information regarding Stewart Bell. Obtaining information in the future will be assigned to the Retention Committee.

On the form for Leave of Absence, a line will be added stating that dues must be paid, before a Leave of Absence will be granted.

Arbor Day Committee Chairperson is still pending.

Carolyn Newbern and Mary Freeman reported Gifts and Talents surveys will be collected at General Meeting today with a special door prize drawing from among the respondents.

The 2004 Committee Chairperson Orientation went well. Nancy Kirsch thanked to Beth Phelps, Sandy Harrison and Mary Freeman for their help.

Two Committee Chairpersons are pending - Cammack and War Memorial.

Beth Phelps discussed Pulaski County's nominations for the 2004 Arkansas Master Gardener Awards. Project of the Year and Friend of Master Gardeners Award. Nancy Kirsch will conduct nominations and voting during the general meeting. Nancy Kirsch brought up that nominations are being accepted for the Statewide Master Gardener Advisory Board. The Board discussed nominating a representative from

Pulaski County. Carolyn Newbern agreed to accept the nomination if there were no other nominations from the floor at the general meeting. Board agreed to recommend to the membership that Pulaski County nominate Carolyn Newbern to serve as a representative on the Statewide Master Gardener Advisory Board.

Beth Phelps and Nancy Kirsch reported that they met with Judge Villines and his staff regarding PCMG involvement in the Two Rivers Park Project. Sandy Harrison recommended that one or two Master Gardeners be selected to serve on the Committee. George Harper seconded and the Board approved. This will also be discussed in the General Meeting with a request for volunteers who will represent PCMG.

Nancy Kirsch expressed appreciation to the Social Committee for the Holiday Dinner and snacks at the orientation. She also thanked Suellen Roberts, Jim Tyler, Sandy Harrison and the Howdy Duty gang for all their work preparing for our move to St. James United Methodist Church.

The Board discussed eating and drinking during the meeting. St. James would allow us to do this. The board decided that at this time it would be best to table this discussion until after we are settled in our new meeting space.

Nancy Kirsch announced that Mr. Donald Webb from the Arkansas Department of Community Punishment will present the Pulaski County Master Gardeners with a sign made by the inmates that assist at the Greenhouse project. The sign is portable and can be used inside or out. It will be stored at the Pulaski County Extension Office.

Nancy Kirsch announced that the Tri-State Master Gardeners' Conference will be held in Memphis on May 14 and 15. Beth recommended that we not participate with a display because it is the day before our statewide conference. The Board concurred.

Board will begin meeting at 9:30 a.m. in February.

Meeting was adjourned at 11:00 a.m.

Susan Crisp  
PCMG Secretary

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**Pulaski County Master Gardeners Association**  
**Statement of Financial Condition**  
As of December 31, 2003

**Balance at December 1, 2003** **14,700.17**

Deposits	Clothing	12.00
	Social	1,950.00
	Misc	13.81

**Total** **1,975.81**

Expenses	Bank Charges	9.95
	Social	1,970.76
	Printing	353.47
	Clothing	798.79
	Other Projects	94.02
	Memorial fund	750.00
	Misc	50.84

**Total** **4,027.83**

**Balance at December 31, 2003** **12,364.50**

	RECEIPTS		EXPENSES		Balance
	Monthly	YTD	Monthly	YTD	
Bank Charges	\$0.00	\$0.00	\$9.95	\$154.44	(\$156.44)
Clothing	\$12.00	\$5,645.40	\$798.79	\$5,295.85	\$349.55
Greenhouse	\$0.00	\$5,585.50	\$0.00	\$4,425.20	\$1,160.30
Dues	\$0.00	\$3,210.00	\$0.00	\$0.00	\$3,210.00
Misc	\$13.81	\$3,625.01	\$800.84	\$4,773.85	(\$1,148.84)
Old State House	\$0.00	\$3,074.46	\$0.00	\$1,844.75	\$1,229.71
Other Projects	\$0.00	\$0.00	\$94.02	\$1,263.04	(\$1,263.04)
Printing	\$0.00	\$0.00	\$353.47	\$1,921.95	(\$1,921.95)
Social	\$1,950.00	\$5,370.00	\$1,970.76	\$5,774.84	(\$404.84)
Training	\$0.00	\$5,596.00	\$0.00	\$6,094.10	(\$498.10)
Travel	\$0.00	\$5,453.75	\$0.00	\$4,634.05	\$819.70
<b>TOTALS</b>	<b>\$1,975.81</b>	<b>\$37,560.12</b>	<b>\$4,027.83</b>	<b>\$36,182.07</b>	<b>\$318.22</b>

# Leave of Absence 2003 List

<i>Print Name</i>	<i>Address</i>	<i>City</i>	<i>State</i>	<i>Zip</i>	<i>Home Phon</i>
**ADRIENNE REECE ✓	700 N CEDAR #2G	LITTLE ROCK	AR	72205	375-3734
**BARBARA POWELL	#7 BARBER CT	MAUMELLE	AR	72113	851-7007
**CATHERINE JOHNSON	3 BROADVIEW DRIVE	LITTLE ROCK	AR	72207	664-4399
**COY L. HIVELY ✓	818 WEST "D" STREET	NORTH LITTLE ROCK	AR	72118	753-4564
✓ **JUNE CHANDLER	5301 DRISKELL DRIVE	CABOT	AR	72023	988-2547
✓ **LILLIAN RORIE	14300 CHENAL PKWY #70	LITTLE ROCK	AR	72211	228-6961
**RUTH GIBSON ✓	901 LOOP ROAD	NORTH LITTLE ROCK	AR	72120	835-0158
✓ **STEWART BELL	305 NORTH MONROE	LITTLE ROCK	AR	72205	663-5924

find out more

Edwina Mann ✓  
 ✓ Cathy Dupont  
 ✓ Sandy Lubin  
 ✓ Debbie Porter

**Highlights for the Master Gardeners' Board Meeting  
January 20, 2004**

- ❖ Minutes and Treasurer's reports were approved.
- ❖ Reviewed and approved Leave of Absence requests..
- ❖ Reviewed and approved Sustainer Status applications.
- ❖ Due to some confusion over qualifications, the board decided to add the following to both the Leave of Absence Request and the Sustainer Status applications the forms: "Past and current dues must be paid."
- ❖ Thank you to Nancy, Beth, Sandy and Mary for their great job on orientation for the Chairpersons.
- ❖ The Board vote to recommend nominating Carolyn Newbern for State Advisory Committee.. She accepted if approved by a membership vote.
- ❖ State Project of the Year and Friend of the Master Gardeners will be voted on in the General Meeting.
- ❖ Two Rivers Park Project was discussed. Nancy will ask for volunteers in the General Meeting.
- ❖ Sandy Harrison was welcomed as Second Vice President.

Thank you to the Social Committee for Holiday Dinner and snacks for orientation.

- ❖ Tri-State Master Gardeners' Conference will be held in Memphis on May 14<sup>th</sup> and 15<sup>th</sup>. The Board decided not to participate with a display due to the State Conference Meeting on May 16<sup>th</sup> through May 18<sup>th</sup> in Conway.

Susan Crisp  
PCMG Secretary

**Pulaski County Master Gardeners' Board Meeting  
February 17, 2004**

The Board met at St. James Methodist Church. Nancy Kirsch called the meeting to order at 9:30 a.m. Attending were George Harper, Carolyn Newbern, Mary Freeman, Beth Phelps, Ila Newberry and Sandy Harrison.

George Harper made a motion to approve the January Board Meeting and General Meeting Minutes, Mary Freeman seconded. A discussion followed concerning action that was taken on "Leave of Absence" applications as reported in the minutes. The motion was amended to reflect in the January minutes that the application for Sandy Lubin had not been approved.

Mary presented the Treasurer's Report and it was approved.

Leave of Absence 2003 applications were considered and were approved for Marilyn Wheeler and Carolyn Morton, not approved for Ann Green. George Harper made a motion that a policy for Leave of Absence application submissions should be set for 2003 application deadline to be February 29, 2004, and future application deadlines would be January 31 of each year for the previous year requests. Members would be encouraged to submit applications when the need arose during the year. The motion carried.

With the implementation of Leave of Absence and Sustainer membership categories, the board moved to ask the Retention Committee to develop Policy criteria by which Inactive members may return to Active member status.

Arbor Day Committee Chairperson is still pending. Dorothy Veirs will serve on the committee.

Two Rivers Park Meeting with Judge Villines and other county organizations will meet Monday, February 23<sup>rd</sup> @ 1:30p.m. with one board member attending.

Two Committee Chairpersons are pending – Cammack and War Memorial. Nancy will ask for volunteers during the general meeting.

The board voted to use \$250 for sponsorship for the Arkansas State Master Gardener Meeting.

Beth distributed "Guidelines for County Financial Operations for Master Gardener Groups" which the board will study and be prepared to discuss at the March Board Meeting. Beth and Mary will attend a Meeting, March 25<sup>th</sup>, with Janet and representatives from the other Master Gardener organizations in the state to discuss these guidelines.

A motion was made and approved to subscribe to *Arkansas Gardener* magazine for the MG office.

A \$100 donation to the Holiday Dinner Bell Ringers will be made.

A request from HAM project committee was made for an extra \$100, which was approved.

Beth reported that a request by St. James United Methodist Church to help with pruning of crepe myrtles. She will use this opportunity for a pruning demonstration.

Meeting was adjourned at 11:00 a.m.

Sandy Harrison for:  
Susan Crisp  
PCMG Secretary

**Highlights for the Master Gardeners' Board Meeting  
February 17, 2004**

- ❖ Minutes and Treasurer's reports were approved with correction to minutes.
- ❖ Reviewed and approved Leave of Absence requests.
- ❖ Approved a Leave of Absence Application Deadline of February 29, 2004 for 2003 requests and a deadline of January 31 for the previous year's application for future Leave of Absence requests.
- ❖ Refer to the Retention Committee for development of policy of criteria for Inactive members to once again become Active members.
- ❖ Arbor Day Committee-another request will be made for a chairman for this fall event.
- ❖ Two Rivers Park Meeting with Judge Villines will be Monday, February 23. 1:30pm.
- ❖ Purchase of *Arkansas Gardener* subscription for the Master Gardener office.
- ❖ Donation for sponsorship of State Master Gardener Meeting in Conway.
- ❖ St. James United Methodist Church has requested help with pruning of crepe myrtles.

Sandy Harrison for:  
Susan Crisp  
PCMG Secretary

**Pulaski County Master Gardeners Association**  
**Statement of Financial Condition**  
As of February 29, 2004

<b>Balance at</b>	<b>February 1, 2004</b>	<b>13,948.68</b>
Deposits	Dues	960.00
	Seminars	1,080.00
	Misc	10.00
	<b>Total</b>	<b>2,050.00</b>
Expenses	Bank Charges	6.45
	Greenhouse	35.99
	Clothing	118.75
	Other Projects	27.21
	<b>Total</b>	<b>188.40</b>
<b>Balance at</b>	<b>February 29, 2004</b>	<b>15,810.28</b>

	RECEIPTS		EXPENSES		Balance
	Monthly	YTD	Monthly	YTD	
Clothing	0.00	0.00	118.75	304.64	(304.64)
Greenhouse	0.00	0.00	35.99	1,670.01	(1,670.01)
Dues	960.00	2,845.00	0.00	0.00	2,845.00
Old State House	0.00	0.00	0.00	313.64	(313.64)
Other Projects	0.00	0.00	27.21	64.70	(64.70)
Printing	0.00	0.00	0.00	11.20	(11.20)
Seminars	1,080.00	3,150.00	0.00	0.00	3,150.00
Social	0.00	0.00	0.00	0.00	0.00
Training	0.00	0.00	0.00	0.00	0.00
Travel	0.00	0.00	0.00	0.00	0.00
Adv. Training	0.00	0.00	0.00	0.00	0.00
Memorial Fund	0.00	0.00	0.00	0.00	0.00
Bank Charges	0.00	0.00	6.45	12.55	(12.55)
Misc	10.00	76.00	0.00	248.48	(172.48)
<b>TOTALS</b>	<b>\$2,050.00</b>	<b>\$6,071.00</b>	<b>\$188.40</b>	<b>\$2,625.22</b>	<b>\$3,445.78</b>

# *Continuing Education Committee List*

<i>Print Name</i>	<i>Address</i>	<i>City</i>	<i>Home Phon</i>	
CAROLYN L. NEWBERN	10 OZARK POINT	LITTLE ROCK	663-1222	
DAVID DODSON	14 ELMCREST COURT	LITTLE ROCK	223-8372	
JANE DRUFF	5721 STUDER RD	LITTLE ROCK	821-2531	
MEG FOX	1700 NORTHWOOD RD	NORTH LITTLE ROCK	753-1141	CHAIR/CONT ED COM
RAY SARMIENTO	6909 FLINTROCK ROAD	NORTH LITTLE ROCK	835-2890	
SANDY HARRISON	118 HICKORY CREEK CIR	LITTLE ROCK	868-5145	
SUELLEN ROBERTS	49 TALLYHO LANE	LITTLE ROCK	225-2362	

# *Retention Committee List*

<i>Print Name</i>	<i>Address</i>	<i>City</i>	<i>Home Phon</i>	
ANN COOPER	31 ROCKY VALLEY COVE	LITTLE ROCK	225-6348	
BRECK CAMPBELL	1715 NORTH SPRUCE	LITTLE ROCK	666-9195	
DAVIES B. CAMPBELL	7325 ROCKWOOD RD.	LITTLE ROCK	666-8733	
DOROTHY HOBBS	1700 WATERSIDE DRIVE	NORTH LITTLE ROCK	753-5369	
HILDA BOGER	33 RIVER RIDGE RD	LITTLE ROCK	225-0434	
JANE GULLEY	3103 IMPERIAL VALLEY D	LITTLE ROCK	225-2072	CHAIR /ST EXT & RETENT
PAT GREEN	7905 TOLTEC DR	NORTH LITTLE ROCK	835-6215	
SALLY GARRISON	1006 LOOP RD	NORTH LITTLE ROCK	835-4163	
SARAH K. HENSON	401 SHERWOOD AVE.	SHERWOOD	835-1057	

