

2005

**Highlights of Pulaski County Master Gardeners'
Board Meeting, Tuesday, January 18, 2005**

- The Pulaski County Master Gardeners Board met on Tuesday, January 18 at 10 a.m. at St. James Methodist Church. Present were Beth Phelps, Dick Blankenbeker, Carolyn Newbern, Merilyn Tilley, Jackie Wright, Mary Freeman and Sandy Harrison, and Don Davis, Nancy Kirsch, and guest Carly Meins, Janet Carson's assistant.
- December meeting minutes were approved.
- Treasurer's report as of December 31, 2004 was accepted. The balance in the Pulaski County Master Gardeners account is \$14,089.43. The balance in the Extension Office account is \$145.92. The receipts for the year were \$1,870.85 more than expenses.
- Carolyn Newbern reported on the Heritage Garden project grant.
 - Tom Dillard has agreed to be the speaker and his stipend will be \$500. Purchase of trees and plant labels may be purchased after the grant is approved.
 - Nancy Kirsch moved that we proceed with the planning and work on the project. The motion was approved.
- The Board authorized Mary Freeman to purchase a Visa gift card for up to \$200 to be used for Greenhouse expenses.
- Chair, Dick Blankenbeker, will appoint an audit committee.
- The board granted Paul McDonnell additional time to do his project hours.

Beth made the following announcements:

- State award nominations need to be voted on today.
- The Little Rock City Beautiful Committee has asked the Board to appoint a Master Gardener to serve on the Keep Little Rock Beautiful committee.
- Keep Arkansas Beautiful awards nominations are being accepted.
- Judy Chapman will work with St. James Church for our Spring Workday.
- The International Master Gardener meeting will be in Saskatchewan, Canada in July.
- Dick Blankenbeker, signed a Memorandum of Understanding with the University Of Arkansas Division Of Agriculture, Cooperative Extension Service.
- Carolyn Newbern announced that the State Advisory Board has drafted re-entry policies for former members. She asked for ideas concerning what we would like to see the State Advisory Board work on.
- The next Board Meeting will be on February 15 at 10 a.m. at St. James Methodist Church.

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Minutes were approved from the December meeting with the addition of one comma.

Treasurer's report as of December 31, 2004 was accepted. The balance in the Pulaski County Master Gardeners account is \$14,089.43. The balance in the Extension Office account is \$145.92. The receipts for the year, 2004, were \$1,870.85 more than expenses.

Carolyn Newbern reported on the Heritage Garden project grant. The Board changed the budget to authorize \$1,410.00. The way the grant is written, we will be obligated to spend \$1,410.00 of the \$2,500.00 authorized if the grant is funded. The total project cost will be \$35,000 including in-kind donations. Carolyn reported that it could be March before we know about the amount of the grant; therefore she recommended that we should cautiously proceed with planning and work. Tom Dillard has agreed to be the speaker and his stipend will be \$500. Purchase of trees and plant labels may be purchased after the grant is approved. Nancy Kirsch moved that we proceed with the planning and work on the project. The motion was approved.

It was announced that Janet Carson wants a booth at the flower and garden show to promote the Master Gardener activities that will take place in May to celebrate the 2005 Department of Arkansas Heritage theme, *Arkansas Gardens: The roots of Our Heritage*. Carly, her assistant, volunteered to do this through the state office.

Sandy reported on the planning for the Chair Orientation program. The program will be held as scheduled at the Hays Senior Center on Tuesday, January 25, 2005 from 1:00 p.m. - 3:00 p.m.

Mary Freeman moved that she be authorized to purchase a Visa gift card for up to \$200 to be used for Greenhouse expenses, the purchase to be made from the Pulaski County Master Gardener cash account. Marilyn Tilley seconded the motion. It was approved.

The Board discussed what to do with the overage from the training sessions, but no action was taken.

Chair, Dick Blankenkemper, asked for volunteers for the audit committee.

NEW BUSINESS

Chair, Dick Blankenkemper, read a letter from Paul McDonnell stating that he lacks 14 work hours for the calendar year, and asking for additional time to do these hours.

Merilyn Tilley moved that he make up missed hours by July 1. Nancy Kirsch, his project chair, volunteered to monitor his performance. The motion was seconded and approved.

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The next Board Meeting will be on February 15 at 10 a.m. at St. James Methodist Church.

The meeting adjourned at 11:15 a.m.

Respectfully submitted,

Jacqueline S. Wright
PCMG Secretary

PULASKI COUNTY MASTER GARDENERS
Board Meeting Agenda
Tuesday, January 18, 2005
10:00 a.m.

Minutes

Treasurer's Report

Old Business

- Heritage Gardening Grant update
- Chair Orientation Update
- Visa gift card for Lois – Greenhouse expenses
- Scholarships - MG training,? State Meetings? International Meetings?
Other?

New Business

- State Award Nominations – Project of the Year? Friend of PCMG? MG of the Year?
- Keep AR Beautiful Awards Nominations
- Spring Workday at St. James – Judy Chapman
- Memorandum of Agreement – signatures
- Audit Committee
- Keep Little Rock Beautiful steering committee rep.
- International MG Meeting – July 24 – 27, reg. \$325 (Canadian dollars)

General Meeting Agenda

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Respectfully submitted,

Jacqueline S. Wright
PCMG Secretary

**Highlights of Pulaski County Master Gardeners'
Board Meeting, December 17, 2004**

The Pulaski County Master Gardeners Board met on Friday, December 17 at 9 a.m. at the Extension Office. Present were Beth Phelps, Dick Blankenkemper, Carolyn Newbern, Ila Newberry, Marilyn Tilley, Jackie Wright, Mary Freeman and Sandy Harrison, and Don Davis.

Minutes were approved from the November meeting

Treasurer's report was approved. Net income over expenses for the year was \$1,965.87. The balance in the Pulaski County Master Gardeners account is \$13,921.91. Balance in the Extension Office account is \$408.46.

Chair, Dick Blankenkemper, asked for volunteers for the audit committee.

Beth Phelps presented the volunteer final report. There are 321 continuing members, and there were 44 trainees in 2004. We donated 12,071 service hours, and completed 7,507.5 continuing education hours. Ninety eight members have served 5 to 9 years.

Leaves of Absence for 2004 were granted to Ben Jordan, Marie Jordan, and Pat Wallace. Leave of Absence for 2005 was granted to Alton Gardner, who continued on leave from 2004.

Sustainer status was granted to Margaret Breen, Wini Carter, and Dick Carter.

An orientation for new committee chairs will be at the Hays Senior Center on Tuesday, January 25, 2005 from 1:00 p.m. - 3:00 p.m.

The following expenditure was authorized:

The Master Gardener board supports and recommends that Pulaski County Master Gardeners participate in the 2005 Heritage Month Department of Arkansas Heritage grant program, authorizing up to \$2,500 to match grants from DAH.

The January Board Meeting will be on January 18 at 10 a.m. at St. James Methodist Church.

DRAFT PROJECT DESCRIPTION & GOALS

Poster
Publicity
DAH Director
Cathy Matthews
329-9150
Tower Bldg

The Pulaski County Master Gardeners would like to offer to the public a variety of experiences related to the 2005 Department of Arkansas Heritage theme of *Arkansas Gardens: The Roots of Our Heritage*. Activities will include a speaker at a central location, garden tours and activities at each of the PCMG projects at historic sites in downtown Little Rock. Activities will be developed to appeal both to adults and to children and also to be usable in the future at the garden sites. Replacement of historic plant stock and interpretive signage, installed prior to the May event, will be permanent additions to the gardens. Information about historic plants, prepared by Janet Carson, state horticulturist, and methods to access it on the internet will be displayed and distributed.

The goal of our Heritage Month activities will be to introduce the general public, as well as gardening enthusiasts, ideas relating to heritage plants:

- *types of heritage plants intentionally used in Arkansas,
- *landscape designs used in early Arkansas,
- *Arkansas history which can be understood through heritage plants,
- *and reasons to use heritage plants in contemporary gardens.

SAT.

On May 7, 2005, at the Historic Arkansas Museum auditorium, Tom Dillard will address the topic of *Arkansas History as seen through Heritage Plants*. We plan to work with other agencies to help develop these ideas into a lesson plan, usable throughout the state at a variety of grade levels. Each of our four garden projects located at historic sites will have its own special set of activities (Curran Hall, Historic Arkansas Museum, Mount Holly Cemetery, Old State House.) Trolley buses will shuttle participants between the various sites. Mr. Dillard will speak twice, 10 a.m. and 1 p.m., and the four project gardens will be open from 10 to 3, allowing maximum flexibility for those who attend as well as those Master Gardeners who work at the projects.

free (seats 120)
donated (seats 150)
\$500.-

The Little Rock Visitor Information Center at Curran Hall not only provides information about attractions and accommodations around Little Rock and the entire state, but it also provides a glimpse into antebellum life in the state's largest town, the future state capital. When the 1843 Greek Revival house was restored in 2002, the landscape was designed to create an historically appropriate setting for the house. Some of the plants original to the site were saved; all of the plants are representative of mid-nineteenth century Little Rock; and the layout is typical of gardens of the era. In the spring of 2005, the PCMG Master Gardener Committee would like to replace several trees which have died and add several others, all of them representing trees popular in early Little Rock. We also plan to install interpretive plant markers for the heritage trees, shrubs, bulbs, perennials, and some annuals; these will be permanent markers of anodized aluminum.

The activities of Master Gardener Day, May 7, at Curran Hill will include tours of the gardens, led by committee members; a scavenger hunt relating to the plants,

particularly the ones which tell interesting stories about Arkansas; and planting hyacinth bean vine seeds (*Dolichos lablab purpurea*) in peat pots to take home. A brochure listing the plants will be developed to accompany the existing color brochure *Marjem Ward Jackson Historic Arkansas Gardens*.

Mount Holly Cemetery contains the graves of many important Arkansans, from 1843 on, a late 19th Century Bell House, many unusual sculptures, an historic iron fence planted with heritage roses, and an historic iron fountain. The Mount Holly Cemetery Committee of Master Gardeners would like to increase the number and variety of heritage plants. Permanent interpretive signage will be installed and a brochure relating to heritage plants created. On M. G. Day, May 7, activities will include tours of heritage plants by Master Gardeners, tours of the historic gravesites by Mount Holly Cemetery Association members, and Tales of the Crypt presented by drama students from Parkview High School.