# Speaker Bureau List

<i>Print Name</i>	<i>Address</i>	<i>City</i>	<i>Home Phone</i>	
ANN WARD	7216 ROCKWOOD ROAD	LITTLE ROCK	666-1303	
BRECK CAMPBELL	1715 NORTH SPRUCE	LITTLE ROCK	666-9195	
CLARK TRIM	14 OSAGE COVE	MAUMELLE	803-9393	
CLAUDIA P. BARONE	1918 NORTH MONROE	LITTLE ROCK	666-3183	
DAVID DODSON	14 ELMCREST COURT	LITTLE ROCK	223-8372	
FAYE HANSON	6432 HOPI DR	N LITTLE ROCK	920-1669	
FRANCES M. ABLES	124 PINE VALLEY RD	LITTLE ROCK	663-6100	CO/CHAIR/SPEAKER BUR
ILA NEWBERRY	35 CROWNPOINT ROAD	LITTLE ROCK	227-4395	
JAN KING	4520 VALLEY BROOK DRI	NORTH LITTLE ROCK	758-3446	
JANE GULLEY	3103 IMPERIAL VALLEY D	LITTLE ROCK	225-2072	
JUDY CHAPMAN	2223 BRECKENRIDGE	LITTLE ROCK	225-0585	
KANDY JONES	410 W 5TH ST	NORTH LITTLE ROCK	375-0068	
LYNDA HARKENREADER	502 WELLINGTON COURT	JACKSONVILLE	982-6011	
MARIE JORDAN	901 SILVERWOOD TRAIL	NORTH LITTLE ROCK	791-3209	
MARY ANN FRANCIS	334 CAMBRIDGE PLACE	LITTLE ROCK	225-5384	CO/CHAIR/SPEAKER BUR
MARY R. EVANS	1724 LILAC CIRCLE	LITTLE ROCK	664-7863	
NANN GAYLOR	14024 RIVERCREST DR	LITTLE ROCK	225-0840	
PAT GREEN	7905 TOLTEC DR	NORTH LITTLE ROCK	835-6215	
SHARON H DAVIS	#6 ALANBROOK COVE	SHERWOOD	835-7254	
SUELLEN ROBERTS	49 TALLYHO LANE	LITTLE ROCK	225-2362	
SUSAN ROSE	19 MARKHAM PLACE CIR	LITTLE ROCK	227-7868	
TRACY RHODES	4 TREFNY CT	LITTLE ROCK	219-8739	
VIRGINIA JACKSON	P.O. BOX 36	ROLAND	868-4180	
VIVIAN H. DAVIS	14521 WOODCREEK DR.	LITTLE ROCK	954-8526	
WILLIAM BOWEN	38 YAZOO CT	MAUMELLE	803-0089	
WINI CARTER	1504 OLD FORGE RD	LITTLE ROCK	227-7676	

## *Three P's Committee List*

<i>Print Name</i>	<i>Address</i>	<i>City</i>	<i>Home Phon</i>	
BARBARA DANIEL	306 ALANBROOK AVE	SHERWOOD	835-5960	
BETTY DEERE	13 PINE MANOR	LITTLE ROCK	664-6816	
CHERYL KENNEDY	5314 MCMURTREY DR	NORTH LITTLE ROCK	753-8192	
DAVID DODSON	14 ELMCREST COURT	LITTLE ROCK	223-8372	
DAVID WERLING	13801 RIVERCREST DR	LITTLE ROCK	227-0242	
JIM DYER	2701 N UNIVERSITY	LITTLE ROCK	666-7934	
JOAN BULLARD	700 POPLAR ST #126A	JACKSONVILLE	541-4717	
JOHN GILL	5110 CRESTWOOD DR	LITTLE ROCK	666-1654	
JUDY E. WOODARD	P.O. BOX 8106	JACKSONVILLE	834-1008	
KANDY JONES	410 W 5TH ST	NORTH LITTLE ROCK	375-0068	
LAETITIA EAST	14 TANGLEWOOD LN	LITTLE ROCK	661-9388	
LYNN WINNINGHAM	30 PINE TREE LOOP	NORTH LITTLE ROCK	758-5793	
PAUL MCDONNELL	114 SECLUDED CIRCLE	LITTLE ROCK	224-9094	
ROSE HOGAN	212 VERNON STREET-W	LITTLE ROCK	374-9429	
SHARON H DAVIS	#6 ALANBROOK COVE	SHERWOOD	835-7254	CHAIR/PRO,PUB REL & P
STEVE LOPATA	13000 RIVERCREST DRIV	LITTLE ROCK	223-8099	
SUELLEN ROBERTS	49 TALLYHO LANE	LITTLE ROCK	225-2362	

# *Amy Sanders Library List*

<i>Print Name</i>	<i>Address</i>	<i>City</i>	<i>Home Phone</i>	
DEBBIE STULTS	102 NORTH FORK DRIVE	SHERWOOD	833-8253	
EDWARD DOUGLAS	8708 PATRICIA LYNN	SHERWOOD	834-3153	
JULIA MCPHERSON	111 SHERIDAN RD	N LITTLE ROCK	791-7578	
SARA B. DAWSON	102 NORTH DEVON	SHERWOOD	835-5203	CHAIR/AMY SANDERS LI

# *Baptist Rehabilitation List*

<i>Print Name</i>	<i>Address</i>	<i>City</i>	<i>Home Phone</i>
*CATHERINE HEPINSTAL	7219 RICHWOOD RD	LITTLE ROCK	666-1036
ALETA NEWELL	724 NORTH COOLIDGE S	LITTLE ROCK	666-0991
ANN BECK	2 LANTERN HILL RD	LITTLE ROCK	224-0487
ANN BRIDGERS	4 BRADLEY DRIVE	LITTLE ROCK	224-1798
DEBBIE CUMMINGS	309 RIDGELEA AVENUE	SHERWOOD	834-7640
DON THOMPSON	4505 TIMBERLAND DRIVE	LITTLE ROCK	455-6330
GAIL ROBERSON	3516 RIDGE ROAD	NORTH LITTLE ROCK	834-1055
JERRY QUICK	1301 GARLAND AVENUE	NORTH LITTLE ROCK	753-4767
MARGARET DORLAND	3115 ECHO VALLEY DR	LITTLE ROCK	954-9236
MARY BETH KIRKLAND	6 POINT SOUTH CT	LITTLE ROCK	225-5035
MARY DOUGLAS	312 ATKINS RD	LITTLE ROCK	225-2584
MELANIE MORTIMORE	16423 CEDAR LN	NORTH LITTLE ROCK	851-3152
MILDRED WALTON	120 NORTH SPRUCE ST.	LITTLE ROCK	663-7331
NORA ANN LAWRENCE	915 WEST 45TH ST.	NORTH LITTLE ROCK	758-9157
SANDRA MILLER	9414 PRICE LANE	NORTH LITTLE ROCK	851-3240
SHARON E. MAYES	41 DONNELL DRIVE	NORTH LITTLE ROCK	835-8627
SUSAN CRISP	4909 E. CRESTWOOD DR	LITTLE ROCK	664-4168
SUSAN ROSE	19 MARKHAM PLACE CIR	LITTLE ROCK	227-7868
VIVIAN H. DAVIS	14521 WOODCREEK DR.	LITTLE ROCK	954-8526

CHAIR/BRI REHAB

# *Contemplation Garden List*

<i>Print Name</i>	<i>Address</i>	<i>City</i>	<i>Home Phone</i>	
CONNIE PREWITT	78 EMERALD DR	MAUMELLE	851-7725	
DEBORAH MOORE	12 MEADOWBROOK DRIV	LITTLE ROCK	228-0286	
GINNY JAYROE	105 AUDUBON COVE	SHERWOOD	835-1870	CO-CHAIR/CONTEMPLATI
KATHY SCHEIBNER	714 PARKWAY PLACE DR	LITTLE ROCK	225-0478	CHAIR/CONTEMPLATION
MARY LOU MAY	711 LEGATO DRIVE	LITTLE ROCK	228-5551	

# *Curran Hall List*

<i>Print Name</i>	<i>Address</i>	<i>City</i>	<i>Home Phone</i>	
ANNE JARRARD	1700 SOUTH SPRING ST	LITTLE ROCK	375-3903	CO-CHAIR/CURRAN
ANNE SPEED	5206 SHERWOOD RD	LITTLE ROCK	661-0663	
BEVERLY HOUSE	22 LYRIC LN	LITTLE ROCK	225-4996	
BRUCE WESSON	6720 WAVERLY PLACE	LITTLE ROCK	663-9146	
CARLEE ADAMS	7308 PONTIAC DR	NORTH LITTLE ROCK	835-0747	
CAROLYN L. NEWBERN	10 OZARK POINT	LITTLE ROCK	663-1222	CHAIR/CURRAN & NOMIN
CATHY SPIVEY	3 COUNTRY OAKS DR	LITTLE ROCK	821-5450	
COLLEEN VOLLMAN	2317 GUNPOWDER ROAD	LITTLE ROCK	227-5185	
EDDWINA W. MANN	3214 EDGERSTOURNE L	LITTLE ROCK	663-2320	
IRENE DAVIS	35 PINE MANOR DRIVE	LITTLE ROCK	663-5678	
JACKIE WRIGHT	10702 BRICKENRIDGE	LITTLE ROCK	225-9478	
JAMES ALBERTON	133 HIBISCUS DRIVE	MAUMELLE	851-2085	
JEANNE SPENCER	5400 SHERWOOD RD	LITTLE ROCK	664-6998	
JOHN GILL	5110 CRESTWOOD DR	LITTLE ROCK	666-1654	
KATHLEEN B. WESSON	6720 WAVERLY PLACE	LITTLE ROCK	663-9146	
LEE ANN CHESTER	14 LORIAN DR	LITTLE ROCK	221-1585	
LYNN PHELPS	P.O. BOX 165465	LITTLE ROCK	376-1829	
MARJEM GILL	5110 CRESTWOOD DR.	LITTLE ROCK	666-1654	
MARTHA ALLEN	2412 SCOTT ST	LITTLE ROCK	375-6631	
MAXINE RAMAGE	8 PILOT POINT PLACE	LITTLE ROCK	664-1709	
NAN E. MATTHEWS	1516 CIRCLEDALE	NORTH LITTLE ROCK	771-5039	
STEVE LOPATA	13000 RIVERCREST DRIV	LITTLE ROCK	223-8099	
TAMMY CREMEENS	2307 LOUISIANA ST	LITTLE ROCK	374-1112	
TERI JULIAN	#2 GREATHOUSE BEND	LITTLE ROCK	519-2164	

# Greenhouse List

<i>Print Name</i>	<i>Address</i>	<i>City</i>	<i>Home Phone</i>	
*CATHERINE HEPINSTAL	7219 RICHWOOD RD	LITTLE ROCK	666-1036	
AL GARDNER	3709 SEVIER DR	N LITTLE ROCK	758-1838	
ANN MORGAN	121 BROWN	LITTLE ROCK	666-8769	CO-CHAIR/GREENHOUSE
BETTY GLASSCOCK	819 NORTH CLEVELAND	LITTLE ROCK	666-2547	
BILLIE S. SANDERS	15704 FAULKNER LAKE R	NORTH LITTLE ROCK	961-2630	
BOB BUMGARDNER	3 CHERRY TREE COURT	NORTH LITTLE ROCK	758-9074	
BRECK CAMPBELL	1715 NORTH SPRUCE	LITTLE ROCK	666-9195	
CHARLES R. EMERSON	400 CALLOWAY	SHERWOOD	835-2052	
DICK BLANKENBEKER	5809 EAGLE CREEK RD	NORTH LITTLE ROCK	835-0806	
DOROTHY WILKS	9 MANOR CIRCLE	LITTLE ROCK	225-0524	
FRANCES LOPATA	13000 RIVERCREST DRIV	LITTLE ROCK	223-8009	
FRANK JAMES	14 SOUTH SHORE CR	MAUMELLE	851-2808	
JAN KING	4520 VALLEY BROOK DRI	NORTH LITTLE ROCK	758-3446	
JANET JORDAN	18100 MANTLE LN	ROLAND	868-7854	
JOAN HUMPHRIES	7221 WEST 17TH STEET	LITTLE ROCK	280-9023	
LAURA LASITER	2005 WEST 13TH	NORTH LITTLE ROCK	374-6595	
LIBBY THALHEIMER	5005 CRESTWOOD ROAD	LITTLE ROCK	663-1151	
LOIS CORLEY	7409 W. MARKHAM	LITTLE ROCK	666-2498	CHAIR/GREENHOUSE
PEGGY LEOPOULOS	3401 LILAC TERRACE	LITTLE ROCK	666-7966	
SUZANNE O'DONOGHUE	6508 SOUTH ROAD	LITTLE ROCK	661-9658	
TOM STUART	1014 LORETTA LN	LITTLE ROCK	227-6659	
WAUNDA KEE	3614 RIDGE RD	N LITTLE ROCK	758-2981	