The Historic Arkansas Museum is comprised of buildings from Territorial Days, before 1836 statehood. Landscapes reflect the styles and uses of the houses. The Historic Arkansas Museum Committee of Master Gardeners plans to conduct tours of the current gardens at the Brownlee House and also explain plans to return it to an historically-accurate kitchen garden. The herb garden, showcasing medicinal herbs, will be interpreted by members of the Arkansas Unit of the Herb Society of America.

The Old State House Museum, built in 1836, has been enlarged over the years to accommodate the needs of a growing state government. The landscape also evolved. The Old State House Committee of Master Gardeners will explain the gardens surrounding its historic fountain and the new Memorial Garden. Master Gardeners who are also members of the Arkansas Unit of the Herb Society of America will demonstrate the making of Tussie Mussies and explain the Language of Flowers, which were popular in the Victorian era.

The main talk and the Little Rock garden tours will be accessible by shuttle trolley buses. Although not a part of this grant application, the Argenta Historic District will develop a garden tour, which will be accessible by the new streetcars to North Little Rock.

The topic of *Heritage Tourism: Historic Gardens, Historic Buildings, Historic Districts, Historic Natural Areas, and Historic Fine and Applied Arts* will be developed with posters, brochures, and maps. The display can be either at Curran Hall or at the auditorium for the main speech, or at both. Information will be provided by the Little Rock Convention and Visitors Bureau, the three Pulaski County Historic District Commissions (Little Rock H.D.C., Argenta H.D.C., Capitol Zoning Commission), the Arkansas Historic Preservation Program, the Natural Heritage Commission, the Arkansas Arts Council, the Quapaw Quarter Association, and the Historic Preservation Alliance of Arkansas.

The expected participation on May 7 is 250 – 500 people (HAM auditorium seats 120), both adults and children. When the materials are developed into a school lesson plan, students from all over Arkansas will benefit from the 2005 Heritage Month activities in Pulaski County. Each of these four Master Gardener projects is located at a public facility, open to the public daily. Annual attendance at each is in the hundreds, if not thousands, with visitors coming not only from Arkansas and other states but also from around the world. The permanent heritage plants, interpretive markers, and printed materials will enhance the aesthetic and educational experiences at each garden site far into the future.

DRAFT BUDGET FOR D.A.H. GRANT APPLICATION

Costs

Supplies

Curran Hall:

Interpretive Plant Markers and Signs

70 (3x5 anodized aluminum, \$11.40 @) \$ 800.00
(50 - \$570)

2 (10x12" " " , \$62.74 @) \$ 125.48

Trees (6 trees; 2 1/2 - 4" caliper) \$1600.00

Peat Pots (for seed planting) \$ 50.00
is gone with bean planting activity

Mount Holly Cemetery

Interpretive Plant markers & Signs

35 (3x5 anodized aluminum, \$11.40@) \$ 400.00

3 (10 x 12 " " , \$62.74@) 188.22

Trees (10) \$1000.00

Plants (heritage bulbs, roses & other shrubs) \$ 500.00

Set-up fee for markers/signs \$ 150.00

Materials for Tussie Mussie demonstration \$ 100.00

Travel

Contracted Personnel: Tom Dillard, speaker \$ 500.00

Advertising ~~???????~~

~~Ad in Arkansas Dem/Gazette (1/8 page) approx. \$ 270.00~~

~~Ad in Arkansas Times (1/8 page) approx. \$ 270.00~~

Technical/Production

~~Printing Costs: (tri-fold color, 1000 - 4999: 66¢ @)~~

~~(1 page 2-sided, b/w 6 1/2¢ @)~~

~~Brochures of each heritage garden site (300 @) \$ 100.00 use ones on hand~~

Pulaski County Brochures (color) \$ 200.00
Scavenger hunt

Rent/utilities:

Other

Total Project Cost: (will have to be cut to \$5000!) \$6223.70

(omit newspaper advertising ^{reduce total to} \$5683.70)

(reduce C.H. markers to 50: \$5453.00)

Revenue Sources

Grant Request	\$5,000
Cash on Hand	\$ 0
Cash gifts/grants	\$ 2500.-

Please identify sources and amounts of gifts/grants.

Value of in-kind donations:

Please specify type of donation

Historic Arkansas Museum	
Use of auditorium (\$400 per hour)	\$2,000
Little Rock Visitor Information Center at Curran Hall	
Use of building and grounds	
(\$500 for three hours)	\$1,000
Little Rock Convention and Visitors Bureau	
Use of two trolley buses for 6/7 hours	\$1,000 ??
(----- per hour/day)	
L.R. Parks & Recreation Arborist, <i>consulting</i>	\$10,920
(tree & stump removal; planting)	
Master Gardener Labor	
Lynn Winningham, photography	\$-----
Cheryl Kennedy, brochure layout	\$-----
Planning/preparation Hours	\$-----
Event Day Hours	\$-----
 Total revenue <u>applied</u> to project	 \$

Please attach a line item budget sheet listing supplies, travel expenses, labor, individual artist fees, etc. Failure to include will result in automatic disqualification. See the format on the next page.

Line Item Budget Format

Budget Item	Revenue Source	
	Grant	Applicant Funds
Supplies		
Travel		
Contracted personnel/artist fees		
Advertising		
Technical/production		
Rent/utilities		
Other (please be specific)		

University of Arkansas, United States Department of
Agriculture, and County Governments Cooperating

2901 West Roosevelt Road
Little Rock, AR 72204
Ph. (501) 340-6650
Fax: (501) 340-6669
<http://www.uaex.edu>
E-Mail pulaski@uaex.edu

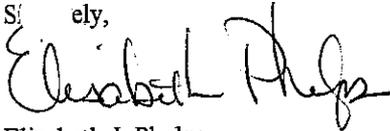
We are pleased to send you the enclosed material. This comes to you through the University of Arkansas, Cooperative Extension Service, Pulaski County. This educational service is financed jointly by your county, state and federal governments.

One of our functions is to provide information and educational material for the people of Arkansas.

The Pulaski County Office is open daily Monday through Friday from 8:00 a.m. until 4:30 p.m. Our programs are offered to all eligible persons regardless of race, color, national origin, religion, gender, age, disability, marital or veteran status or any other legally protected status.

If you have any questions or need additional information, feel free to call us at 340-6650. We welcome the opportunity to serve you.

Sincerely,



Elisabeth J. Phelps
County Extension Agent -Agriculture
Staff Chair

EP/kr

Enclosure(s)

The Arkansas Cooperative Extension Service offers its programs to all eligible persons regardless of race, color, national origin, religion, gender, age, disability, marital or veteran status, or any other legally protected status, and is an Equal Opportunity Employer.



Pulaski

County Annual Master Gardener Report

Year 2004

1. How many Master Gardener volunteers were trained in your county last year?

Male 7 Females 37

White 40 Black 3 Hispanic 0 Other 1

2. How many were recertified?

Male 61 Females 259

White 318 Black 2 Hispanic 1 Other _____

3. How many volunteers have been in the program for 5 – 9 years? 98

4. How many hours were reported for volunteer service-work hours? 12,071

5. How many hours were reported for learning or recertification hours? 7,507.5

6. How many hours were reported for travel time? 0

7. How much do you charge for training? \$110.00

8. Do you have annual dues? Yes No If so, how much? \$15.00

9. What do you use your funds for in the county, and how are these decisions made?

Master Gardener funds are used to:

- * Support Master Gardener Projects - each project is budgeted \$100.00 with the ability to request additional funds if needed.
- * Cover cost of Printing a monthly newsletter.
- * Program support - paper, reference books, postage, etc.
- * Greenhouse supplies

10. Please tell about the 2 or 3 most successful projects for Master Gardeners in your county?

Horticulture Clinics - daily at the Pulaski County Extension Office and bi-weekly at the River Market. These clinics involve Master Gardener Volunteers answering questions and providing gardening, landscaping and related information to the general public.

How long have you had these projects? 16
years

How many volunteers involved? 67 clinic

How many clients served? 5,000 plus

Please fill out and return the Master Gardener County Contact Information Release Form with this report. Each County may have 2 county contacts. At least one contact should have an e-mail address.

Pulaski County Master Gardener contacts:
Dick Blankenbeker, President – roblank@aristotle.net
Sandy Harrison, First Vice President - SPHARR72@aol.com

Preparer's Signature _____ Date _____

County Agent's Signature _____ Date _____

ANNUAL FINANCIAL REPORT

Club/Group Pulaski County Master Gardeners

Year End:
Check one

July 1 _____ - Jun 30 _____

Oct 1 _____ - Sep 30 _____

Jan 1 _____ - Dec 31 _____

Statement of Income and Expenses

Income:

Summarize by source and amount:

Example:

<u>Plant Sales</u>	<u>\$ 6701.60</u>	
<u>Training Fees</u>	<u>\$ 6238.00</u>	
<u>Contributions</u>	<u>\$ 3153.12</u>	
<u>Dues</u>	<u>\$ 4065.00</u>	
<u>Continuing Education</u>	<u>\$ 6990.00</u>	
<u>Programatic Support</u>	<u>\$ 4484.85</u>	
Total Income (A)		\$ 31632.57

Expenses:

Summarize by source and amount:

Example:

<u>Projects</u>	<u>\$ 4149.38</u>	
<u>Training Expense</u>	<u>\$ 5815.20</u>	
<u>Greenhouse Expense</u>	<u>\$ 5992.48</u>	
<u>Printing</u>	<u>\$ 2308.35</u>	
<u>Continuing Education</u>	<u>\$ 6526.34</u>	
<u>Programatic Support</u>	<u>\$ 4874.95</u>	
Total Expenses (B)		\$ 29666.70

Net Income (Loss) (C) [(A) - (B) = (C)] **\$ 1965.87**

We hereby certify that this is a correct Annual Financial Report which includes the Statement of Income and Expenses and the Statement of Assets, Liabilities and Equity.

Mary Freeman
Treasurer

[Signature]
President

12-13-04
Date Submitted

ANNUAL FINANCIAL REPORT (cont.)

Statement of Assets, Liabilities and Equity

Year End as of 2004

Assets:

Cash or Checking Account	\$ 14330.37	
Inventory/Equipment	\$ 0.00	
Other	\$ 0.00	
	\$	
	\$	

Total Assets (A) \$ 14330.37

Liabilities:

Accounts Payable	\$ 0.00	
Other	\$ 0.00	
	\$	
	\$	

Total Liabilities (B) \$ 0.00

Equity:

Beginning Fund Balance	\$ 12364.50	
Current Year's Net Income (Loss)	\$ 1965.87	

Total Equity (C) \$ 14330.37

Total Liabilities and Equity [(B) + (C) = (A)] \$ 14330.37

**Pulaski County Master Gardeners'
Board Meeting, Tuesday, February 14, 2005**

The Pulaski County Master Gardeners Board met on Tuesday, February 14 at 10 a.m. at St. James Methodist Church. Present were Beth Phelps Merilyn Tilley, Jackie Wright, Mary Freeman, Sandy Harrison, Don Davis, Nancy Kirsch, and Ila Newberry. Sandy Harrison presided in the absence of the Chair, Dick Blankenbecker.

Minutes were approved from the January meeting.

The Treasurer's report as of January 31, 2005, was accepted. There was a balance of \$14,235.35 in the two bank accounts. Approximately one-half of the dues have been collected. There will be a table in the hall outside the meeting room to accept dues. Membership cards are ready to be picked up for those who have paid. Reimbursement forms will be available at the dues table.

OLD BUSINESS

The Keep Little Rock Beautiful steering committee has asked us to provide a Master Gardener representative. There was discussion about who might be interested in this position. Beth Phelps will contact Lee Ann Chester to ask her to serve.

Beth Phelps gave us an update on the Heritage Gardening Grant. The grant should be approved later this week.

Sandy Harrison reported on the Orientation Meeting. There was lots of good discussion and ideas shared. Much of the discussion had to do with communication.

NEW BUSINESS

Mary Freeman presented the Audit Committee Report. There were no errors in the books. However, the committee did not have access to the Extension Service bank statements. Beth noted that that account also has 4-H and other department accounts; therefore it would be difficult to examine. But that account would be audited. Nancy Kirsch asked if a copy of that audit report could be attached to our audit report. Our audit will be filed at our office.

Leave of Absence was approved for Deborah Johnson.

Sustainer status was requested by Mackie Hamilton, although the request was received two months late for 2005. Beth explained that the rules for leaves and sustainer status are advisory only; therefore we may use our discretion in granting them when the rules have not been followed. Ila Newberry moved Sustainer status be granted to Mackie, Mary Freeman seconded the motion and the motion carried.

The board discussed the Saskatoon meeting and decided that it would be added to the
General Meeting Agenda

Respectfully submitted,

Jackie Wright, secretary

**PULASKI COUNTY MASTER GARDENERS
Board Meeting Agenda
Tuesday, February 15, 2005
10:00 a.m.**

Minutes

Treasurer's Report

Old Business

- Keep Little Rock Beautiful steering committee rep. - select
- Heritage Gardening Grant update

New Business

- Audit Committee report
- Leave Of Absence Request – Deborah Johnson

General Meeting Agenda

Pulaski County Master Gardeners Association
Statement of Financial Condition
As of January 31, 2005

Balances at	January 1, 2005	PCMG Account	14,089.43
		Extension Office Account	145.92

TOTAL 14,235.35

Deposits		
	Clothing	4.00
	Dues	2,235.00
	Misc	75.00

Total 2,314.00

Expenses		
	Clothing	539.02
	Other Projects	86.31
	Printing	254.01
	Training	180.00
	Bank Charges	4.70

Total 1,064.04

Balances at	January 31, 2005	PCMG Account	13,896.73
		Extension Office Account	1,588.58
			TOTAL 15,485.31

	RECEIPTS		EXPENSES		Balance
	Monthly	YTD	Monthly	YTD	
Clothing	4.00	4.00	539.02	539.02	(535.02)
Greenhouse	0.00	0.00	0.00	0.00	0.00
Dues	2,235.00	2,235.00	0.00	0.00	2,235.00
Old State House	0.00	0.00	0.00	0.00	0.00
Other Projects	0.00	0.00	86.31	86.31	(86.31)
Printing	0.00	0.00	254.01	254.01	(254.01)
Continuing Education	0.00	0.00	0.00	0.00	0.00
Social	0.00	0.00	0.00	0.00	0.00
Training	0.00	0.00	180.00	180.00	(180.00)
Travel	0.00	0.00	0.00	0.00	0.00
Memorial Fund	0.00	0.00	0.00	0.00	0.00
Bank Charges	0.00	0.00	4.70	4.70	(4.70)
Misc	75.00	75.00	0.00	0.00	75.00
TOTALS	\$2,314.00	\$2,314.00	\$1,064.04	\$1,064.04	\$1,249.96

PCMG Checking Account Deposits \$0.00

Highlights
Pulaski County Master Gardeners'
Board Meeting, Tuesday, February 14, 2005

- Present were Beth Phelps Merilyn Tilley, Jackie Wright , Mary Freeman, Sandy Harrison, Don Davis, Nancy Kirsch, and Ila Newberry. Sandy Harrison presided.
- Minutes were approved from the January meeting.
- Treasurer's report:
 - January report accepted, balance of \$14,235.35.
 - Approximately one-half of the dues have been collected.
 - There is a table in the hall outside the meeting room to accept dues.
 - Membership cards are ready for those who have paid dues.
 - Reimbursement forms are at the dues table.

OLD BUSINESS

- The Keep Little Rock Beautiful steering committee has asked us to provide a Master Gardener representative.
- Heritage Gardening Grant should be approved later this week.
- Sandy reported that there was lots of good discussion and ideas shared at the Orientation Meeting. Communication was a topic of interest.

NEW BUSINESS

- Mary Freeman presented the Audit Committee Report. There were no errors in the books. However, we do not have access to the Extension Service bank statements. Beth noted that that account also has 4-H and other department accounts; therefore it would be difficult to examine, but that account will be audited by state auditors.
- Leave of Absence was approved for Deborah Johnson.
- Sustainer status was approved for Mackie Hamilton.
- The board discussed the Saskatoon meeting and decided that it would be added to the General Meeting Agenda

Respectfully submitted,

Jackie Wright, secretary

AUDIT COMMITTEE REVIEW CHECKLIST

Group budget and any addendum

Treasurer's ledger reports

Bank Statements

Year-end financial report

Canceled checks and deposit slips

Receipts for all income

Bills for all expenses

Inventory Records

The audit committee found the following conditions:

We found no errors in the books for Pulaski County Master Gardeners Assn. INC. We do note the transfer of some of the Payables and Receivables in May to the Extension service. The combined financial statements were verified for accuracy but we didn't have access to the bank statements of the extension service for reconciliation of their bank statements.

The audit committee makes the following recommendations:

We would like to commend Mary Freeman for a job well done. We have no recommendations at this time.

This certifies that the audit committee has reviewed the record keeping and financial balances and finds them:
(check one box)

in order;

in order upon implementation of recommendation;

requiring further review and action.

Signatures of audit committee:

Name Robert L. Beyard

Address: #3 Cherry tree Ct,
North Little Rock, AR 72116

Name Carole Adams

Address: 7308 Pennington Dr
North Little Rock, AR 72116

Name _____

Address: _____

Name _____

Address: _____

\$500 Cash Award - \$500 Cash Award - \$500 Cash Award - \$500 Cash Award

If you're doing great things to Keep your part of Arkansas Beautiful...

ENTER THE KEEP ARKANSAS BEAUTIFUL 2005 STATEWIDE AWARDS!

Document your Projects NOW and complete your entry to share your successes with others across the state who are also working to keep Arkansas beautiful.

Statewide Recognition for your Community Programs

Showcase your projects, programs and activities to express pride and recognize the valued volunteers who contribute so greatly to community improvements.

Categories:

*Litter Prevention - Control
Recycling - Waste Reduction
Beautification - Community Improvement*

Entry Classifications:

*Government or Business
Schools and Youth Groups
Community Support Organizations*

PLUS.....COMMUNITY OF THE YEAR Category:

*Special Recognition to Communities who DO IT ALL!
An Award honoring communities conducting activities in All Three Categories*

On April 28, 2005, at the Keep Arkansas Beautiful Awards Luncheon in Little Rock, Arkansas, we'll salute and honor the most notable achievements in the state in each category by presenting Awards of Excellence within each classification. Please enter – your project deserves consideration.

**Applications at www.KeepArkansasBeautiful.com
or call 501-682-3507 or 1-888-742-8701 (toll free)**

**Entry Deadline: Friday, February 11, 2005
Awards Luncheon: Thursday, April 28, 2005**

We Want To Recognize Your Community's Outstanding Work - Please pass this along to interested organizations or groups who have outstanding programs and projects!

\$500 Cash Award - \$500 Cash Award - \$500 Cash Award - \$500 Cash Award



**KEEP ARKANSAS BEAUTIFUL
2005 Award Information Sheet**

A. Projects which have taken place within the 2004 calendar year, which have not been previously entered, are eligible for entry in the 2005 Awards process.

Deadline: Entries must be postmarked by Friday, February 11, 2005

1. Select the appropriate category for your entry: 2. Select the appropriate group entered:

- Litter Prevention - Control
 Recycling - Waste Reduction
 Beautification - Community Improvement

- Government or Business
 School and Youth Groups
 Community Support Organizations

B. Community of the Year entries: A category for communities who demonstrate a sustainable organization resulting in an entry in each of the three (3) Keep Arkansas Beautiful mission area categories.