# *Jacksonville City Hall List*

<i>Print Name</i>	<i>Address</i>	<i>City</i>	<i>Home Phone</i>	
**JUNE CHANDLER	5301 DRISKELL DRIVE	CABOT	988-2547	
DON R DAVIS	102 BERKSHIRE CIR	JACKSONVILLE	982-6648	
DOTTY HECKENBACH	205 CHERRY STREET	JACKSONVILLE	982-5573	CHAIR/JAC CITY HALL
JOAN BULLARD	700 POPLAR ST #126A	JACKSONVILLE	541-4717	
JOANNA WILLSON	4105 BUNKER HILL DRIVE	NORTH LITTLE ROCK	758-6635	
LAVERNE DAVIS	7211 "N" STREET	LITTLE ROCK	663-3737	
MARILYN HENDERSON	2804 PRIDE GAP RD	CABOT	988-4010	
MICHAEL MOYER	107 QUAPAW TRAIL	JACKSONVILLE	985-2454	
REBECCA L. CAMP	P.O. BOX 622	JACKSONVILLE	834-8285	
SANDI HALL	1705 KEATON	JACKSONVILLE	982-4114	
STEVE ENGEL	249 BRIARPATCH	JACKSONVILLE	834-0567	
SUSAN GILLIAN	216 EUBANKS RD	JACKSONVILLE	835-2651	
THOMAS CRAIG	9704 MITCHELL RD	JACKSONVILLE	988-4939	
WENDEL REDMOND	6 OAKRIDGE DRIVE	JACKSONVILLE	982-9378	

# *Oak Forest List*

<i>Print Name</i>	<i>Address</i>	<i>City</i>	<i>Home Phone</i>	
HOWARD G. STEPHENS	14075 COLONEL GLENN	LITTLE ROCK	225-3128	CHAIR/OAK FOREST

# *Old State House List*

<i>Print Name</i>	<i>Address</i>	<i>City</i>	<i>Home Phone</i>	
ANN BRIDGERS	4 BRADLEY DRIVE	LITTLE ROCK	224-1798	
DOLORES LECOMPTE	5103 "C" STREET	LITTLE ROCK	664-4795	
FRANCES SEARCY	17 PINEY COVE MANOR	MAUMELLE	803-4579	
JOHN PRATHER JR	1000 NORTH CLEVELAND	LITTLE ROCK	663-2473	
KEVIN G. ALLIS	3110 HAPPY VALLEY DR	LITTLE ROCK	228-7007	
LINDA HOLBERT	4 GIBSON DRIVE	LITTLE ROCK	225-8806	
LINDA RAFFERTY	11 KERIEN LANE	LITTLE ROCK	821-6872	
MARGERY H. LONG	14300 CHENAL PKWY.#70	LITTLE ROCK	219-2966	
NANCY J. WHITE	#5 PINE TREE POINT	NORTH LITTLE ROCK	753-9763	CHAIR/OLD STATE HOUS
NANCY WOLFORD	25 BLUE MOUNTAIN DRIV	MAUMELLE	851-0443	CO/CHAIR OLD STATE H
PAT BOGCESS	3 REYNARD COURT	LITTLE ROCK	224-1154	
PATTY L. WINGFIELD	17 PORTLAND	LITTLE ROCK	225-5758	
SHIRLEY C GUNNELS	12 BERNAY DR	LITTLE ROCK	954-7103	
SUSAN GARNER	712 SHEA DRIVE	LITTLE ROCK	221-1720	
SYLVIA S. ORTON	ONE GLENRIDGE ROAD	LITTLE ROCK	223-9098	
THERESA CROWSON	45 PROSPECT TR	N LITTLE ROCK	758-3781	

# *PH Senior Center List*

<i>Print Name</i>	<i>Address</i>	<i>City</i>	<i>State</i>	<i>Zip</i>	<i>Specialty</i>
*MYRA RUNYAN	3123 NORTH CYPRESS	NORTH LITTLE RO	AR	72116	
ALF KOROS	3013 DELMAR AVE	NORTH LITTLE RO	AR	72116	
BARBARA DANIEL	306 ALANBROOK AVE	SHERWOOD	AR	72120	
BARBARA KOROS	3013 DELMAR AVE	NORTH LITTLE RO	AR	72116	
CARLA TUNNELL	114 ORCHID DRIVE	MAUMELLE	AR	72113	
DEBORAH HOUCK	8212 WINDSOR VALLE	NORTH LITTLE RO	AR	72116	
DICK BLANKENBEKER	5809 EAGLE CREEK RD	NORTH LITTLE RO	AR	72116	CO/CHAIR PH SENIOR
JAMES ALBERTON	133 HIBISCUS DRIVE	MAUMELLE	AR	72113	
JOANNA WILLSON	4105 BUNKER HILL DRI	NORTH LITTLE RO	AR	72116	
KIM CARTWRIGHT	3801 LAKEWOOD VAL.	NORTH LITTLE RO	AE	72116	
MARIE FLICKINGER	1505 NORTHLINE DR.	NORTH LITTLE RO	AR	72116	
RAY SARMIENTO	6909 FLINTROCK ROAD	NORTH LITTLE RO	AR	72116	
ROCHELLE GREENWO	3709 LAKEWOOD VAL.	NORTH LITTLE RO	AR	72116	CO/CHAIR PH SENIOR C

# *River Market Clinic List*

<i>Print Name</i>	<i>Address</i>	<i>City</i>	<i>Home Phone</i>	
CLAUDIA P. BARONE	1918 NORTH MONROE	LITTLE ROCK	666-3183	
DENA DIXON	4428 GREENWAY DR	NORTH LITTLE ROCK	753-6166	
EUGENE SEEVERS	1902 JUNIOR DEPUTY RD	LITTLE ROCK	312-5738	
HELEN SIMPSON	1918 SAWGRASS DRIVE	LITTLE ROCK	666-7282	
JUDY GREGORY	41 OAK FOREST PL	MAUMELLE	803-4977	
LAURA A. WILSON	122 DENNISON	LITTLE ROCK	371-9993	
NANCY O'BRIEN	512 GREEN MT. CR. #109	LITTLE ROCK	228-8847	CHAIR/RIVER MKT
STEVE LOPATA	13000 RIVERCREST DRIV	LITTLE ROCK	223-8099	

# State Hospital List

<i>Print Name</i>	<i>Address</i>	<i>City</i>	<i>Home Phone</i>	
**STEWART BELL	305 NORTH MONROE	LITTLE ROCK	663-5924	
BONNIE B PEEK	4 SUNSET CIR	LITTLE ROCK	663-1717	
CARMA J BOYD	2608 GRISTMILL	LITTLE ROCK	519-0767	
CAROL F. MENDEL	18 RIVER RIDGE CIRCLE	LITTLE ROCK	312-2322	CO-CHAIR/ST HOSP
CONNIE STALEY	17 CARMEL VALLEY LN	LITTLE ROCK	224-1699	
DEBORAH JOHNSON	11011 PANTHER MT. RD.	MAUMELLE	851-2959	
FRANCES SEARCY	17 PINEY COVE MANOR	MAUMELLE	803-4579	
HELEN HRONAS	9710 TREASURE HILL RD.	LITTLE ROCK	228-5680	
ILA NEWBERRY	35 CROWNPOINT ROAD	LITTLE ROCK	227-4395	
JUDY CHAPMAN	2223 BRECKENRIDGE	LITTLE ROCK	225-0585	
JUNE OWENS	34 EL DORADO	LITTLE ROCK	227-4810	
KARIN J. BRISCOE	29 RIVER RIDGE CIRCLE	LITTLE ROCK	225-8098	
LINDA CHAKALES	21 HICKORY CREEK DR	LITTLE ROCK	868-5705	
MAC HUFFMAN	219 LINWOOD COURT	LITTLE ROCK	663-0513	
MARCIA KELLY	47 LONGLEA DR	LITTLE ROCK	224-6453	
MARGIE FRANCE	11701 FAIRWAY DR	LITTLE ROCK	954-7040	
MARION O. BERRY	480 RIDGEWAY DR	LITTLE ROCK	663-1693	
MERILYN TILLEY	53 HUNTINGTON ROAD	LITTLE ROCK	225-0127	CO-CHAIR /ST HOSP
ROSE BRADLEY	224 SUNNYMEADE DR	LITTLE ROCK	225-8429	
ROSE CRANE	28 LENON DRIVE	LITTLE ROCK	664-7475	
SANDY HARRISON	118 HICKORY CREEK CIR	LITTLE ROCK	868-5145	
TERRI ANN LANDERS	2523 W. 12TH ST	LITTLE ROCK	897-9954	

# *Wildwood List*

<i>Print Name</i>	<i>Address</i>	<i>City</i>	<i>Home Phone</i>	
CATHY DUPONT	# 9 RED BIRCH COVE	LITTLE ROCK	224-2913	
KAREN POTTS	8317 LOUWANDA DR	LITTLE ROCK	221-7509	
MARY ROARK	64 BOURESSE DRIVE	LITTLE ROCK	868-6004	
VIVIAN H. DAVIS	14521 WOODCREEK DR.	LITTLE ROCK	954-8526	
WARREN BOOP	12240 RIVERCREST DR	LITTLE ROCK	225-3418	CHAIR/WILDWOOD

**Pulaski County Master Gardeners' Board Meeting**  
**March 16, 2004**

The Board met at St. James Methodist Church. Nancy Kirsch called the meeting to order at 9:00 a.m. Attending were Dick Blankenkemper, George Harper, Carolyn Newbern, Mary Freeman, Susan Crisp, Beth Phelps, Ila Newberry and Sandy Harrison.

Ila Newberry moved that the minutes of the February meeting be approved. George Harper seconded the motion, voted and approved.

Mary Freeman presented the Treasurer's Report. George Harper moved to approve it with Carolyn Newbern seconding. It was approved.

Nancy Kirsch announced the two new project Chairs:  
Cammack – Jim Dyer, Fran Ables and Mary Vancura  
War Memorial – Shirley Gunnels

Two Rivers Park meeting was held. Beth Phelps and Nancy Kirsch attended. There is no clear plan as of yet. Pulaski County Master Gardeners will continue to be involved.

By-law changes concerning membership terms for Members-At-Large will go out with the next Master Minutes and be voted on in April.

**NEW BUSINESS**

Nancy Kirsch let everyone know of Ann Morgan's death. The Greenhouse committee will be contacted to see if they have ideas about memorials.

Agenda review of General Meeting.

Italy 2006 - Master Gardener Trip was announced.

Kite Festival is April 24<sup>th</sup> from 10 a.m. until 3 p.m. at Two Rivers Park. Volunteers are needed to assist. Beth Phelps will ask for volunteers in the general meeting.

Pulaski County Days at River Market on May 14<sup>th</sup> lunch hour. Master Gardeners have been asked to have an educational booth.

George Harper made the motion to purchase Denise Adams book for PCMG library. Mary seconded the motion, voted and passed.

New guidelines for Master Gardeners Financial Operations established by the University Of Arkansas Cooperative Extension Service were discussed. Master Gardener groups with more than \$5,000 of annual income or that accept charitable gifts or grants have three options to meet the new MG guidelines and comply with the IRS. The options for

local Master Gardener programs to organize and manage funds in excess of the allowable \$5,000 and have tax-exempt status are:

- 1.) The Master Gardener Groups can deposit the funds into the Ag Development Council. The Groups will not incur ADC fees
- 2.) The funds can be deposited into their County Extension bank account.
- 3.) The Groups can incorporate and seek 501(c)3 status (removes the organization from the umbrella of the U of A).

In order to comply with the guidelines, the Board voted to keep maintain the regular Pulaski County Master Gardener checking account and limit annual income to \$5,000. To handle other funds, Pulaski County Master Gardeners will deposit funds into both the Ag. Development Council and the Pulaski County Extension Bank Accounts. Mary Freeman, George Harper and Beth Phelps will meet with Extension Administration to insure guidelines are met as these new accounts are set up.

President Nancy Kirsch will appoint an Audit Committee. George Harper, Bob Bumgardner and Carlee Adams will be asked to serve.

Meeting was adjourned at 11 a.m.

Susan Crisp  
PCMG Secretary

## Deposits

	<u>Deposited</u>	<u>3 Yr Average</u>
2000	16,366.10	
2001	23,226.10	
2002	24,282.21	21,291.47
2003	38,641.85	28,716.72
2004 to date	9,000.00	

### 2003 Deposits Received From:

Clothing	5,645.40
Gifts	1,500.00
Old State House	3,074.46
Social	5,370.00
Training	5,596.00
Travel	5,453.75
Memorial Fund	<u>1,380.00</u>
	28,019.61

**Highlights for the Master Gardeners' Board Meeting  
March 16, 2004**

- ❖ Minutes of the last meeting and Treasurer's reports were approved.
- ❖ New Project Chairs:  
Cammack – Jim Dyer, Fran Ables and Mary Vancura  
War Memorial – Shirley Gunnels
- ❖ Report on Two River Park meeting.
- ❖ Proposed By-Laws changes concerning terms for the Members-At-Large will be in the next Master Minutes and voted on at the April meeting.
- ❖ The Pulaski County Kite Festival is April 24<sup>th</sup> from 10 a.m. until 3 p.m. at Two Rivers Park, Volunteers are needed contact Beth.
- ❖ Pulaski County Day, May 14<sup>th</sup> – lunch hour at River Market. Master Gardeners have been asked to have an educational display.
- ❖ Denise Adams book will be purchased for library.
- ❖ New University of Arkansas Cooperative Extension Service Guidelines for Master Gardeners Financial Operations were discussed. The Board will develop a plan to comply.
- ❖ Audit Committee appointed by Nancy Kirsch.

Susan Crisp  
PCMG Secretary

**Pulaski County Master Gardeners' Board Meeting**  
**April 20, 2004**

The Board met at St. James Methodist Church. Dick Blankenkaker called the meeting to order at 10:00 a.m. Attending were George Harper, Carolyn Newbern, Mary Freeman, Susan Crisp, Beth Phelps, Ila Newberry and Sandy Harrison.

Carolyn Newbern moved that the March meetings minutes be approved. Mary Freeman seconded the motion. It was voted on and approved.

Mary Freeman presented the Treasurer's Report. Carolyn Newbern moved to approve it with George Harper seconding, and it was approved.

Dick Blankenkaker congratulated Carolyn Newbern on her recent appointment on the Master Gardeners' State Advisory Board.

Dick Blackenkaker announced that the Master Minutes have not been delivered by the Postal Service, therefore, the by-law changes will be voted on at the May meeting.

Carolyn Newbern reported on the Heirloom Gardening Seminar. 164 attended and there was an unexpected profit of \$887.09 due to the attendance of the general public and book sales. Next year's topic will probably be on tropical plants. Carolyn also reported that the Continuing Education Committee would like to make a recommendation to the Board, at a later date, about how to spend the proceeds from the workshop. Thoughts include holding some money in reserve for future workshops, purchasing books for the Central Arkansas Library System and purchasing Junior Master Garden Curriculum for a few local projects.

Regarding the Memorandum of Understanding with the University of Arkansas Cooperative Extension Service regarding the Master Gardener Program, George Harper moved that the acting President sign on behalf of the PCMG Board in transmittal recommending that a reasonable notice be given to the Board of any changes. Carolyn seconded, voted and approved.

Regarding Financial Guidelines. Mary Freeman, George Harper and Beth Phelps met with Bernadette Hinkle at the State Extension Office. As a result of that meeting Mary Freeman will continue to handle preparing deposits, writing checks and keeping an account of all Master Gardener Funds. For now the only change will be that income above \$5,000 per year will be deposited in the County Extension Account earmarked for the Master Gardener Program. Mary Freeman will write the Master Gardener checks from this account for Beth Phelps' signature. The Board recommended that since this would not really affect the membership that it not be brought up in the meeting and a summary be put in the Master Minutes.

They also learned the Treasurer will not have to give a receipt for each member when paying dues. The membership list will serve for audit purposes.

Dick Blankenkaker suggested that at a future Board meeting an Assistant Treasurer be discussed. This Assistant Treasurer will take office one year before the Treasurer's office expires.

Dick Blankenkaker will ask the general membership how many will attend the May meeting since the State Meeting will be held on the same day. The program will be a question/answer panel of Master Gardeners.

There will be no regular Board Meeting in May. If needed a special meeting will be called.

War Memorial Project has been under construction to replace the sprinkler system.

Memorial Fund has collected \$200.00 in memory of Ann Morgan.. Carolyn Newbern made the motion that Dick Blankenkaker speak with Lois Corley, Greenhouse Chair and Ann's sister, with regard to how the Memorial Fund should be spent for the Greenhouse. Mary Freeman seconded, voted and approved.

Beth Phelps announced the request for a leave of absence by Al Gardner since he broke his hip and has had to have surgery. It was approved.

Dick Blankenkaker stated that he would announce at the General Meeting that if members do not sign in before the meeting begins that they need to wait until the meeting has closed. This should cut down on folks walking to the registration tables at the front of the room during the meeting.

Meeting was adjourned at 10:50 a.m.

Susan Crisp  
PCMG Secretary

**Pulaski County Master Gardeners Association**  
**Statement of Financial Condition**  
As of March 31, 2004

**Balance at March 1, 2004 15,810.28**

Deposits	Clothing	263.47
	Greenhouse	50.00
	Dues	845.00
	Old State House	1,563.12
	Seminars	3,790.00
	Social	130.83
	Travel	130.00
	Memorial Fund	20.00
	Misc	102.00

**Total 6,894.42**

Expenses	Greenhouse	539.10
	Other Projects	197.83
	Printing	182.50
	Seminars	3,698.96
	Social	230.83
	Bank Charges	28.75
	Misc	278.95

**Total 5,156.92**

**Balance at March 31, 2004 17,547.78**

	RECEIPTS		EXPENSES		Balance
	Monthly	YTD	Monthly	YTD	
Clothing	263.47	263.47	0.00	304.64	(41.17)
Greenhouse	50.00	50.00	539.10	2,209.11	(2,159.11)
Dues	845.00	3,690.00	0.00	0.00	3,690.00
Old State House	1,563.12	1,563.12	0.00	313.64	1,249.48
Other Projects	0.00	0.00	197.83	262.53	(262.53)
Printing	0.00	0.00	182.50	193.70	(193.70)
Seminars	3,790.00	6,940.00	3,698.96	3,698.96	3,241.04
Social	130.83	130.83	230.83	230.83	(100.00)
Training	0.00	0.00	0.00	0.00	0.00
Travel	130.00	130.00	0.00	0.00	130.00
Adv. Training	0.00	0.00	0.00	0.00	0.00
Memorial Fund	20.00	20.00	0.00	0.00	20.00
Bank Charges	0.00	0.00	28.75	41.30	(41.30)
Misc	102.00	178.00	278.95	527.43	(349.43)
<b>TOTALS</b>	<b>\$6,894.42</b>	<b>\$12,965.42</b>	<b>\$5,156.92</b>	<b>\$7,782.14</b>	<b>\$5,183.28</b>

**Heirloom Gardening Seminar**

Apr-04

**Revenue:**

6,940.00

**Total Revenue**

**6,940.00**

**Expenses:**

Speaker Fees

1,450.00

Travel Expense

741.90

Books

1,397.45

Speaker Basket

23.22

Paper

86.39

Postage

27.45

4-H Center

2,296.50

Book

30.00

**Total Expense**

**6,052.91**

**Profit/(Loss)**

**\$887.09**

**Memorandum of Understanding**  
**Between**  
**The Cooperative Extension Service, University of Arkansas**  
**And**  
**The Pulaski County Master Gardeners**

In order to clarify the relationship between the University of Arkansas Cooperative Extension Service and the Pulaski County Master Gardeners, this memorandum of understanding has been established.

Master Gardeners operate in many counties in Arkansas and serve to extend the educational resources of the University of Arkansas through horticulture education and community service related to horticulture.

Master Gardener Groups should follow the general financial guidelines for volunteer groups as outlined in the *Guidelines for County Financial Operations for Master Gardener Groups*.

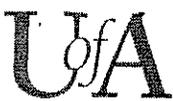
Each Master Gardener county program must seek authority from the Associate Vice President for Agriculture-Extension to use the Master Gardener emblem, and title University of Arkansas Master Gardener. In general, the service mark registration confirms the University's right to prevent others from using confusing similar marks on similar goods or services in the State of Arkansas and possibly other geographic areas in which the mark is used.

Authorization for use of the Master Gardener title and Master Gardener emblem is for the period of one year. Form AFFACT-663, Annual Request for Official Approval of a Master Gardener Program and Certification of Nondiscrimination will be on file in the County Extension office for each Master Gardener program approved to use the Master Gardener title and emblem.

The Master Gardener programs are generally not incorporated, nor is it necessary to file tax returns. Master Gardener groups who have annual gross receipts of \$5,000, and/or accept charitable gifts or grants have the following options:

- 1) The Master Gardener group can deposit the funds into an Ag Development Council Account, or
- 2) The Master Gardener group can deposit the funds into their county extension bank account, or
- 3) The Master Gardener group can incorporate and seek tax-exempt 501c3 Status.

Master Gardener groups that do incorporate as a 501c3 organization will be responsible for all applicable federal and state tax and legal compliance issues. To be able to use the title University of Arkansas Master Gardener they must also have on file a MOU ----.



Name of Group

Pulaski County Master Gardener Program

Purpose of Group

To further strengthen, develop, coordinate, and extend education in Horticulture through the program of the University of Arkansas Cooperative Extension Service.

To provide opportunity for gardeners cooperating in the Pulaski County Master Gardeners Program to pool their judgment and experience for the progressive improvement of home and community horticulture.

To offer a means by which Master Gardeners in cooperation with the Cooperative Extension Service may interpret and promote programs of County and State importance in home horticulture through volunteer activity.

This is to certify that the above named Master Gardener Association is open to all eligible persons without regard to race, color, national origin, religion, gender, disability, marital or veteran status, or any other legally protected status.

Master Gardener in charge of Master Gardeners Association (print name) Pulaski County Master Gardener Program

Signature

*Nancy B. Kisch*

Date

5-1-04

County

Pulaski

**Official Approval for Master Gardener Association**

On the basis of the above purpose(s), the Pulaski County Master Gardener Program is authorized to use the Master Gardener name and emblem in connection with its program and activities.

County Extension Agent – Staff chair  
(Print name)

Beth Phelps

County Extension Agent – Staff chair  
(Signature)

*Beth Phelps*

Date

4-20-04

Enter County

Pulaski

**Memorandum of Understanding**  
**Between**  
**The Cooperative Extension Service, University of Arkansas**  
**And**  
**The Pulaski County Master Gardeners**

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Each Master Gardener county program must seek authority from the Associate Vice President for Agriculture-Extension to use the Master Gardener emblem, and title University of Arkansas Master Gardener. In general, the service mark registration confirms the University's right to prevent others from using confusing similar marks on similar goods or services in the State of Arkansas and possibly other geographic areas in which the mark is used.

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Name of Group Pulaski County Master Gardener Program

Purpose of Group

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Master Gardener in charge of Master Gardeners Association (print name) Pulaski County Master Gardener Program

Signature \_\_\_\_\_ Date \_\_\_\_\_ County Pulaski

**Official Approval for Master Gardener Association**

On the basis of the above purpose(s), the Pulaski County Master Gardener Program is authorized to use the Master Gardener name and emblem in connection with its program and activities.

County Extension Agent – Staff chair Beth Phelps  
(Print name)

County Extension Agent – Staff chair  
(Signature)

Date \_\_\_\_\_ Enter County Pulaski

The Arkansas Cooperative Extension Service offers its programs to all eligible persons regardless of race, color, national origin, religion, gender, age, disability, marital or veteran status, or any other legally protected status, and is an Equal Opportunity Employer

**Pulaski County Master Gardeners  
Continuing Education Committee  
Report to the Board of Directors  
April 20, 2004**

The Pulaski County Master Gardener Continuing Education Committee met on April 14th to discuss the evaluations and finances from the *Heirloom Gardening* seminar. Attending this meeting were Meg Fox-chairman, Carolyn Newbern, Jane Gulley, David Dodson and Beth Phelps. The Heirloom Gardening seminar was held at the C.A. Vines 4-H Center at Ferndale on Thursday March 18th, 2004. We had 164 participants.

This seminar differed from our past seminars in the following respects:

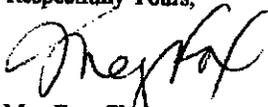
1. It was open to the public.
2. We provided the participants an opportunity to purchase a newly released book by Dr. Denise Adams, one of our speakers.
3. We partnered with the Butler Center and Historic Arkansas Museum to bring in another of our speakers, C Allan Brown, from Virginia.
4. We also brought Dr. Adams from Virginia.
5. We held the event at the 4-H Center.

We discussed the negatives and positives we encountered with the planning and execution of the seminar as well as the findings from the evaluation forms. We took away the following from this discussion:

1. The 4-H center was a wonderful and accommodating facility in which to hold future seminars. It was well received by the participants.
2. We should not schedule a seminar during school spring breaks.
3. Precise wording of questions and the placement of the questions on the evaluation form need careful consideration to ensure the responses we want.
4. We thought opening the seminar to the public was beneficial to both parties.

The committee also reviewed the financial data provided us by Mary Freeman, treasurer. We were pleased and surprised to learn that we had an unexpected profit of \$887.09. We also noted that we have approximately \$500.00 left from our last seminar. The committee discussed options to use the money for educational purposes to benefit both Master Gardeners and the public. At this time the committee requests more time to formulate recommendations before presenting them to you. Thank you.

Respectfully Yours,



Meg Fox, Chairman

# Leave of Absence 2003 List

<i>Print Name</i>	<i>Address</i>	<i>City</i>	<i>State</i>	<i>Zip</i>	<i>Home Pho</i>
**ADRIENNE REECE	700 N CEDAR #2G	LITTLE ROCK	AR	72205	375-3734
**BARBARA POWELL	#7 BARBER CT	MAUMELLE	AR	72113	851-7007
**CAROLYN MORTON	143 VALLEY CLUB CIRCL	LITTLE ROCK	AR	72212	225-4045
**CAROLYN WILCOX	1015 PINE VALLEY DRIVE	LITTLE ROCK	AR	72207	663-0345
**CATHERINE JOHNSON	3 BROADVIEW DRIVE	LITTLE ROCK	AR	72207	664-4399
**CATHY DUPONT	# 9 RED BIRCH COVE	LITTLE ROCK	AR	72212	224-2913
**COY L. HIVELY	818 WEST "D" STREET	NORTH LITTLE ROCK	AR	72118	753-4564
**DEBBIE PORTER	1610 TOLTEC MOUNT RD	ENGLAND	AR	72046	961-1930
**ELANA WILLS	128 N WOODROW	LITTLE ROCK	AR	72205	666-1675
**JUNE CHANDLER	5301 DRISKELL DRIVE	CABOT	AR	72023	988-2547
**LILLIAN RORIE	14300 CHENAL PKWY #70	LITTLE ROCK	AR	72211	228-6961
**MARILYN WHEELER	6208 TALL CHIEF DR	N LITTLE ROCK	AR	72116	835-9649
**PATSY KNODEL	1106 KELLOGG ROAD	NORTH LITTLE ROCK	AR	72120	835-6158
**RUTH GIBSON	901 LOOP ROAD	NORTH LITTLE ROCK	AR	72120	835-0158
**SANDIE LUBIN	12100 FAIRWAY DRIVE	LITTLE ROCK	AR	72212	225-7225
**STEWART BELL	305 NORTH MONROE	LITTLE ROCK	AR	72205	663-5924
**VANDE SOUTHERLAND	2926 IMPERIAL VALLEY	LITTLE ROCK	AR	72212	224-8134

Proposed By-Law Changes as ( ) ted in the April 2004 Master Minutes.