- KAB Community of the Year

3. Please provide the following project information:

Name of Group submitting entry: _____

Name of the Organization (if different from above): _____

Project Name (if applicable): _____

4. Please provide contact information for the person submitting the award entry:

Name: _____

Street Address: _____ City _____

State: _____ Zip: _____ County _____

Phone: (day) _____ (evening) _____

E-mail address: (required) _____

5. Entry checklist:

- Award Information Sheet Supplemental Material (not to exceed 8 pages)
 Project Summary (70 words or less) 3 Photocopies (including supplemental material)
 Project Narrative (not to exceed 4 pages) Contain material in an 8.5" x 11" binder

Mail to: KAB Awards, Keep Arkansas Beautiful Commission, One Capitol Mall, Ste. 4A-109, Little Rock, AR 72201

Deadline: Award entries must be postmarked by Friday, February 11, 2004

For more information: E-mail info@keeparkansasbeautiful.com or call 501-682-3507 or 1-888-742-8701

2005 Award Entry Instructions

How To Enter

1. Complete the Award Information Sheet, which will be the first page of your entry.
2. Write a Summary, that does not exceed 70 words, as the second page of your entry.
The summary should be a concise statement of the program to convey its scope and impact to someone who is unfamiliar with the project.
3. Write a Project Narrative not to exceed 4 pages (follow page sequence, i.e., 3 - 6).
4. **The narrative is to be a detailed explanation of the project, organized and presented to respond to the questions enumerated below and should follow the order of the listing.**
4. The Summary and Narrative must be typed using no less than one-inch margins on letter size (8 1/2" x 11") paper, with at least an 11-point font. In the top right-hand corner of each page, identify the project name, category and classification.
5. Also, include up to 8 pages of supplemental material, sequentially numbered. Each page should display the project name. This material may include photos, press clippings, folders, flyers or other support materials for your entry.
6. You may also submit a video, cued to the segment to be reviewed, as supplemental material, but only as an addition to the hard copy supplemental materials called for in #5 above.

Writing the Narrative: Answering these questions and including measurable data is very important, as this is the criteria judges will use to evaluate your program.

1. **Background and Statement of Need:** What was the motivation for your project/program?
2. **Execution of Program:** Describe your project/program. Share the planning process as well as the activities utilized.
3. **Community Involvement:** Describe the community that came together as a result of this project. Enumerate the various groups which were involved in the planning, execution and follow-up of the project. Describe the number of volunteers, age range of volunteers, total volunteer hours, and other support which you received from the community, businesses, schools, government resources, individuals, etc. Businesses should indicate number of employees participating.
4. **Community Impact:** What were the project results and how sustainable is the program? As a result of your program, describe the benefits to your community. Is this a continuing effort or does it demonstrate the need for ongoing action?
5. **Budget:** What was the project budget? What were the funding sources and the in-kind contributions made within the community to accomplish the project?
6. **Other Activities:** (*Optional portion*) Are there related activities, such as special events, cleanups or other initiatives, your group has undertaken which you would like to share?

Organizing the Entry

1. Place the entry materials in an 8.5" x 11" binder using clear plastic sleeves.
2. Place three photocopies of your Award Information Sheet, Summary, Narrative and supplemental material in the back of your binder. (Summary and Narrative photocopies should be two-sided.)
3. Entry binders can be picked up immediately following the 2005 Awards Luncheon.
4. Send entry to: Keep Arkansas Beautiful, One Capitol Mall, Ste.4A-109, Little Rock, AR 72201.

Entries are evaluated on the basis of need, execution, community involvement and results.

Judges reserve the right to re-assign entry categories.

Judges reserve the right to not confer an Award of Excellence in a particular category or group.

Postmarked Entry Deadline:
Awards Luncheon:

Friday, February 11, 2005
Thursday, April 28, 2005

PULASKI COUNTY MASTER GARDENERS
Board Meeting Agenda
Tuesday, March 15, 2005
10:00 a.m.

Minutes

Treasurer's Report

Old Business

- Keep Little Rock Beautiful steering committee rep. – Lee Ann Chester has agreed to serve
- Heritage Gardening Grant update – Carolyn Newbern, \$5,000 was awarded.

New Business

- David Werling – PPP Committee, software / website to manage pictures
- State Master Gardener Advisory Committee has been dissolved. See attached letter
- Cecelia Buck, has paid dues and we'll continue to mail her the Master Minutes. She is mentally alert but confined to a wheel chair. See attached letter.
- Travel committee has several trips planned – March 22nd – Daffodils, April 5th – Garvan Gardens, April 12 – 15 – Texas Wildflowers.
- Upcoming Events – Heritage Day Activities Sat. May 7th – See attached Press Release.
Tropical Paradise June 23rd, planned by the Continuing Education Committee. See Attached Press Release.

General Meeting Agenda

Pulaski County Master Gardeners Association
Statement of Financial Condition
As of February 28, 2005

Balances at	February 1, 2005	PCMG Account	13,896.73
		Extension Office Account	1,588.58
		TOTAL	15,485.31

Deposits			
	Clothing		175.80
	Dues		1,215.00
	Training		120.00
	Misc		19.00

Total **1,529.80**

Expenses			
	Clothing		32.70
	Bank Charges		4.35
	Misc		69.27

Total **106.32**

Balances at	February 28, 2005	PCMG Account	13,892.38
		Extension Office Account	3,016.41
		TOTAL	16,908.79

	RECEIPTS		EXPENSES		Balance
	Monthly	YTD	Monthly	YTD	
Clothing	175.80	179.80	32.70	571.72	(391.92)
Greenhouse	0.00	0.00	0.00	0.00	0.00
Dues	1,215.00	3,450.00	0.00	0.00	3,450.00
Old State House	0.00	0.00	0.00	0.00	0.00
Other Projects	0.00	0.00	0.00	86.31	(86.31)
Printing	0.00	0.00	0.00	254.01	(254.01)
Continuing Education	0.00	0.00	0.00	0.00	0.00
Social	0.00	0.00	0.00	0.00	0.00
Training	120.00	120.00	0.00	180.00	(60.00)
Travel	0.00	0.00	0.00	0.00	0.00
Memorial Fund	0.00	0.00	0.00	0.00	0.00
Bank Charges	0.00	0.00	4.35	9.05	(9.05)
Misc	19.00	94.00	69.27	69.27	24.73
TOTALS	\$1,529.80	\$3,843.80	\$106.32	\$1,170.36	\$2,673.44

PCMG Checking Account Deposits \$0.00

**Pulaski County Master Gardeners'
Board Meeting, Tuesday, March 15, 2005**

The Pulaski County Master Gardeners Board met on Tuesday, March 18 at 10 a.m. at St. James Methodist Church. Present were Dick Blankenbecker, Marilyn Tilley, Jackie Wright, Mary Freeman, Sandy Harrison, Nancy Kirsch, Ila Newberry, and Carolyn Newbern. Chair, Dick Blankenbeker, presided

Minutes were approved from the February meeting.

The Treasurer's report as of February 28, 2005, was accepted. There was a balance of \$15,485.31 in the two bank accounts. We are ahead approximately \$1400 for February and \$2600 for the year (income less expenses).

Approximately three-quarters of the dues have been collected. Reminder letters will be sent by the end of the month to those who have not paid. There will be a table in the hall outside the meeting room to accept dues. Membership cards are ready to be picked up for those who have paid. Reimbursement forms will be available at the dues table.

OLD BUSINESS

The Keep Little Rock Beautiful steering committee has asked us to provide a Master Gardener representative. Lee Ann Chester has agreed to serve.

Carolyn Newbern gave a progress report on the Heritage Garden project. Our grant was approved for the full \$5000 requested. She stated that the signs will cost more than anticipated but some of the plants and trees may not be as much. But overall she believes she will be able to stay within the \$2500 allocated from the Master Gardener budget.

Marilyn reported that there will be two work days in April on the St. James grounds to show appreciation for hosting our meetings. One will be on a weekday the other on a weekend. Members will be notified by e-mail

NEW BUSINESS

The State Master Gardener Advisory Committee has been dissolved. A copy of the letter is filed with the minutes.

Cecelia Buck has paid her dues and we will continue to send her the Master Minutes. She is mentally alert but confined to a wheel chair. Her name will be referred to the Sunshine committee along with Carl Hunter's name. He has been quite ill with pneumonia and is in the hospital.

The travel committee has several trips planned:

March 22nd carpool to Bixler's Nursery at White Hall and then to Char Rouch's Daffodil Ridge.

April 5th carpool to Garvan Gardens.
April 12-15 bus trip to Austin see Texas Wildflowers.

Upcoming events:

Heritage Day Activities Sat., May 7 Press Release filed with minutes.

Tropical Paradise continuing education program June 23d. Press Release filed with minutes.

Nancy Kirsch reported that Marie and Ben Jordan had only a few hours to work before they each had to take Leave for health reasons, and this may interfere with their eligibility for Life Membership. The Board decided that the April board meeting will be at 9:30 a.m. so there will be time to discuss the rules for leaves and life member status.

Nancy Kirsch asked that we clarify how hours are to be earned. Marilyn asked if a member has no intention of working on a project, should they take up space on the committee? Carolyn Newbern stated that this question was discussed at the State Advisory Committee but it was never resolved. Ila explained that excess work hours can be counted as education hours. These questions will also be on next month's agenda.

Nancy Kirsch announced that there will be a public hearing about SB 230, the Watershed Bill, on the 23d of March. There is also another bill of interest, which is HB 1705, which will reallocate real estate transfer fees from the Heritage Department, depleting their resources for grants.

Janet Carson has asked us to forward names of those who will go to the International Meeting in Canada. She needs volunteers for the sponsorship committee for the 2007 meeting in Little Rock.

Karen Briscoe will announce to the general meeting that she is recruiting Master Gardeners to help with the Little Rock Garden Clubs tour.

Carolyn Newbern announced that they have found a Mountain Bluett, a rare antique plant, at Curran Hall. She said that the Mountain Bluet was identified after much difficulty. She feels sure it came from Lois's greenhouse plants but everyone had forgotten what seeds had been ordered. The plant is rare for this area but now original to the Curran Hall site.