1.

**Current:**

Article IV Section 4 - A. Officers shall serve for a term of one year or until their successors are selected. No officer shall serve more than two terms in the same office, except the Treasurer who is not limited to two terms.

**Proposed:**

Article IV Section 4 - A. Officers shall serve for a term of one year or until their successors are selected. No officer shall serve more than two terms in the same office. Exceptions are the Treasurer, who is not limited to two terms, and the two Members at Large, who have two-year terms (one elected each year.)

2.

**Current:**

Article IV. Section 5 F. Board Members-at-Large shall represent the membership of PCMG at all Board Meetings.

**Proposed:**

Article IV. Section 5 - F. Board Members at large shall represent the membership of the PCMG at all Board meetings and serve on ad-hoc committees at the discretion of the President.

**Highlights for the Master Gardeners' Board Meeting  
April 20, 2004**

- ❖ Minutes and Treasurer's reports were approved.
- ❖ Congratulations to Carolyn Newbern who was appointed to the Master Gardeners' State Advisory Board.
- ❖ By-law change will be voted on at May meeting.
- ❖ Heirloom Gardening Seminar very successful with 164 attending.
- ❖ Board recommends that that our President sign the Memorandum of Understanding with the University of Arkansas Cooperative Extension Service on behalf of the Pulaski County Master Gardner Program.
  
- ❖ Dick Blankenkemper will ask at General Meeting who will attend in May (State Meeting same day).
- ❖ War Memorial Project under renovation.
- ❖ Greenhouse Chairperson will be consulted about the use of the memorial funds collected for Ann Morgan.
- ❖ Leave of Absence application for Alton Gardner discussed and approved.
- ❖ Members who do not sign in before meeting must wait until after meeting. This should cut down on traffic to the front of the room during the meeting.

Susan Crisp  
PCMG Secretary

**Highlights for the Master Gardeners' General Meeting  
April 20, 2004**

- ❖ Carolyn Newbern appointed to the Master Gardeners' State Advisory Board.
- ❖ Saturday, May 1<sup>st</sup> is Garden Day at St. James Methodist Church. Please come help out.
- ❖ Heirloom Seminar was successful with 164 attending.
- ❖ May picnic on Thursday, May 6<sup>th</sup> at the Lakeside Country Club. RSVP by Friday, April 30<sup>th</sup>.
- ❖ Marlsgate Tour is Wednesday, May 5<sup>th</sup> at 10 a.m. Cookies and punch for \$10.00. RSVP by May 1<sup>st</sup>. Call Bob Bray or Beverly House.
- ❖ By-law changes regarding Member-At-Large positions will be voted on at May meeting.
- ❖ Tour of Subiaco pepper groves and area wineries on June 17<sup>th</sup>. Check your Master Minutes for more information
- ❖ Greenhouse plant sale scheduled for Saturday, May 1<sup>st</sup> at 8:00 a.m.
- ❖ May meeting will be at the same time and place even though State meeting is the same day.
- ❖ Susan Purvis will give program on "The Gardens of Japanese Relocation Camps in Arkansas" at the October meeting.
- ❖ Beth Phelps spoke about the Arkansas Select Program.

Susan Crisp  
PCMG Secretary

**Pulaski County Master Gardeners  
Continuing Education Committee  
Report to the Board of Directors  
May 18, 2004**

The Pulaski County Master Gardener Continuing Education Committee met on May 12th to discuss various options for using the monies earned from the Heirloom Gardening Seminar. Our last report to you stated that we had earned \$887.09. In fact, we have a balance of \$937.09 thanks to Dorothy Viers who so graciously returned her honorarium. The committee has three recommendations to present to the board.

1. Working with the Central Arkansas Library System to purchase three copies of Dr. Denise Adams book, Restoring American Gardens and two copies of Tussie-Mussies, a book recommended by Dorothy. These books would be in the Main library as well as the Terry and Amy Sanders branches. This would cost approximately \$90.00.

2. Purchasing Junior Master Gardener Teacher Guides and Youth Books and donating "seed money" to help implement Junior Master Gardener Programs at Sherwood Elementary School, Mabelvale Magnet Middle School and the Pulaski County Juvenile Detention Center. This would cost approximately \$387.00.

3. The committee would like the remaining monies to be set aside for future training expenses.

Respectfully submitted,

Meg Fox, Chairman

May 22, 2004

Nancy Kirsch  
2915 Valley Park Dr.  
Little Rock, AR 72116

Dear Nancy,

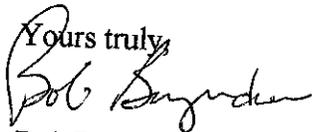
At your request, the audit committee has completed an audit of the Pulaski County Master Gardner's books for the year 2003.

All checks written were matched and verified against receipts. All bank statements were reconciled for accuracy and all monthly statements to the board of directors were checked. All entries were accurate and no corrections of any kind were needed.

After consultation with other members of the committee and my phone conversations with you, we feel that all transactions by the treasurer were properly handled and we wish to commend John Prather and Mary Freeman for a job well done. The spread sheet Mary Freeman has developed for the board reports is well done and will be very helpful in presenting the financials in a easy report to understand.

If you have any questions or comments, please don't hesitate to call.

Yours truly,



Bob Bumgardner

## Leave of Absence Reinstatement Requirements

Proposed by the Retention Committee

Jane Gulley/Chair 501- 225- 2072 [janegulley@comcast.net](mailto:janegulley@comcast.net)

The year will be divided into quarters and hours for reinstatement will vary according to the quarter the member chooses to return.

20 hours of education hours are required and 20 hours of work hours are required for active membership.

### **Return requirements:**

Jan. Feb. March:	20 hours education	20 hours work	40 hours total
April May June:	15 hours education	15 hours work	30 hours total
July Aug. Sept.:	10 hours education	10 hours work	20 hours total
Oct. Nov. Dec.:	5 hours education	5 hours work	10 hours total

**Suggestions:** This scale could be included in our Master Minutes plus a copy given or mailed to a member when the member's application for leave of absence is approved. The member would then have the information to make an informed decision about the best time to return to active status.

**Thoughts:** The Retention Committee felt that a member who would take the time to apply for a Leave of Absence is a member we do not want to lose and a member who deserves our support and best thoughts during a stressful time period. The months of October, November, and December are difficult months to get hours but requirements for those months are minimal.

The other idea that was considered by the Retention Committee was having the members wait until the first of the year, January, to return. The committee felt that for many people going through a difficult period it was important for them to be able to return to their routine and friends as soon as they felt able.

Thank you,

Jane Gulley Retention Committee

**Pulaski County Master Gardeners Association**  
**Statement of Financial Condition**  
As of April 30, 2004

<b>Balances at</b>	<b>April 1, 2004</b>	<b>PCMG Account</b>	<b>17,547.78</b>
		<b>Extension Office Account</b>	<b>0.00</b>
Deposits	Clothing		8.00
	Greenhouse		1,860.85
	Dues		90.00
	Seminars		50.00
	Travel		280.00
	Memorial Fund		155.00
	Misc		40.00
	<b>Total</b>		<b>2,483.85</b>
Expenses	Clothing		139.60
	Greenhouse		49.46
	Old State House		157.38
	Other Projects		119.07
	Printing		187.69
	Seminars		2,353.95
	Bank Charges		9.95
	Misc		48.99
	<b>Total</b>		<b>3,066.09</b>
<b>Balances at</b>	<b>April 30, 2004</b>	<b>PCMG Account</b>	<b>14,934.68</b>
		<b>Extension Office Account</b>	<b>2,030.86</b>

	RECEIPTS		EXPENSES		Balance
	Monthly	YTD	Monthly	YTD	
Clothing	8.00	271.47	139.60	444.24	(172.77)
Greenhouse	1,860.85	1,910.85	49.46	2,258.57	(347.72)
Dues	90.00	3,780.00	0.00	0.00	3,780.00
Old State House	0.00	1,563.12	157.38	471.02	1,092.10
Other Projects	0.00	0.00	119.07	381.60	(381.60)
Printing	0.00	0.00	187.69	381.39	(381.39)
Seminars	50.00	6,990.00	2,353.95	6,052.91	937.09
Social	0.00	130.83	0.00	230.83	(100.00)
Training	0.00	0.00	0.00	0.00	0.00
Travel	280.00	410.00	0.00	0.00	410.00
Adv. Training	0.00	0.00	0.00	0.00	0.00
Memorial Fund	155.00	175.00	0.00	0.00	175.00
Bank Charges	0.00	0.00	9.95	51.25	(51.25)
Misc	40.00	218.00	48.99	576.42	(358.42)
<b>TOTALS</b>	<b>\$2,483.85</b>	<b>\$15,449.27</b>	<b>\$3,066.09</b>	<b>\$10,848.23</b>	<b>\$4,601.04</b>

**Pulaski County Master Gardeners' Board Meeting  
June 2, 2004**

The Board met at the home of Susan Crisp. Nancy Kirsch called the meeting to order at 9:18 a.m. Attending were Dick Blankenkaker, George Harper, Carolyn Newbern, Mary Freeman, Susan Crisp, Beth Phelps, Ila Newberry and Sandy Harrison.

George Harper moved that the April meeting minutes be approved. Mary Freeman seconded the motion. They were voted on and approved.

Mary Freeman presented the Treasurer's Report for April and May. There are balances of \$14,575.23 in the PCMG account and \$2,296.37 in the Extension Office Account as of May 30, 2004. The treasurer's report was approved as presented.

Six Master Gardeners have not paid their dues. Letters were sent out to notify them that, if their dues are not received by July 1, 2004, they would no longer be considered an active Master Gardener in Pulaski County.

Carolyn Newbern presented a report from the Continuing Education Committee regarding monies left over from the Heirloom Gardening Seminar. The balance is \$937.09. The committee made the following recommendations to the Board:

1. Purchase 3 copies of Restoring American Gardens and 2 copies of Tussie Mussies for the Central Arkansas Library System. – cost \$90.00;
2. Purchase Junior Master Gardeners Teacher's Guides and Youth books, and provide a small amount of start up money to help implement Junior Master Gardeners Program at two schools and the Juvenile Detention Center School – cost \$387.00
3. Set aside the remaining monies for future training expenses.

The Board discussed the three recommendations. Carolyn Newbern made a motion that the Board approve the report of the Continuing Education Committee. Sandy Harrison seconded the motion.

There was much discussion about setting a precedent that each committee would raise and hold separate their own funds. George Harper made a motion to amend item 3 of Carolyn Newbern's motion that the Board set a policy that all monies made by a committee be deposited in the general treasury for the benefit of the total Pulaski County Master Gardener Program. Committees could later request funds from the treasury to help with future activities, projects and events. Dick Blankenkaker seconded the amendment, it was voted on and passed.

Carolyn Newbern's original motion, as amended, was voted on and passed.

**Pulaski County Master Gardeners' Board Meeting**  
**June 2, 2004**

- ❖ Minutes approved from April's meeting.
- ❖ Treasurer's report for April and May was approved.
- ❖ Continuing Education Committee report was given with two recommendations for purchases approved.
- ❖ Ila Newberry and George Harper will review current policies on earned committee monies to make sure that policies state that money left after all event/activity bills are paid be deposited into the Pulaski County Master Gardener Treasury. Committees can then request money to assist with future events, activities or projects.
- ❖ Audit Report by Chairman Bob Bumgardner was approved.
- ❖ Retention Committee recommendation on reinstatement of returning Master Gardeners was approved by the Board. The report will be included in the July Master Minutes.
- ❖ Leave of Absence application for Barbara Powell was approved.
- ❖ Carolyn Newbern, Past President, will serve as Chairman of Nominating Committee and appoint committee members. The committee will meet and recommend a slate of officers to the membership at the September Meeting.
- ❖ Project description and evaluation forms will be sent out for updates.
- ❖ A plaque commemorating Curran Hall as the 2004 Master Gardener Project of the Year will be purchased to have on display at Curran Hall.
- ❖ At the November Master Gardener Meeting we will recognize our 5, 10 and 15 Year Master Gardeners, Chris Olsen as Pulaski County Friend of Master Gardeners, and Curran Hall.

Susan Crisp  
PCMG Secretary

**Pulaski County Master Gardener Board Meeting  
August 2, 2004**

- ❖ Minutes approved from the June meeting.
- ❖ Treasurer's report of June and July was approved.
- ❖ Two applications for inactive status approved – Rebecca Camp and Helen Hronas.
- ❖ Approval of additional funds, \$200, for the Curran Hall project.
- ❖ A slate of officers for 2005 was presented from the Nominating Committee:  
President – Dick Blankenbeker  
First Vice President – Sandy Harrison  
Second Vice President – Marilyn Tilley  
Secretary – Jackie Wright  
Treasurer – Mary Freeman  
Member at Large – Don Davis
- ❖ A list of names of potential chair and members for the 2007 International Master Gardener Meeting Tour committee was compiled for Janet Carson.
- ❖ City Beautiful Award nominations due by September 1, 2004.
- ❖ Reprinting of brochures and volunteer manuals was approved.
- ❖ Leadership Conference is October 5<sup>th</sup> and 6<sup>th</sup> at Four-H Center. All Board members are encouraged to attend.
- ❖ More envelopes will be purchased for Master Gardener note cards.
- ❖ A donation was made to the Memorial Fund in the name of Carolyn Morton.
- ❖ Janet Carson will be the speaker for the September 21<sup>st</sup> meeting, "Winter Color in the Garden".
- ❖ Thank you letter from Pulaski County Juvenile Detention Center for donation of the Junior Master Gardener books and \$100.00 for garden supplies was read.
- ❖ Judge Villines has requested that the Master Gardeners be involved with the landscaping to be done at Pinnacle Valley Road and Cantrell Road intersection once the changes in the intersection are made. The Board agreed to have limited involvement with design and plant recommendations at this time.
- ❖ Project descriptions and evaluations were reviewed. No new project requests were received. All current projects will continue in 2005.
- ❖ Applications for the 2004 fall Master Gardener Class were reviewed, and interviews will be conducted by the Board.

Susan Crisp  
PCMG Secretary

**Pulaski County Master Gardeners' Board Meeting**  
**August 2, 2004**

The Board met at the home of Sandy Harrison. Nancy Kirsch called the meeting to order at 9:10 a.m. Attending were Dick Blankenbeker, George Harper, Carolyn Newbern, Mary Freeman, Susan Crisp, Beth Phelps, Ila Newberry and Sandy Harrison.

Ila Newberry moved that the June meeting minutes be approved. Carolyn Newbern seconded the motion, voted on and approved.

Mary Freeman presented the Treasurer's Reports for June and July. Carolyn Newbern moved to approve both with Ila Newberry seconding. The minutes were voted on and approved.

Beth Phelps presented names of two members (Helen Hronas and Rebecca Camp) who have applied for a leave of absence because of caregiving responsibilities. Dick Blankenbeker moved to accept the applications with Ila Newberry seconding. The motion was voted on and passed.

Carolyn Newbern requested an additional \$200.00 for the Curran Hall Project. George Harper moved for the increase and Mary Freeman seconded. The motion was voted on and passed.

Carolyn Newbern presented an advertisement by Candy Jones and Linda Goza, where they are using the Master Gardener' title in the promotion of their business. The Board discussed the issue. Beth Phelps will write a letter and send a copy of the state policy to Candy Jones with a copy to Janet Carson.

Carolyn Newbern gave a report from the Nominating Committee and presented the following names to be submitted for the membership to vote on at the September 21<sup>st</sup> meeting:

President: Dick Blankenbeker  
First Vice President: Sandy Harrison  
Second Vice President: Marilyn Tilley  
Secretary: Jackie Wright  
Treasurer: Mary Freeman  
Member at Large: Don Davis

The Board suggested several names to present to Janet Carson as potential chairman and/or committee members for the 2006 Master Gardeners' International Tour Committee. The Board also suggested that Janet Carson consider Master Gardeners from Faulkner and White counties who served as chairman for tour committees when the State Meeting was held in those counties as committee members.

Carolyn Newbern said she would be interested in helping with historical tours of downtown Little Rock.

Beth Phelps will ask Pulaski County Master Gardeners to begin thinking about how they would like to help with the 2007 International Master Gardener Convention.

Beth made the following announcements:

- City Beautiful Award nominations are due by September 1<sup>st</sup>.
- Discussion of reprinting the brochure and volunteer manuals with updating done by the 3P's Committee. Carolyn Newbern moved that it be done, seconded by Ila Newberry. It was voted on and approved by the Board.
- Leadership Conference will be held October 5<sup>th</sup> and 6<sup>th</sup> at the 4H Center. All Board members will be invited to attend. A display board will be presented at the meeting.
- Envelopes for note cards need to be purchased. Ila Newberry moved and Carolyn Newbern seconded purchasing the envelopes. It was voted on and passed by the Board.
- Cards were sent to Ann Ward and Dick Blankenbeker for the loss of family members.

Carolyn Newbern made the motion to approve the donation of \$25.00 to the Memorial Fund in the name of Carolyn Morton. Dick Blankenbeker seconded the motion. It was voted on and approved by the Board.

Sandy Harrison announced that Janet Carson will be the speaker on September 21<sup>st</sup>. The program will be "Winter Color in the Garden".

Beth Phelps passed around a "Thank You" letter from T. Denise Pearson, Pulaski County Juvenile Detention Center, for the donation of \$100.00 from the Continuing Education Committee.

Beth Phelps announced there were no applications for new projects to consider for this year but that next year Camp Aldersgate and the City of Little Rock will probably apply.

Pulaski County Judge Buddy Villines has asked for the Master Gardeners to be involved with a proposed garden project at the Pinnacle Valley and Cantrell Road Intersection. The Board recommended that the Pulaski County Master Gardeners have a limited involvement. The Pulaski County Master Gardeners has already agreed to be involved with the development of Two Rivers Park.

- The 2004 project descriptions and evaluations were reviewed by the Board. All projects will be continued in 2005 per committee recommendations. The Board recommended that committee members be added when possible to meet project needs. Dick Blankenbecker and other board members will follow up with project committees that expressed particular needs.

The Board reviewed each application for the 2004 Training Class. The applications were divided among the board members for telephone interviews to be completed and returned to Beth by August 23<sup>rd</sup>.

Training for new Master Gardeners will start September 29<sup>th</sup>. Susan Crisp offered, on behalf of the Social Committee, to have drinks and snacks for the group when they stop at Curran Hall.

Meeting was adjourned at 2:45 p.m.

Susan Crisp  
PCMG Secretary

**Pulaski County Master Gardeners Association**  
**Statement of Financial Condition**  
As of July 31, 2004

Balances at	July 1, 2004	PCMG Account	14,602.73
		Extension Office Account	<u>887.58</u>
Deposits		<b>TOTAL</b>	<b>15,490.31</b>

Dues	30.00
Clothing	940.95

**Total 970.95**

Expenses

Greenhouse	3.81
Clothing	891.51
Other Projects	69.13
Printing	464.94
Continuing Education	141.69
Bank Charges	4.70
Old State House	181.25
Misc	37.00

**Total 1,794.03**

Balances at	July 31, 2004	PCMG Account	14,416.78
		Extension Office Account	<u>250.45</u>
		<b>TOTAL</b>	<b>14,667.23</b>

	RECEIPTS		EXPENSES		Balance
	Monthly	YTD	Monthly	YTD	
Clothing	940.95	1,212.42	891.51	1,335.75	(123.33)
Greenhouse	0.00	2,769.10	3.81	2,328.64	440.46
Dues	30.00	4,065.00	0.00	0.00	4,065.00
Old State House	0.00	1,563.12	181.25	1,350.88	212.24
Other Projects	0.00	0.00	69.13	1,020.31	(1,020.31)
Printing	0.00	0.00	464.94	1,221.45	(1,221.45)
Continuing Education	0.00	6,990.00	141.69	6,476.34	513.66
Social	0.00	1,114.83	0.00	1,195.83	(81.00)
Training	0.00	0.00	0.00	430.00	(430.00)
Travel	0.00	660.00	0.00	640.00	20.00
Adv. Training	0.00	0.00	0.00	0.00	0.00
Memorial Fund	0.00	215.00	0.00	0.00	215.00
Bank Charges	0.00	0.00	4.70	65.70	(65.70)
Misc	0.00	556.20	37.00	778.04	(221.84)
<b>TOTALS</b>	<b>\$970.95</b>	<b>\$19,145.67</b>	<b>\$1,794.03</b>	<b>\$16,842.94</b>	<b>\$2,302.73</b>

PCMG Checking Account

Deposited prior to May 1, 2004	12,914.59
Deposited after May 1, 2004	0.00

**Pulaski County Master Gardeners Association**  
**Statement of Financial Condition**  
As of June 30, 2004

<b>Balances at</b>	<b>June 1, 2004</b>	<b>PCMG Account</b>	<b>14,575.23</b>
		<b>Extension Office Account</b>	<b><u>2,296.37</u></b>
<b>Deposits</b>		<b>TOTAL</b>	<b>16,871.60</b>

Dues	75.00
Memorial Fund	20.00
Misc	64.20

**Total 159.20**

**Expenses**

Greenhouse	66.26
Training	430.00
Other Projects	512.61
Printing	187.56
Continuing Education	281.74
Bank Charges	4.70
Misc	57.62

**Total 1,540.49**

<b>Balances at</b>	<b>June 30, 2004</b>	<b>PCMG Account</b>	<b>14,602.73</b>
		<b>Extension Office Account</b>	<b><u>887.58</u></b>
		<b>TOTAL</b>	<b>15,490.31</b>

	RECEIPTS		EXPENSES		Balance
	Monthly	YTD	Monthly	YTD	
Clothing	0.00	271.47	0.00	444.24	(172.77)
Greenhouse	0.00	2,769.10	66.26	2,324.83	444.27
Dues	75.00	4,035.00	0.00	0.00	4,035.00
Old State House	0.00	1,563.12	0.00	1,169.63	393.49
Other Projects	0.00	0.00	512.61	951.18	(951.18)
Printing	0.00	0.00	187.56	756.51	(756.51)
Continuing Education	0.00	6,990.00	281.74	6,334.65	655.35
Social	0.00	1,114.83	0.00	1,195.83	(81.00)
Training	0.00	0.00	430.00	430.00	(430.00)
Travel	0.00	660.00	0.00	640.00	20.00
Adv. Training	0.00	0.00	0.00	0.00	0.00
Memorial Fund	20.00	215.00	0.00	0.00	215.00
Bank Charges	0.00	0.00	4.70	61.00	(61.00)
Misc	64.20	556.20	57.62	741.04	(184.84)
<b>TOTALS</b>	<b>\$159.20</b>	<b>\$18,174.72</b>	<b>\$1,540.49</b>	<b>\$15,048.91</b>	<b>\$3,125.81</b>

**PCMG Checking Account**

Deposited prior to May 1, 2004	12,914.59
Deposited after May 1, 2004	0.00

10 Ozark Point  
Little Rock, AR 72205  
July 31, 2004

Mr. Willie Hinton, Vice Mayor  
City of Little Rock  
Little Rock City Hall  
500 West Markham  
Little Rock, AR 72201

Dear Mr. Hinton:

The Marjem Ward Jackson Historic Arkansas Gardens at Curran Hall have been formally dedicated and donated to the City of Little Rock. In only three years, the gardens have received a Little Rock City Beautiful Commission Landscape Award and the Arkansas Master Gardener Project of the Year Award (in statewide competition).

The Pulaski County Master Gardeners are proud to have played a part in their development. We hope you will visit Curran Hall, stroll through the gardens, and smell the flowers.

Sincerely yours,

Carolyn L. Newbern, Chairman  
Curran Hall Committee  
Pulaski County Master Gardeners

# MG Project Summary by Type

## Community

Community Outreach	436.5
Total Community:	436.5

## Education

BRI/Education	151.0
Garden Club Meeting	132.0
Master Gardener Meetings	1,287.0
Public Gardens	246.0
Seminar	1,289.5
SPK/Education	39.0
Television	83.0
Tours	413.0
Total Education:	3,640.5

## Project

Amy Sanders Library	151.0
Art Center	161.0
Baptist Rehabilitation	120.0
Cammack U/A Systems	92.5
Committee	332.5
Contemplation Garden	19.0
County Extension Office	137.5
Curran Hall	270.0
Flower and Garden Show	833.0
Governor's Veg. Garden	36.0
Greenhouse	299.5
Historic AR Museum	55.0
Jacksonville City Hall	122.0
Mount Holly Cemetery	30.5
Newsletter	160.5
Old Mill	96.0
Old State House	75.0
Park Hill Water Works	126.0
PH Senior Center	61.0
Pinnacle Mountain	194.0
River Market Clinic	26.0
Speaker Bureau	17.5
State Extension	21.0
State Hospital	52.5
Sunshine Committee	6.0
War Memorial	35.0
Wildwood	39.0
Youth	64.0
Total Project:	3,633.0

## Telephone

Phone	460.0
Total Telephone:	460.0

Total Time: **8,170.0**

## PULASKI COUNTY MASTER GARDENERS

YEAR TRAINED	NUMBER TRAINED	CUMULATIVE TRAINED	ACTIVE MEMBERS	% ACTIVE	LEAVE OF ABSENCE	NUMBER OF SUSTAINERS	NUMBER ACTIVE
1988	19	19					2
1989	40	59					7
1990	52	111					12
1991	50	161					10
1992	51	212					12
1993	44	256	185	72			7
1994	46	302	163	54			15
1995	46	348	181	52			13
1996	54	402	189	47			15
1997	51	453	215	47			11
1998	56	509	236	46			20
1999	55	564	208	37			24
2000	51	615	267	43			24
2001	56	671	276	41			38
2002	54	725	283	39			45
2003	56	781	296	38	16		58
2004			318		2	10	

**Pulaski County Master Gardeners' Board Meeting**  
**September 21, 2004**

The Board met at St. James Methodist Church. Nancy Kirsch called the meeting to order at 10:00 a.m. Attending were Dick Blankenkemper, Carolyn Newbern, Mary Freeman, Susan Crisp, Beth Phelps, Marilyn Tilley, Don Davis, Jackie Wright and Sandy Harrison.

Nancy welcomed Don Davis, Marilyn Tilley and Jackie Wright who are expected to be elected into office at today's General Meeting.

Dick Blankenkemper moved that the August meeting minutes be approved. Carolyn Newbern seconded the motion. The motion was voted on and approved.

Mary Freeman presented the Treasurer's Report for August. Carolyn Newbern motioned it be approved with Dick Blankenkemper seconding. The Report was voted and approved. Mary gave a description of the accounts for Pulaski County Master Gardeners.

Mary Freeman presented a Request for Reimbursement of Funds form that will be used in the future by projects and committees.