Respectfully submitted,

Jackie Wright, secretary

Highlights
Pulaski County Master Gardeners'
Board Meeting, Tuesday, March 15, 2005

- Pulaski County Master Gardeners Board meeting, Tuesday, March 15 at 10 a.m. at St. James Methodist Church. Present were Dick Blankenbeker, Merilyn Tilley, Jackie Wright, Mary Freeman, Sandy Harrison, Nancy Kirsch, Ila Newberry, and Carolyn Newbern. Chair, Dick Blankenbeker presided
- Minutes were approved from the February meeting.
- The Treasurer's report as of February 28, 2005, was accepted with a balance of \$15,485.31 in the two bank accounts. We are ahead approximately \$1400 for February and \$2600 for the year.
- Reminder letters will be sent by the end of the month to those who have not paid.

OLD BUSINESS

- Lee Ann Chester will be our representative to the Keep Little Rock Beautiful Steering Committee
- Carolyn Newbern announced that our Heritage grant was approved for the full \$5000 requested. Although the signs may cost more than anticipated she will be able to stay within the \$2500 allocated from the Master Gardener budget.
- Merilyn Tilley reported that there will be two work days in April on the St. James grounds to show appreciation for hosting our meetings, one on a weekday the other on a weekend. Members will be notified by e-mail

NEW BUSINESS

- The State Master Gardener Advisory Committee has been dissolved.
- Cecelia buck is confined to a wheel chair. Her name will be referred to the Sunshine Committee.
- Carl Hunter's name is to be referred to the Sunshine Committee. He has been quite ill with pneumonia and is in the hospital.
- The travel committee has several trips planned:
 - March 22nd carpool to Bixler's Nursery at White Hall then to Daffodil Ridge.
 - April 5th carpool to Garvan Gardens.
 - April 12-15 bus trip to Austin see Texas Wildflowers.
- Upcoming events:
 - Heritage Day Activities Sat., May 7.

"Tropical Paradise" continuing education program June 23d.

- Questions about leaves of absence, life member status, and allocation of work hours will be discussed at 9:30 a.m. at the April Board meeting.
- Nancy Kirsch announced that there will be a public hearing about SB 230, the Watershed Bill, on the 23d of March. Also, HB 1705, will reallocate real estate transfer fees from the Heritage Department, depleting their resources for grants.
- Janet Carson asked for names of those who will go to the 2005 Meeting in Canada.
- Janet Carson needs volunteers for the sponsorship committee for the 2007 meeting in Little Rock.
- Karen Briscoe will announce to the general meeting that she is recruiting Master Gardeners to help with the Little Rock Garden Clubs tour.
- Carolyn Newbern announced that they have found a Mountain Bluett, a rare antique plant, at Curren Hall.

Respectfully submitted,

Jackie Wright, secretary

HIGHLIGHTS
PULASKI COUNTY MASTER GARDENERS'
GENERAL MEETING
Tuesday, March 15, 2005

- The Pulaski County Master Gardeners met on Tuesday, March 17, 2005 at 11:30 a.m. at St. James United Methodist Church. Chair Dick Blankenkemper presided.
- Special recognition was given to Carolyn Newbern who announced that the Arkansas Heritage Month Grant was awarded in the full amount requested, \$5,000 for the May 7 program "Arkansas Gardens: The Roots of Our Heritage. Twenty-one of the 55 applications were funded. They are now recruiting workers to be docents on the busses and greet visitors, and a number of other jobs.

Reports were given by standing committee members:

- There are Canvass Bags leftover from the Garden Show available for purchase.
- Dues are \$15.00 and are due.
- Lynn Phelps: The Spring picnic is 6:30 p.m. on May 5 at Camp Aldersgate. A tour of the grounds will be at 5:30; speaker, landscape architect Martin Smith; cost is \$10. Menu is Bar-BQ. There will also be a plant swap. Look for our mailout.
- Bob Bray announced five travel opportunities.
 - Daffodil Hill at Sheridan, March 22 then to Bixler's new nursery at White Hall. Carpool from Second Presbyterian at 9 a.m. Lunch on our own, help driver pay for gas.
 - Carpool to Garvin Gardens on April 5, leaving Second Presbyterian at 9:30. Admission is \$6.00. We may bring a lunch and drink.
 - A bus trip to Texas will leave at 7 a.m. from Second Presbyterian on April 12, returning Friday, April 15.
 - June 1 or 2 we will have a "Steak-Out" at DeGray Lake, cost is \$33.00.
 - April 26 at 6 p.m. Chris Olsen will host us at his nursery and give us a 15% discount on our purchases.
- Jan King: will take orders for "stuff" when they have new order blanks that show new items.
- Lois Corley: The Greenhouse sale, Saturday, April 16 at 8 a.m. No potting soil is available.
- David Werling: thanked Sharon Davis and Nan Matthews for updating our e-mail list. Sharon is contacting project chairs for schedules and photographers. We want to put photos on-line for prospective attendees at our 2005 International Master Gardener Meeting in Little Rock

- Ray Sarmiento thanked us for working at the Convention Center garden and also for the Flower and Garden Show. 9500 people attended the show, down some from last year, but buying was up. They will add new and exciting things next year.
- Sandy Harrison announced that a continuing education seminar will be held on Thursday, June 23, titled "Tropical Paradise in Arkansas Gardens."
- Mary Evans thanked the Q & A Café workers. She asked those with yard signs to either turn them in or keep them for next year. They sold out of t-shirts and caps. The tea was a big success. Booths cost \$400.00
- Karen Briscoe asked for volunteers for the Little Rock Council of Garden Clubs garden tours on April 23-24. She sent a sign-up list around.
- Nancy Kirsch announced that there will be a public hearing about SB 230, the Watershed Bill, on the 23d of March. Also, HB 1705 is under consideration. It will reallocate real estate transfer fees from the Heritage Department, depleting their resources for grants. For more information contact Ann Speed.
- Chair, Dick Blankenbecker made the following announcements:
 - Check the announcement board and calendar in Master Minutes for special events
 - Place work days on chart
 - There are still a few openings for the State Master Gardener Meeting in Rogers/Bentonville on May 12, 13, 14.
 - Please let Beth know if you plan to attend the International Master Gardener Conference on July 24-27.
 - There are 168 members at today's meeting.
 - Two workdays on the St. James campus will be scheduled in April, one on a weekday, one on a weekend.
 - Carl Hunter is ill and cards will be appropriate. Some of our members have volunteered to work in his yard.
- Carolyn Newbern asked members to direct her to a source for Horse Apples.
- Marilyn Tilley introduced Jane Gulley, Pulaski County Master Gardener, who gave a program on antique roses, telling us which ones grow well in Arkansas.

Respectfully submitted,
 Jacqueline S. Wright, Secretary

PRESS RELEASE FOR TROPICAL PARADISE

Tropical Paradise in Arkansas Gardens will be the topic of a seminar Thursday, June 23, 2005, 9 a.m. to 3:30 p.m., C.A. Vines Arkansas 4-H Center, Little Rock, Arkansas. Sponsored by the Pulaski County Master Gardeners, the seminar is open to the general public.

Norman Winter will speak on two topics: "Exotic Flowers and Tropical Foliage for the Arkansas Landscape" and "Incorporating Tropical Plants in Arkansas Gardens." Mr. Winter is a noted horticulturist and author, whose columns appear in the *Arkansas Democrat/Gazette*, *Arkansas Gardener*, and publications with nationwide distribution. With college degrees and work experience in Texas, Mr. Winter is now Extension Horticulturist with Mississippi State University Extension Service and coordinates the Mississippi Medallion Award program. His award-winning Southern Gardening television news segment is seen in Mississippi, Tennessee, and Eastern Arkansas. His book, *Paradise Found: Growing Tropicals in Your Own Backyard*, will be available for purchase and signing.

"Bamboos Behaved" will be discussed by Gordon Powell, life-long garden enthusiast, who is co-owner of Bear Creek Nursery and Ozark Bamboo Garden in Burreka Springs, AR. Bear Creek Nursery will offer a variety of plants for sale.

"Microclimates - Creating a Tropical Paradise" will be the topic for Dr. Gerald Kingman, professor of Ornamental Horticulture at the University of Arkansas, Fayetteville. He also contributes to *Arkansas Gardener* and a variety of newspapers, and he is a perennial favorite speaker at Master Gardener events. A retirement celebration for Dr. Kingman will follow the program.

The cost of the seminar, \$30.00, includes continental breakfast, lunch, refreshments, and handouts. Deadline for registration is June 13, 2005. For an application or further information, please contact Pulaski County Master Gardeners, 2901 W. Roosevelt Road, Little Rock, Arkansas 72204, call 501-340-6650, or e-mail hpik@pulgarden.org.

PULASKI COUNTY HERITAGE GARDENING DAY ACTIVITIES

Heritage Gardening in Arkansas will be celebrated May 7, 2005, in Little Rock, with a variety of activities sponsored by the Pulaski County Master Gardeners. The Department of Arkansas Heritage has designated May as Arkansas Heritage Month, with the theme this year of *Arkansas Gardens: The Roots of Our Heritage*. The May 7 PCMG events will include speakers, educational tours and activities for adults and children at each of the four PCMG projects at historic sites in downtown Little Rock. The goal of our Heritage Month activities is to introduce gardening enthusiasts, as well as the general public, to ideas relating to heritage plants:

- types of heritage plants intentionally used in Arkansas;
- landscape designs used in early Arkansas;
- Arkansas history which can be understood through heritage plants; and
- reasons to use heritage plants in contemporary gardens.

Tom Dillard will address the topic *Beyond Corn and Cotton: Arkansas Landscape History as seen through Heirloom Plants* in the auditorium at Historic Arkansas Museum. Mr. Dillard, Director of Special Collections, University of Arkansas Library, is a noted horticulturist, historian and popular speaker. Janet Carson, Extension Horticulture Specialist, University of Arkansas Division of Agriculture, will present her new heritage horticultural PowerPoint program, also at Historic Arkansas Museum and will broadcast her Arkansas Radio Network *Garden Show* from a PCMG garden project.