The 2004 Master Gardeners class list was distributed.

The Leadership Conference will be held October 5<sup>th</sup> and 6<sup>th</sup> 2004 at the 4H Center. Board members will attend, and representatives from the Master Minutes and 3P's Committee will also be invited. Nancy volunteered to contact the chairman of those committees.

Beth informed the Board that a letter was written to Candy Jones regarding her use of the Master Gardeners title to promote her business. Janet Carson will be contacted to ask the newspaper not to include the Master Gardeners' title on Candy Jones' advertisement.

Dick Blankenkemper reported that he contacted the chairman of the Historic Arkansas project committee about concerns that there might be some changes in the garden. The chairman indicated to him that all was well and there are no concerns about project changes at this time.

Beth Phelps discussed the increasing cost of training new Master Gardeners. This year's costs are estimated to be \$110, including \$105 for lunch, supplies, and tour bus expense and \$5.00 for office expenses. Participants in this fall's class will be charged \$105 registration.

Beth announced that, in an effort to strengthen the relationship between the Cooperative Extension Service and the University of Arkansas Division of Agriculture, a name change will be made. Instead of University of Arkansas Cooperative Extension Service they will be known as the Pulaski County Extension Service, University of Arkansas Division of Agriculture.

The PCMG Brochure revisions were reviewed so the brochure can be reprinted. Revisions were made to add the *Clinton Library, Heifer Project, Int. (opening date), Two Rivers Project, and Little Rock Convention Center Garden as well as new Master Gardener Projects at Amy Sanders Library, the Hayes Senior Center and Wildwood.*

St. James Methodist Church would like help in maintaining the grounds. Dick Blankenbeker made the motion that as long as the Pulaski County Master Gardeners are meeting at their facilities the group would conduct two workdays (Spring/Fall) a year to show appreciation. Carolyn Newbern seconded. The motion was voted and passed.

General Meeting agenda was discussed.

Exchange of notebooks was made along with Nancy Kirsch thanking each Board member for their dedication to Pulaski County Master Gardeners. Nancy gave gifts to the members in appreciation for their help.

Meeting was adjourned at 11:15 a.m.

Susan Crisp  
PCMG Secretary

**Pulaski County Master Gardeners' Board Meeting  
September 21, 2004**

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The Arkansas Cooperative Extension Service offers its programs to all eligible persons regardless of race, color, national origin, religion, gender, age, disability, marital or veteran status, or any other legally protected status, and is an Equal Opportunity Employer.

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Meeting was adjourned at 11:15 a.m.

Susan Crisp  
PCMG Secretary

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**Pulaski County Master Gardeners' Board Meeting  
September 21, 2004**

- ❖ Minutes were approved from August Board meeting.
- ❖ Treasurer's report of August was approved.
- ❖ Leadership Conference will be held October 5<sup>th</sup> and 6<sup>th</sup> at 4H Center. Board members will attend. Representatives from the Master Minutes and 3P's Committee will also be invited.
- ❖ Cost of Training for 2004 Class is \$110.00 per person. This does not include 2005 dues.
- ❖ Extension Service new name: *Pulaski County Extension Service, University of Arkansas Division of Agriculture.*
- ❖ PCMG color brochure is in process of updating and reprinting.
- ❖ There will be two workdays per year (Spring/Fall) at St. James Methodist Church in appreciation of using their facility.
- ❖ Board notebooks were exchanged.
- ❖ Nancy Kirsch thanked the Board for their work.

Susan Crisp  
PCMG Secretary

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PULASKI COUNTY MASTER GARDENERS  
Board Meeting  
Tuesday, October 19, 2004

The Pulaski County Master Gardeners Board met on Tuesday, October 19, 2004 at St. James United Methodist Church. Present were Nancy Kirsch, Don Davis, Beth Phelps, Dick Blankenbeker, Ila Newberry, Merilyn Tilley and Jackie Wright. Sandy Harrison arrived at 10:25.

President Dick Blankenbeker called the meeting to order at 10 a.m. In the absence of the treasurer, Mary Freeman, Dick Blankenbeker presented the financial report. The balance in the treasury as of September 30, is \$15,223.35, which is \$1,372.11 more than last month. No deposits were made to the PCMG bank account. All income was deposited into the Master Gardener Account through the Extension Office. That balance is \$1,967.35. Nancy Kirsch moved the report be approved. The motion was seconded and passed.

The minutes were not distributed at the meeting but because they had been e-mailed to all board members they were approved as corrected. The word "Museum was added after "Historical Arkansas."

#### OLD BUSINESS

Beth Phelps distributed copies of our new brochure. Cheryl Kennedy did the updates. The cost of printing by Fulton Printing was approximately \$600 for 5,000 copies. She explained that a supply of the brochures is kept at the County office and Rose Hogan also keeps a supply to distribute to Project Chairs as needed. She recommended that Cheryl be recognized at the general meeting for all of her hard work.

Judy Chapman has agreed to serve as liaison with St. James to arrange workdays at the church two times a year. Beth stated that we will definitely have a work day in the Spring.

Beth asked each officer to check their notebooks to be sure they each have a copy of the financial guidelines. These were distributed last year. She stated that the official file records are in the county office.

#### NEW BUSINESS

Each officer was given an opportunity to report on the Leadership Conference. Dick saw some duplication from last year. Every board member should not have to go every year. One good idea is the membership card. These may be used to show to nurseries to get a discount on purchases. Beth observed that one half of the active members do not attend meetings, therefore they would need to be mailed. Ila moved and Nancy seconded a motion that we provide membership cards. The motion passed. Beth stated that Mary Freeman offered to take care of the paperwork.

There was a discussion about insurance. There are two types of insurance available. One is a supplemental policy for everyone. The other is for specific activities. It costs \$1 per person per event.

Beth commented on the Volunteer Management Guide. It needs to be kept up to date. One person needs to be responsible for it. Jane Druff and Carolyn Newbern developed ours. Nancy Kirsch offered to keep it up to date.

Leaves of Absence: Beth reminded us that those on leave must reapply each year, although the initial leave may be requested when needed. The Retention committee will call those on a leave of absence in 2003 and 2004 to see how they are and the committee will also touch base with out sustainers.

Dick announced that the November meeting will be in the Sanctuary, with a reception for the new members in the meeting room. At the reception Chris Olsen will be honored with the Pulaski County Friends of Master Gardeners Award Plaque. Sandy will invite church office staff.

Merilyn Tilley, who is in charge of standing committees, reported that she contacted by phone or message all of the standing committee chairs. At this time Sharon Davis is the only one who does not want to be retained as chair of the 3Ps for 2005.

Jackie Wright moved we purchase the book The Amphibians and Reptiles of Arkansas at a cost of \$45.00 plus tax for the county office. Nancy seconded the motion and it was passed.

Beth announced that she needs some money to help pay for a dinner with the Quorum Court at their next Tuesday meeting. The 4H provides drinks and Master Gardeners will provide salad and bread at a cost of approximately \$150.00 Sandy moved that Beth be authorized to make this expenditure and Ila seconded the motion. The motion passed. Beth asked for help serving the meal. Ila Newberry and Sandy Harrison volunteered, Nancy Kirsch will participate as an Extension Council Member.

Dick asked that some time during the year we consider a pin for past presidents.

Dick announced that the Christmas party will be either December 9 at the Patrick Henry Hays Center in North Little Rock or on December 16 at Trinity Methodist Church, depending on whether arrangements can be made at the North Little Rock site.

The meeting adjourned at 11:05.

Respectfully submitted,

Jacqueline S. Wright

Pulaski County Master Gardeners Association  
 Statement of Financial Condition  
 As of September 30, 2004

Sept-04

Balances at	September 1, 2004	PCMG Account	13,568.07
		Extension Office Account	283.17
Deposits		<b>TOTAL</b>	<b>13,851.24</b>

Training	4,989.00
Misc	211.00

**Total 5,200.00**

Expenses	
Greenhouse	1,181.41
Old State House	308.00
Other Projects	82.27
Printing	229.56
Training	1,800.00
Bank Charges	4.70
Misc	221.95

**Total 3,827.89**

Balances at	September 30, 2004	PCMG Account	13,255.37
		Extension Office Account	1,967.98
		<b>TOTAL</b>	<b>15,223.35</b>

	RECEIPTS		EXPENSES		Balance
	Monthly	YTD	Monthly	YTD	
Clothing	0.00	1,212.42	0.00	1,335.75	(123.33)
Greenhouse	0.00	2,809.10	1,181.41	4,327.95	(1,518.85)
Dues	0.00	4,065.00	0.00	0.00	4,065.00
Old State House	0.00	1,563.12	308.00	1,684.64	(121.52)
Other Projects	0.00	0.00	82.27	1,164.03	(1,164.03)
Printing	0.00	0.00	229.56	1,451.01	(1,451.01)
Continuing Education	0.00	6,990.00	0.00	6,476.34	513.66
Social	0.00	1,114.83	0.00	1,195.83	(81.00)
Training	4,989.00	4,989.00	1,800.00	2,230.00	2,759.00
Travel	0.00	660.00	0.00	640.00	20.00
Memorial Fund	0.00	275.00	0.00	0.00	275.00
Bank Charges	0.00	0.00	4.70	75.45	(75.45)
Misc	211.00	792.20	221.95	1,030.82	(238.62)
<b>TOTALS</b>	<b>\$5,200.00</b>	<b>\$24,470.67</b>	<b>\$3,827.89</b>	<b>\$21,611.82</b>	<b>\$2,858.85</b>

PCMG Checking Account	
Deposited prior to May 1, 2004	12,914.59
Deposited after May 1, 2004	0.00

## October Meeting

- Officers for the 2004-2005 year were introduced:
  - Dick Blankenbeker, President
  - Sandy Harrison, 1<sup>st</sup> Vice President
  - Merilyn Tilley, 2<sup>nd</sup> vice President
  - Jackie Wright, Secretary
  - Mary Freeman, Treasurer (absent)
  - Don Davis, Member-at-Large (1<sup>st</sup> year)
  - Ila Newberry, Member-at-Large (2<sup>nd</sup> year)
- A reception for new Master Gardeners will be in the meeting room in November and that the meeting will be in the sanctuary of St. James Church.
- The travel committee arranged a trip to Northwest Arkansas to ride the train on Friday, Oct. 22.
- The Greenhouse sale to be on Sat. Oct. 23.
- Today is the deadline to submit orders to the "Stuff" committee.
- Cheryl Kennedy was recognized for her hard work on the new brochure. Copies were distributed to members.
- Announcements included: Public issue fact sheets are available about the proposed constitutional amendments and the referred legislation. Copies available at the county office
- Please turn in your hours
- We will recognize Chris Olsen and our 5 and 10 year members at our next meeting.
- Plants for exchange should be left outside the building.
- Ray Sarmiento announced that on Oct. 28<sup>th</sup> there will be a planting work detail at the State House Convention Center at Markham and Main for the garden that is maintained by the Flower and Garden Show Board.
- David Werling asked us to forward to him, recent (last Year) project photos, MG sponsored tour photos, workshop photos, or photos of any MG events of note for a monthly display that he will have at the meetings. His e-mail address is: "David Werling"
- Susan Purvis presented a slide show, "Gardening in the Japanese Internment Camps in Arkansas."
- Door prizes were awarded.

**PULASKI COUNTY MASTER GARDENERS**  
**Board Meeting**  
**Tuesday, November 16, 2004**

The Pulaski County Master Gardeners Board met on Tuesday, November 19, 2004 at 10 a.m. at St. James United Methodist Church. Present were Nancy Kirsch, Don Davis, Beth Phelps, Dick Blankenbeker, Ila Newberry, Marilyn Tilley, Jackie Wright, Mary Freeman and Sandy Harrison.

President Dick Blankenbeker called the meeting to order. The October minutes were accepted as read.

Treasurer, Mary Freeman, presented the financial report. Total revenue for the 2004 training included tuition \$6,050 (with one fee still due), and lunches, \$188, total \$6,238. Expenses totaled \$5343.60. The Treasurer's report was accepted. Beth suggested that we think about using this and any future overages for scholarships for trainees. This will be on the January meeting agenda.

#### OLD BUSINESS

#### NEW BUSINESS

The Retention Committee has called all members on Leave of Absence. Helen Hronas, who was on leave for 2004 requested leave for 2005. The board oked this leave unanimously. June Owens, Gay McDaniel and Jane Baldwin requested a leave of absence for 2004 because of serious health or family health problems. All leaves were approved.

No applications were received for sustainer status.

The January meeting will be on Jan 18 at 10 a.m.

Sandy requested that we schedule an orientation for new committee chairs. It will be a two hour meeting with all new and old committee chairs on January 25 or 27. The request was approved. The Social Committee will be asked to provide refreshments.

Marilyn reported that standing committee chairman are in place for 2005.

Mary Freeman requested the board approve \$100 for the Art Center project for extras for the presidential library opening. The board approved the expenditure.

The chair requested \$100 to establish a petty cash fund for the Greenhouse in January. Sandy moved we do this, Ila seconded the motion. The motion passed.

Carolyn Newbern will chair a committee to arrange Department of Arkansas Heritage grants for nonprofit groups. There is a January 10 deadline.

Ila moved to support any present Master Gardner Project in a request for a Dept. of Arkansas Heritage grant. Marilyn seconded the motion. The motion passed.

Don made the motion that we authorize funds for a three year subscription to Arkansas Gardener. The motion was seconded and passed.

Beth announced that the Quorum Court appreciated the dinner that the Master Gardener's helped with but that all departments can expect a 6.5 % cut in funding next year.

The meeting adjourned at 11:05.