Educational tours and activities will occur at four PCMG garden projects in downtown Little Rock: Historic Arkansas Museum, the Old State House, Curran Hall, and Mount Holly Cemetery. The historic grounds of Historic Arkansas Museum are currently being restored, based on landscape archaeological work, to portray an accurate representation of 19th century Arkansas gardens. The tours and lectures at H.A.M. will coincide with their 32nd Annual Territorial Fair. The Old State House grounds include an historic fountain, a Memorial Garden, and heirloom roses. Here also will be demonstrations of making Tussie Mussies, a way of sending messages through the language of flowers, popular in the Victorian era. Curran Hall, an 1843 Greek Revival home restored for the Little Rock Visitor Information Center, has a landscape designed to create an historically appropriate setting for the house. Some plants are original to the site; all are representative of mid-nineteenth century Little Rock. A special Heritage Tourism display will be here. The park-like setting of Mount Holly Cemetery includes the graves of many important Arkansans, a Victorian Bell House, unusual sculptural monuments and mausoleums, an historic iron fence planted with heritage roses, and an historic iron fountain.

For further information, please contact the Pulaski County Master Gardeners, 2901 W. Roosevelt Road, Little Rock, Arkansas, 72204, 501.340.6650, or

bphwlps@uaex.edu.

From: "Janet Carson" <jcarson@uaex.edu>
Subject: board update
Date: Fri, 18 Feb 2005 15:07:13 -0600

To: <cynsan@att.net>, <ewrncy@aol.net>,
<chewben@turnstone.net>, <berlie@arkana.com>
Cc:

Stow Reader

Bob Dardine's committee met with me today to review the survey he had done of current board members and to review the status of the MG Advisory board. After careful consideration, I have decided to disband the MG advisory board and ambassador program for the time being. I know that we need some form of help on a statewide level, but not sure what direction it should go, and how many people are needed. Since we have not been able to recruit new members, after three attempts, I felt like it was too large of a responsibility for five people to take on all of the duties that are needed. Five of our current members are scheduled to go off as of leadership 2005, and no new members are in sight. It is also too large of a task to try to restructure a board in one meeting. It will take careful planning and the input from many to reach a workable solution that can meet the needs of our ever expanding program. What worked in the beginning, may not be working now to meet the needs of so many Master Gardeners. I think we are seeing this problem even in our local county programs, trying to recruit leaders for officers and in some cases, even project chairs. I also know this is not a problem just in Master Gardener programs.

I want you all to know that you have been a tremendous asset to our program and to me personally, and that I will not forget that. Once we get a concept in place for the new group-- whatever form that may be, I hope that you will consider becoming involved. Our plan is to find out how other states are dealing with this and try not to reinvent the wheel.

In the interim, we will continue to work to meet the needs of the program. I do plan to conduct a leadership workshop and have set the dates of October 11 & 12, 2005. It will once again be at the Arkansas 4-H Center. If you would like to help in any way, please let me know. I will need to get working on an agenda soon. Also, I hope that all of you will continue to support the Heritage Days events on May 7. I will also be sending information out on Monday concerning an advanced MG opportunity in Pope county. So the work continues, and I need Master Gardeners statewide to continue to work together to make this program even better. I do think Arkansas has an outstanding MG program, and know that it will continue. Please let me know if you have any questions. I will pass this on to the counties next week, but wanted you all to know my decision first. Thanks again, and I look forward to continuing to work with all of you. Janet

Janet B. Carson
Extension Horticulture Specialist
University of Arkansas Cooperative Extension Service
P.O. Box 351
Little Rock, AR 72203
(501) 671-2174
fax (501)671-2303

Survey of St. James for Master Gardener Work Day(s) 2005

- 1. Trim crepe myrtles in west side parking lot (on Pleasant Valley Dr. side), trim hollies and general cleanup/weeding.**
- 2. East side (by Youth Bldg) clean up bed of weeds, more general trimming of bushes, shrubs.**
- 3. Peck Building-prune azaleas / weed and prune shrubs in front of building.**
- 4. Front parking lot-area under crepe myrtles-plant mondo grass between crepe myrtles to provide texture/covering of soil.**
- 5. Children's Bldg. (north side) general cleanup**
- 6. East side playground-clean up bed by building**
- 7. Trim crepe myrtles in parking front parking lot.**

PULASKI COUNTY MASTER GARDENERS
Board Meeting Agenda
Tuesday, April 19, 2005
10:00 a.m.

Minutes

Treasurer's Report

Old Business

- Heritage Gardening Grant update – Carolyn Newbern ???

New Business

- Ann Ward is retiring
- Carl Hunter Memorial
- State Meeting Sponsorship, do we want to?
- Fine Gardening subscription for the Extension Office?
- Ask MGs to provide flower arrangements (for their own gardens) for Clinton Lib. Information desk. Idea from Judy Gregory
- Sustainer Status – Cathy Sanders
- Leave of Absence – Nancy Barber
- Reinstatement – Donna McDonald
- Order more project signs – 10 sign \$155.00 plus tax

General Meeting Agenda

Hold for future Meetings:

- David Werling – PPP Committee, software / website to manage pictures

Pulaski County Master Gardeners Association
Statement of Financial Condition
As of March 31, 2005

Balances at	March 1, 2005	PCMG Account	13,892.38
		Extension Office Account	3,016.41
Deposits		TOTAL	16,908.79

Dues	540.00
Misc	192.75

Total 732.75

Expenses	Greenhouse	915.37
	Other Projects	101.54
	Printing	158.30
	Bank Charges	4.00
	Misc	260.27

Total 1,439.48

Balances at	March 31, 2005	PCMG Account	13,888.38
		Extension Office Account	2,313.68
		TOTAL	16,202.06

	RECEIPTS		EXPENSES		Balance
	Monthly	YTD	Monthly	YTD	
Clothing	0.00	179.80	0.00	571.72	(391.92)
Greenhouse	0.00	0.00	915.37	915.37	(915.37)
Dues	540.00	3,990.00	0.00	0.00	3,990.00
Old State House	0.00	0.00	0.00	0.00	0.00
Other Projects	0.00	0.00	101.54	187.85	(187.85)
Printing	0.00	0.00	158.30	412.31	(412.31)
Continuing Education	0.00	0.00	0.00	0.00	0.00
Social	0.00	0.00	0.00	0.00	0.00
Training	0.00	120.00	0.00	180.00	(60.00)
Travel	0.00	0.00	0.00	0.00	0.00
Memorial Fund	0.00	0.00	0.00	0.00	0.00
Bank Charges	0.00	0.00	4.00	13.05	(13.05)
Misc	192.75	286.75	260.27	329.54	(42.79)
TOTALS	\$732.75	\$4,576.55	\$1,439.48	\$2,609.84	\$1,966.71

PCMG Checking Account Deposits \$0.00

Pulaski County Master Gardeners Association
Statement of Financial Condition
As of March 31, 2005

Balances at	March 1, 2005	PCMG Account	13,892.38
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Total 1,439.48

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TOTALS	\$732.75	\$4,576.55	\$1,439.48	\$2,609.84	\$1,966.71

PCMG Checking Account Deposits \$0.00

PULASKI COUNTY MASTER GARDENERS
Board Meeting Tuesday, April 19, 2005

The Pulaski County Master Gardeners board met at St. James Methodist Church on Tuesday, April 19, 2005 at 9:30 a.m. Present were Dick Blankenbeker, Marilyn Tilley, Jackie Wright, Mary Freeman, Sandy Harrison, Nancy Kirsch, Ila Newberry, Don Davis, Beth Phelps, and Carolyn Newbern. Chair, Dick Blankenbeker, presided

The minutes for the March meetings were approved as circulated.

The Treasurer's Report was accepted. Twenty members have not yet paid their dues. Mary will write them letters. People are not picking up their membership cards. She will make an announcement. She reminded one greenhouse that we are now issuing membership cards and that we do not requisition their master gardener nametags and shirts when they drop their memberships.

Most of the expense for the last month was for the greenhouse, but it just had its sale. The greenhouse makes more money than it spends.

Old Business

- Carolyn Newbern gave us a Heritage Gardening Grant update. Trees were ordered and planted. Signs have been ordered and will be delivered on April 30. David Dodson has posters for us to put up. Historical Arkansas Museum will have a kickoff event for the public on April 28 from 10 to 12.

New Business

- Ann Ward is retiring. We have a \$100 gift certificate to give her that was approved by the board by e-mail vote.
- Carl Hunter Memorial. The Pinnacle Committee is planning a memorial for Carl Hunter because that was his committee and he planned their wildflower garden. They will build an arbor that will be appropriate for the garden and have Carl's name on it.
- Nancy Kirsch reported that the Pinnacle Committee is converting its butterfly garden to a native plant garden and they may need an additional \$100 for a new sprinkler system, dirt, plants, etc. Marilyn Tilley explained that the State Hospital may also need an additional \$100 because of the expected move to another location. Don Davis moved that each committee may spend up to \$100 extra each. The motion passed.
- Ila Newberry moved that we give a contribution for a State Meeting Sponsorship, the amount to be in Beth's discretion. The motion passed.
- Ila moved that we authorize a subscription to Fine Gardening for the Extension Office. The motion passed.
- Judy Gregory suggested that the board ask MGs to provide flower arrangements (from their own gardens) for Clinton Lib. Information desk. The idea was discussed but tabled for more information.
- The Governor's Mansion is hosting a \$75 a plate fundraiser. The dinner will be Thursday, April 21.
- Sustainer Status was approved for Cathy Sanders.
- Leave of Absences were approved for Nancy Barber and Mickey Elmore.

- Reinstatement was approved for Donna McDonald.
- Don Davis moved that we order more project signs – 10 signs for \$155.00 plus tax. The motion was approved.
- Nancy Kirsch moved that we amend our policies to allow members to make up hours the following year within a reasonable time to be determined by the board, in lieu of taking Leave of Absence. Sandy amended the motion to add that the policy amendment be retroactive through 2004. The motion failed 5 to 3.

Topics to be added to the General Meeting Agenda are: Travel: June Steak-Out; Historic Arkansas Museum; and date for the spring garden tour.

Hold for future Meetings:

- David Werling – PPP Committee, software / website to manage pictures.

PULASKI COUNTY MASTER GARDENERS
Board Meeting Tuesday, May 17, 2005
10:00 a.m.

- Present were Dick Blankenbeker, Marilyn Tilley, Jackie Wright, Mary Freeman, Sandy Harrison, Nancy Kirsch, Ila Newberry, Don Davis, Beth Phelps, and David Werling. Chair, Dick Blankenbeker, presided.
- The minutes for the March meetings were approved as circulated.
- The Treasurer's Report was accepted. Twelve members have not paid. They will be dropped from the membership roll if not paid by June 30.
- The Greenhouse made about \$950 on its last sale. The Carl Hunter memorial fund has \$480. We received a \$300 donation from Curran Hall as part of the match for the Department of Heritage Grant. The total balance in both accounts is \$17,117.03.

Old Business

- We received a letter and certificate of merit from Cathy Matthews, Executive Director of Curran Hall. There were 500 visitors to Curran Hall at the Heritage Garden event on May 7, and 125 visitors at Mount Holly.

New Business

- David Werling gave a report on the 3Ps Committee web site project. The board approved a supplemental request for the Three Ps committee for \$300.
- Beth announced a new state leadership organization to be called "County 76." It will be a voluntary organization that will require attendance at the Master Gardener Leadership Conference Oct. 11 and 12, at the 4-H Center. Let Beth know if you are interested. Documents that explain the organization in detail are available.
- Counting CE Hours for the State Meeting - counted one hour per class, two points for each garden visit; one point for meals with a program.
- Dick Blankenbeker will be profiled in the Democrat-Gazette highlighting the Master Gardener Program.
- The summer tour of Master Gardener's gardens is cancelled.
- The Board approved the purchase of several books for the Extension office.
- Nita Cross was reinstated to membership; Rebecca Kamp was approved for a leave for 2005.
- The chair asked for suggestions to speed up the meeting. It was decided to try having anyone who would like to make an announcement come to the front at the beginning of the business meeting.
- The next Statewide Master Gardener Meeting will be on May 21-23, 2006 in Hot Springs.
- The next meeting will be June 3d. There will be no meetings in July or August.

PULASKI COUNTY MASTER GARDENERS
Board Meeting Tuesday, May 17, 2005
10:00 a.m.

The Pulaski County Master Gardeners board met at St. James Methodist Church on Tuesday, May 17, 2005 at 9:30 a.m. Present were Dick Blankenbeker, Marilyn Tilley, Jackie Wright, Mary Freeman, Sandy Harrison, Nancy Kirsch, Ila Newberry, Don Davis, Beth Phelps, and David Werling. Chair, Dick Blankenbeker, presided.

The minutes for the March meetings were approved as circulated.

The Treasurer's Report was accepted. Twelve members have not paid. Their names will be referred to the committee chairs. A list of those who have not paid are on the sticky board. They will be dropped from the membership roll if not paid by June 30.

The Greenhouse made a little less than \$950 on its last sale. As of today the memorial fund has a balance of \$480. We received a \$300 from the Curran Hall Foundation as match for the Department of Heritage Grant. The total balance in both accounts is \$17,117.03.

Old Business

- Beth gave an update on the Heritage Gardening Grant. We received a letter and certificate of merit from Cathy Matthews, Executive Director of Curran Hall. There were 500 visitors to Curran Hall at the Heritage Garden event on May 7, and 125 visitors at Mount Holly. We do not have numbers as yet from the other garden sites.

New Business

- David Werling gave a report on the Three Ps Committee web site project. He has created or collected 800 Master Gardener photos. He organized them by garden, event, quality, and several other keys. Jackie Wright moved that the board authorize David to develop a website for the Pulaski County Master Gardeners to host his photo database and other materials as appropriate. Nancy moved that the board approve a supplemental request for the Three Ps committee for \$300. The motion was approved.
- Beth announced a new state leadership organization to be called "County 76." It will be a voluntary organization that will require attendance at the Master Gardener Leadership Conference Oct. 11 and 12, at the 4-H Center. In addition, ten annual work hours will be required. The organization will be open to County Agent participation as well as Master Gardeners. It will be of interest to those who are interested in formation of policies. It will not require gardening or horticulture education hours. There will be no membership quotas for the counties. Let Beth know if you are interested. Documents explaining this organization are attached to these minutes.
- Beth explained that individuals must report their own continuing education points for the State Meeting since there were many options. Hours should be counted according to

our regular policy - one point per hour of class, two points for each garden visit; one point for meals with a program

- Dick Blankenbeker will be profiled in the Democrat-Gazette to feature the Master Garden program.
- The summer tour of Master Gardener gardens has been cancelled.
- The Board approved the purchase of the following books for the Extension office: Two books by Carl Hunter, Manual of Woody Plants by Michael Dirr, and Propagation of Woody Plants by Michael Dirr.
- The Board made the following membership actions: Nita Cross was reinstated; Rebecca Kamp was approved for a leave for 2005.
- The chair, Dick Blankenbeker asked for suggestions to speed up the meeting. When he opens the meeting he will ask committee chairs to come to the front for announcements.
- The next Statewide Master Gardener Meeting will be on May 21-23, 2006 in Hot Springs.
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Respectfully submitted,

Jacqueline S. Wright, Secretary

**PULASKI COUNTY MASTER GARDENERS
Board Meeting Agenda
Tuesday, May 17, 2005
10:00 a.m.**

Minutes

Treasurer's Report

Old Business

- Heritage Gardening Grant update – Carolyn Newbern ???

New Business

- David Werling – PPP Committee, software / website to manage pictures ???
- New Leadership Structure – Master Gardener Leadership Conference Oct. 11 and 12, 4-H Center
- Purchase books for office – Carl's books, Manual of Woody Plants by Michael Dirr, Propagation of Woody Plants by Michael Dirr.
- Special Funding request – State Hospital Committee - \$187.70 for extra plant material

General Meeting Agenda

Hold for future Meetings:

PULASKI COUNTY MASTER GARDENERS
Board Meeting Tuesday, May 17, 2005
10:00 a.m.

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The minutes for the March meetings were approved as circulated.

The Treasurer's Report was accepted. Twelve members have not paid. Their names will be referred to the committee chairs. A list of those who have not paid are on the sticky board. They will be dropped from the membership roll if not paid by June 30.

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Old Business

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New Business

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- Beth announced a new state leadership organization to be called "County 76." It will be a voluntary organization that will require attendance at the Master Gardener Leadership Conference Oct. 11 and 12, at the 4-H Center. In addition, ten annual work hours will be required. The organization will be open to County Agent participation. It will be of interest to those who are interested in formation of policies. It will not require gardening or horticulture education hours. There will be no membership quotas for the counties. Let Beth know if you are interested. Documents explaining this organization are attached to these minutes.
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- Dick Blankenbeker will be profiled in the Democrat-Gazette.
- The summer tour of Master Gardener gardens has been cancelled.
- The Board approved the purchase of the following books for the Extension office: Two books by Carl Hunter, and additional copies of Manual of Woody Plants by Michael Dirr, and Propagation of Woody Plants by Michael Dirr.
- The Board made the following membership actions: Nita Cross was reinstated; Rebecca Kamp was approved for a leave for 2005.
- The chair, Dick Blankenbeker asked for suggestions to speed up the meeting. When he opens the meeting he will ask committee chairs to come to the front for announcements.
- Our next Annual Meeting will be on May 21-23, 2006 in Hot Springs.
- The next meeting will be June 23d. There will be no meetings in July or August.

Respectfully submitted,

Jacqueline S. Wright, Secretary

Announcing County 76 Master Gardeners!

The Advisory Board has served its purpose.

The state level program outgrew the Advisory Board structure.
A new approach seemed best.
County 76 organization will replace the State Advisory Board.

So what is the County 76 program?

It is a state level organization but will use the county program process as an organizational model.

76'ers will act as state staff, help set policy, and provide guidance to county programs.

State programs will be County 76 'projects'.

How will County 76 operate?

The 'County Agent' is replaced by the State MG Coordinator (Janet Carson).

The Officers will be elected from the membership after the first year.
Projects will focus on organizational, leadership, and general management issues.

Members will vote on County 76 projects.

Members will determine the project(s) on which they will work.

Why should I join County 76?

To LEARN more about the Master Gardener program.

To STRENGTHEN the state and county programs.

To take the LEAD in setting our direction.

To become INVOLVED in statewide projects.

To share your TALENTS.

To join a state wide NETWORK of Master Gardener friends.

To become a CHARTER MEMBER of County 76!

Who can join County 76?

Open to all current Master Gardeners and County Agents that will have attended Leadership Training in 2005 or later.

Master Gardeners must have completed one year, recertified, and remain in good standing.

County Agents must have an active Master Gardener program in their county.

Membership term is unlimited for those that recertify.

How about recertification in County 76?

Remain in good standing in their home county.
Complete at least 10 'project hours' in County 76 program

Have more questions? Try contacting one of these County 76 members

Bob Berdine (501) 884-4882; or rberdine@artelco.com
Gail Northcutt (870) 673-1127; or gnorthcutt@classicnet.net
Mimi Cox (870) 932-3661; or bcox@jonesboronet.com
Yvonne Becker (501) 922-3296; or ylbecker@ipa.net
Sharon Berdine (501) 884-4882; or berdi@artelco.com

**PULASKI COUNTY MASTER GARDENERS
Board Meeting Agenda
Tuesday, June 21, 2005
10:00 a.m.**

Minutes

Treasurer's Report

Old Business

- County 76, gardening projects and leadership role

New Business

- Set date to review new class applications
- Set date to review projects and consider new projects – We will have a few applications
- Appoint a Nominating Committee
- Project Spotlight on Master Gardener Website
- Wonders of the Watershed with Central AR Water, Sat. July 23, 10 – 2 at the Zoo. Educational booth and activity. Will need help.