Respectfully submitted,

Jacqueline S. Wright

**Pulaski County Master Gardeners Association**  
**Statement of Financial Condition**  
 As of October 31, 2004

**Balances at October 1, 2004**

<b>PCMG Account</b>	<b>13,255.37</b>
<b>Extension Office Account</b>	<b><u>1,967.98</u></b>
<b>Deposits</b>	<b>TOTAL 15,223.35</b>

Old State House	1,290.00
Training	1,158.00
Other Projects	200.00
Misc	96.00

**Total 2,744.00**

**Expenses**

Greenhouse	1,625.36
Old State House	16.31
Other Projects	301.45
Printing	78.36
Training	1,483.07
Bank Charges	5.40
Continuing Education	50.00

**Total 3,559.95**

**Balances at October 31, 2004**

<b>PCMG Account</b>	<b>11,608.30</b>
<b>Extension Office Account</b>	<b><u>2,799.10</u></b>
	<b>TOTAL 14,407.40</b>

	RECEIPTS		EXPENSES		Balance
	Monthly	YTD	Monthly	YTD	
Clothing	0.00	1,212.42	0.00	1,335.75	(123.33)
Greenhouse	0.00	2,809.10	1,625.36	5,953.31	(3,144.21)
Dues	0.00	4,065.00	0.00	0.00	4,065.00
Old State House	1,290.00	2,853.12	16.31	1,700.95	1,152.17
Other Projects	200.00	200.00	301.45	1,465.48	(1,265.48)
Printing	0.00	0.00	78.36	1,529.37	(1,529.37)
Continuing Education	0.00	6,990.00	50.00	6,526.34	463.66
Social	0.00	1,114.83	0.00	1,195.83	(81.00)
Training	1,158.00	6,147.00	1,483.07	3,713.07	2,433.93
Travel	0.00	660.00	0.00	640.00	20.00
Memorial Fund	0.00	275.00	0.00	0.00	275.00
Bank Charges	0.00	0.00	5.40	80.85	(80.85)
Misc	96.00	888.20	0.00	1,030.82	(142.62)
<b>TOTALS</b>	<b>\$2,744.00</b>	<b>\$27,214.67</b>	<b>\$3,559.95</b>	<b>\$25,171.77</b>	<b>\$2,042.90</b>

**PCMG Checking Account**

Deposited prior to May 1, 2004	12,914.59
Deposited after May 1, 2004	2,933.00

*\$ 2,933 into*

MASTER GARDENERS  
Board Meeting  
Tuesday, October 19, 2004

- Present were Nancy Kirsch, Don Davis, Beth Phelps, Dick Blankenbeker, Ila Newberry, Merilyn Tilley, Jackie Wright, and Sandy Harrison.
- The balance in the treasury as of September 30, is \$15,223.35.
- Judy Chapman will be liaison with St. James to arrange workdays at the church two times a year, the next to be in the Spring.
- We will provide membership cards to our members. Mary Freeman will take care of the paperwork.
- Nancy Kirsch will keep our Volunteer Management Guide up to date.
- Merilyn Tilley reported that she contacted all of the standing committee chairs. All will continue to serve, except Sharon Davis as chair of the 3Ps, for 2005.
- The board will purchase the book, The Amphibians and Reptiles of Arkansas, for the county office.
- Members of our chapter will help entertain the Quorum Court at dinner before their next Tuesday meeting. We will provide salad and bread. Beth Phelps, Ila Newberry, Sandy Harrison and Nancy Kirsch will help serve the meal.

## Highlights of Pulaski County Master Gardeners'

### Board Meeting, December 17, 2004

- Present were Beth Phelps, Dick Blankenbeker, Carolyn Newbern, Ila Newberry, Marilyn Tilley, Jackie Wright, Mary Freeman and Sandy Harrison, and Don Davis.
- Minutes were approved from the November meeting
- Treasurer's report was approved. Net income over expenses for the year was \$1,965.87. The balance in the Pulaski County Master Gardeners account is \$13,921.91. Balance in the Extension Office account is \$408.46.
- Chair, Dick Blankenbeker, asked for volunteers for the audit committee
- Beth Phelps presented the volunteer final report. There were 321 active members, and 44 trainees in 2004. We donated 12,071 service hours, and completed 7,507.5 continuing education hours. Ninety eight members have served 5 to 9 years.
- A Leave of Absence for 2004 was granted to Ben Jordan, Marie Jordan, and Pat Wallace.
- A Leave of Absence for 2005 was granted to Alton Gardner.
- Sustainer status was granted to Margaret Breen, Wini Carter, and Dick Carter.
- January Board Meeting will be on January 18 at 10 a.m.
- An orientation for new committee chairs will be at the Hays Senior Center on Tuesday, January 25, 2005 from 1:00 p.m. - 3:00 p.m.
- The following expenditure was authorized:
  - The Master Gardener board supports and recommends that Pulaski County Master Gardeners participate in the 2005 Heritage Month Department of Arkansas Heritage grant program authorizing up to \$2,500 to match grants from DAH.

**Highlights of Pulaski County Master Gardeners'  
Board Meeting, December 17, 2004**

The Pulaski County Master Gardeners Board met on Friday, December 17 at 9 a.m. at the Extension Office. Present were Beth Phelps, Dick Blankenbeker, Carolyn Newbern, Ila Newberry, Merilyn Tilley, Jackie Wright, Mary Freeman and Sandy Harrison, and Don Davis.

Minutes were approved from the November meeting

Treasurer's report was approved. Net income over expenses for the year was \$1,965.87. The balance in the Pulaski County Master Gardeners account is \$13,921.91. Balance in the Extension Office account is \$408.46.

Chair, Dick Blankenbeker, asked for volunteers for the audit committee.

Beth Phelps presented the volunteer final report. There are 321 continuing members, and there were 44 trainees in 2004. We donated 12,071 service hours, and completed 7,507.5 continuing education hours. Ninety eight members have served 5 to 9 years.

Leaves of Absence for 2004 were granted to Ben Jordan, Marie Jordan, and Pat Wallace. Leave of Absence for 2005 was granted to Alton Gardner, who continued on leave from 2004.

Sustainer status was granted to Margaret Breen, Wini Carter, and Dick Carter.

An orientation for new committee chairs will be at the Hays Senior Center on Tuesday, January 25, 2005 from 1:00 p.m. - 3:00 p.m.

The following expenditure was authorized:

The Master Gardener board supports and recommends that Pulaski County Master Gardeners participate in the 2005 Heritage Month Department of Arkansas Heritage grant program authorizing up to \$2,500 to match grants from DAH.

The January Board Meeting will be on January 18 at 10 a.m. at St. James Methodist Church.

**Highlights of Pulaski County Master Gardeners'  
Board Meeting, December 17, 2004**

The Pulaski County Master Gardeners Board met on Friday, December 17 at 9 a.m. at the Extension Office. Present were Beth Phelps, Dick Blankenkemper, Carolyn Newbern, Iia Newberry, Marilyn Tilley, Jackie Wright, Mary Freeman and Sandy Harrison, and Don Davis.

Minutes were approved from the November meeting

Treasurer's report was approved. Net income over expenses for the year was \$1,965.87. The balance in the Pulaski County Master Gardeners account is \$13,921.91. Balance in the Extension Office account is \$408.46.

Chair, Dick Blankenkemper, asked for volunteers for the audit committee.

Beth Phelps presented the volunteer final report. There are 321 continuing members, and there were 44 trainees in 2004. We donated 12,071 service hours, and completed 7,507.5 continuing education hours. Ninety eight members have served 5 to 9 years.

Leaves of Absence for 2004 were granted to Ben Jordan, Marie Jordan, and Pat Wallace. Leave of Absence for 2005 was granted to Alton Gardner, who continued on leave from 2004.

Sustainer status was granted to Margaret Breen, Wini Carter, and Dick Carter.

An orientation for new committee chairs will be at the Hays Senior Center on Tuesday, January 25, 2005 from 1:00 p.m. - 3:00 p.m.

The following expenditure was authorized:

The Master Gardener board supports and recommends that Pulaski County Master Gardeners participate in the 2005 Heritage Month Department of Arkansas Heritage grant program authorizing up to \$2,500 to match grants from DAH.

The January Board Meeting will be on January 18 at 10 a.m. at St. James Methodist Church.

## Highlights of Pulaski County Master Gardeners'

### Board Meeting, December 17, 2004

- Present were Beth Phelps, Dick Blankenkaker, Carolyn Newbern, Ila Newberry, Marilyn Tilley, Jackie Wright, Mary Freeman and Sandy Harrison, and Don Davis.
- Minutes were approved from the November meeting.
- Treasurer's report was approved. Net income over expenses for the year was \$1,965.87. The balance in the Pulaski County Master Gardeners account is \$13,921.91. Balance in the Extension Office account is \$408.46.
- Chair, Dick Blankenkaker, asked for volunteers for the audit committee.
- Beth Phelps presented the volunteer final report. There were 321 active members, and 44 trainees in 2004. We donated 12,071 service hours, and completed 7,507.5 continuing education hours. Ninety eight members have served 5 to 9 years.
- A Leave of Absence for 2004 was granted to Ben Jordan, Marie Jordan, and Pat Wallace.
- A Leave of Absence for 2005 was granted to Alton Gardner.
- Sustainer status was granted to Margaret Breen, Wini Carter, and Dick Carter.
- January Board Meeting will be on January 18 at 10 a.m.
- An orientation for new committee chairs will be at the Hays Senior Center on Tuesday, January 25, 2005 from 1:00 p.m. - 3:00 p.m.
- The following expenditure was authorized:
  - The Master Gardener board supports and recommends that Pulaski County Master Gardeners participate in the 2005 Heritage Month Department of Arkansas Heritage grant program authorizing up to \$2,500 to match grants from DAH.

**Pulaski County Master Gardeners Association  
Statement of Financial Condition  
As of November 30, 2004**

<b>Balances at</b>	<b>November 1, 2004</b>	<b>PCMG Account</b>	<b>11,608.30</b>
		<b>Extension Office Account</b>	<b><u>2,799.10</u></b>
<b>Deposits</b>		<b>TOTAL</b>	<b><u>14,407.40</u></b>

Greenhouse	3,892.50
Training	91.00
Clothing	420.40
Misc	14.00

**Total 4,417.90**

<b>Expenses</b>	Clothing	381.77
	Greenhouse	39.17
	Old State House	713.40
	Other Projects	269.55
	Printing	778.98
	Training	2,102.13
	Bank Charges	4.00
	Continuing Education	205.93

**Total 4,494.93**

<b>Balances at</b>	<b>November 30, 2004</b>	<b>PCMG Account</b>	<b>13,921.91</b>
		<b>Extension Office Account</b>	<b><u>408.46</u></b>
		<b>TOTAL</b>	<b><u>14,330.37</u></b>

	RECEIPTS		EXPENSES		Balance
	Monthly	YTD	Monthly	YTD	
Clothing	420.40	1,632.82	381.77	1,717.52	(84.70)
Greenhouse	3,892.50	6,701.60	39.17	5,992.48	709.12
Dues	0.00	4,065.00	0.00	0.00	4,065.00
Old State House	0.00	2,853.12	713.40	2,414.35	438.77
Other Projects	0.00	300.00	269.55	1,735.03	(1,435.03)
Printing	0.00	0.00	778.98	2,308.35	(2,308.35)
Continuing Education	0.00	6,990.00	0.00	6,526.34	463.66
Social	0.00	1,114.83	0.00	1,195.83	(81.00)
Training	91.00	6,238.00	2,102.13	5,815.20	422.80
Travel	0.00	660.00	0.00	640.00	20.00
Memorial Fund	0.00	275.00	0.00	0.00	275.00
Bank Charges	0.00	0.00	4.00	84.85	(84.85)
Misc	14.00	802.20	205.93	1,236.75	(434.55)
<b>TOTALS</b>	<b>\$4,417.90</b>	<b>\$31,632.57</b>	<b>\$4,494.93</b>	<b>\$29,666.70</b>	<b>\$1,965.87</b>

<b>PCMG Checking Account</b>	
Deposited prior to May 1, 2004	12,914.59
Deposited after May 1, 2004	2,933.00

**2004 Training**

Nov-04

**Revenue:**

Tuition @\$110	6,160.00	46 Pulaski & 10 Lonoke @ \$110.00
Lunches	188.00	
<b>Total Revenue</b>	<b>6,348.00</b>	

**Expenses:**

Jason's Deli	2,606.41
Notebooks	1,800.00
Lunch Supplies	262.43
Paper (Ext Office)	270.00
Arrow Coach	430.00
Reception	14.69
Class Photos	18.78
Name Tags	412.89

**Total Expense**                      **5,815.20**

**Profit/(Loss)**                      **\$532.80**                      **(\$9.51 per student)**

## Highlights of Pulaski County Master Gardeners'

### Board Meeting, November 16, 2004

- Minutes approved from the October meeting
- Treasurer's report approved.
- Leaves for 2004 were granted to June Owens, Gay McDaniel and Jane Baldwin.
- Leave for 2005 was granted to Helen Hronas
- January Board Meeting will be on January 18 at 10 a.m.
- An orientation for new committee chairs will be at the Hays Senior Center on Tuesday, January 25, 2005 from 1:00 p.m. - 3:00 p.m.
- The following expenditures were authorized:
  - \$100 for the Art Center Project for the presidential library opening;
  - a petty cash fund to be established in January for the Greenhouse;
  - funds for a three-year subscription to the Arkansas Gardener.
- The Department of Arkansas Heritage has made grants available for programs that support this year's theme, which is "Arkansas Gardens." The board will support any grant requests for this program.
- The Quorum Court appreciated the dinner that the Master Gardener's helped with; however we can expect a 6.5 % cut in funding next year.