Announcements

Several Thanks you for helping sponsor the State Meeting
Volunteer Profile, Sunday, June 26 – Dick Blankenbeker

General Meeting Agenda

Hold for future Meetings:

Pulaski County Master Gardeners Association
Statement of Financial Condition
As of May 31, 2005

Balances at	May 1, 2005	PCMG Account	13,884.38
		Extension Office Account	3,232.65
		TOTAL	17,117.03
Deposits			
	Clothing		54.00
	Dues		15.00
	Old State House		1,690.50
	Social Committee		990.00
	Travel Committee		1,262.50
	Memorial Fund		395.00
	Misc		244.50
	Heritage Month Grant		5,000.00
	Total		9,651.50
Expenses			
	Old State House		1,106.41
	Other Projects		253.13
	Printing		404.88
	Social Committee		926.92
	Travel Committee		1,296.41
	Bank charges		4.00
	Misc		343.95
	Heritage Month Grant		6,710.43
	Total		11,046.13
Balances at	May 31, 2005	PCMG Account	13,680.38
		Extension Office Account	2,042.02
		TOTAL	15,722.40

	RECEIPTS		EXPENSES		Balance
	Monthly	YTD	Monthly	YTD	
Clothing	54.00	233.80	0.00	571.72	(337.92)
Greenhouse	0.00	952.50	0.00	939.73	12.77
Dues	15.00	4,590.00	0.00	0.00	4,590.00
Old State House	1,690.50	1,690.50	1,106.41	1,106.41	584.09
Other Projects	0.00	0.00	253.13	495.00	(495.00)
Printing	0.00	0.00	404.88	817.19	(817.19)
Continuing Education	0.00	0.00	0.00	0.00	0.00
Social	990.00	990.00	926.92	926.92	63.08
Training	0.00	120.00	0.00	180.00	(60.00)
Travel	1,262.50	1,262.50	1,296.41	1,296.41	(33.91)
Memorial Fund	395.00	535.00	0.00	0.00	535.00
Bank Charges	0.00	0.00	4.00	21.05	(21.05)
Misc	244.50	575.25	343.95	708.48	(133.23)
Heritage Grant	5,000.00	5,300.00	6,710.43	7,699.59	(2,399.59)
TOTALS	\$9,651.50	\$16,249.55	\$11,046.13	\$14,762.50	\$1,487.05

PCMG Checking Account Deposits \$0.00

PULASKI COUNTY MASTER GARDENERS
Board Meeting Tuesday, June 21, 2005
10:00 a.m.

The Pulaski County Master Gardeners board met at St. James Methodist Church on Tuesday, June 21, 2005 at 10 a.m. Present were Merylyn Tilley, Jackie Wright, Mary Freeman, Don Davis, and Beth Phelps, Merylyn Tilley presided

The minutes for the May meetings were approved as circulated.

The Treasurer's Report was accepted. Six people have not paid their dues. They will be contacted. The treasury is down \$1390 from last month because we paid our Heritage Month activity bills. This amounted to \$1,200 to \$1,400 of the \$2500 authorized. The treasury is up \$1487.05 for the year. Sixty-seven registered for the Picnic. Ninety-three have registered for the Tropical Paradise program. Break-even for Tropical Paradise was approximately 100, therefore we will cover our expenses.

Old Business

- County 76, statewide gardening projects and leadership role will be explained further when registration information comes from Janet Carson. Everyone who wishes to be a member must go to the second day of the state annual leadership training. The Leadership Training registration fee for board members will be paid.

New Business

- The date to review new class applications will be August 3 or August 4. Applications will be mailed July 1. They will be due on July 22d. Training will begin on September 28 with a tour of the projects, and continue on Oct. 5, 12, 19, 26, Nov. 2 and examinations on Nov. 9. Training at the state office will cost \$510 for rent of the auditorium and AV equipment. Registration will probably have to go up to between \$115 and \$120 to cover expenses.
- The board will review projects and consider new projects on August 23 at 9 a.m. so that a recommendation may be made to the membership at the September meeting. Evaluations will be sent to project chairs. The board will evaluate these and consider whether or nor to recommend new projects.
- Chair, Dick Blankenbeker will appoint a nominating committee when he returns to Little Rock.
- Janet Carson's assistant, Carley, has a new feature on the Extension Service website - Project Spotlight. It is on the Master Gardener Website and is available to the public. The contact e-mail is _____ and any committee can send in their project.
- We need a volunteer to help with a project at the zoo. Wonders of the Watershed with Central AR Water, Sat. July 23, 10 – 2 at the Zoo. We will have an educational booth and activity.

Announcements

- Jack Singleton with Keep Arkansas Beautiful has asked for Master Gardener representatives from North Little Rock, Sherwood, Jacksonville, Wrightsville, and Maumelle to serve on these cities' committees. Don Davis will represent Jacksonville. Nancy Kirsch will represent Little Rock. Others will be contacted for this project.
- We have received several thank you notes for helping sponsor the State Meeting
- Dick Blankenbeker and the Master Gardener will be featured in the Arkansas Democrat-Gazette on Sunday, June 26, as a Volunteer Profile.

The next meeting will be Tuesday, September 20. Newsletters will continue throughout the summer.

Respectfully submitted,

Jackie Wright

Master Gardener Program County 76

Purpose: The purpose of County 76 is to:

- Serve as a sounding board for needed resources in the Master Gardener program and communicate around the state.
- Promote and support the Master Gardener program throughout the state.
- Strengthen state Master Gardener education and training.
- Raise awareness of the Master Gardener program throughout the state.
- Establish policies and guidelines for the state Master Gardener program.

Operation: The operation of this program will be modeled from the county programs as much as possible. This concept would include:

- The County Agent is replaced by the State MG Coordinator
- Officers elected from the membership after the first year.
 - President – oversee the group operation
 - Vice President – stand in for Pres. Maybe Leadership Training leader?
 - District Coordinator (matches state geographical divisions) – leader for district level activities.
 - Secretary – head communicator
 - Treasurer – manage funds and helps establish annual budgets
 - Program Manager – coordinate Project Leaders for ‘sanctioned’ projects, track County 76 hours.
- Offices from inception throughout the organizational phase (for about one year) will be filled by planning committee members:
 - Acting President – Bob Berdine
 - Acting Vice President – Gail Northcut
 - Acting Secretary/Treasurer – Sharon Berdine
 - Acting Program Manager – Mimi Cox
- The Executive Committee
 - Comprised of the:
 - Current officers
 - Immediate past President
 - Project Leaders for Sanctioned Projects
 - State Master Gardener Coordinator
 - Purpose of the Executive Committee is to conduct the business of the organization between membership and committee meetings.
- The ‘Projects’ would focus on (but not be limited to) organizational, leadership, and general management issues. Valid ‘sanctioned’ projects could include
 - A forum for establishing guidelines for the state and county programs maybe using county level officers for input and acceptance.
 - A mentoring program for new county programs or struggling county programs maybe at the district level.
 - The operation of Leadership Training
 - The operation and mentoring of Master Gardener Educator and Advanced Master Gardener program

- Organization of the Arkansas Flower and Garden Show
- Etc. – need some creative thought here.
- Membership
 - Open to all current Master Gardeners and County Agents that qualify. Qualifications include:
 - Master Gardeners that have completed one year, have been recertified, and are in good standing in their county.
 - Master Gardeners and Agents that have attended Leadership Training at least once beginning with the October 2005 session.
 - Those becoming Charter Members in 2005 must attend Leadership Training in October 2005.
 - County Agents must have an active Master Gardener program in their county.
 - To retain membership in County 76:
 - Remain in good standing in their home county
 - Complete at least 10 'project hours' in County 76 program.
 - Term of membership:
 - Unlimited
 - Total number of members allowed:
 - Unlimited and certainly needs to be larger than the Advisory Board it replaces.
- Meetings – undetermined at this point. Current ideas include:
 - Initial meeting – Leadership Training in October 2005
 - Quarterly meetings alternating between membership and committee meetings
 - Appoint a nominating committee in about August 2006
 - Elect Officers in about September or October 2006 (proxy process probably).
- Finances – undetermined at this point.
 - Dues
 - Income sources
 - Anticipated expenses

Incentive:

- Why would Master Gardeners want to be members of County 76?
- How would this group be recognized?
- How can we make this a fun and exciting program?

Announcing County 76 Master Gardeners!

The Advisory Board has served its purpose.

The state level program outgrew the Advisory Board structure.
A new approach seemed best.
County 76 organization will replace the State Advisory Board.

So what is the County 76 program?

It is a state level organization but will use the county program process as an organizational model.
76'ers will act as state staff, help set policy, and provide guidance to county programs.
State programs will be County 76 'projects'.

How will County 76 operate?

The 'County Agent' is replaced by the State MG Coordinator (Janet Carson).
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Why should I join County 76?

To LEARN more about the Master Gardener program.
To STRENGTHEN the state and county programs.
To take the LEAD in setting our direction.
To become INVOLVED in statewide projects.
To share your TALENTS.
To join a state wide NETWORK of Master Gardener friends.
To become a CHARTER MEMBER of County 76!

Who can join County 76?

Open to all current Master Gardeners and County Agents that have attended Leadership Training in 2005 or later.
Master Gardeners must have completed one year, recertified, and remain in good standing.
County Agents must have an active Master Gardener program in their county.
Membership term is unlimited for those that recertify.

How about recertification in County 76?

Remain in good standing in their home county.
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Have more questions? Try contacting one of these County 76 members, ...

Bob Berdine (501) 884-4882; or rberdine@artelco.com
Gail Northcutt (870) 673-1127; or gnorthcutt@classicnet.net
Mimi Cox (870) 932-3661; or bcox@jonesboronet.com
Yvonne Becker (501) 922-3296; or ylbecker@ipa.net
Sharon Berdine (501) 884-4882; or berdi@artelco.com

Heritage Gardening Day

May 7, 2005

Little Rock, Arkansas

Sponsored by Pulaski County Master Gardeners

In cooperation with the Department of Arkansas Heritage

Speakers:

Auditorium, Historic Arkansas Museum

Tom Dillard

10:30 and 1:30

*Beyond Corn and Cotton: Arkansas Landscape History as
Seen through Heirloom Plants*

Janet Carson

12:00

Arkansas Heirloom and Native Plants

Garden Tours & Special Activities: led by Pulaski County Master Gardeners

Curran Hall

615 East Capitol

Tours of the Marjem Ward Jackson Historic Arkansas Gardens 10 - 3

Janet Carson, KARN *Garden Show* live broadcast 9 - 11

Parkview Players, portraying early residents of Curran Hall 11 - 2

Hyacinth Bean Planting (paper pots to take home) 10 - 3

Heritage Tourism Display 10 - 3

Historic Arkansas Museum

200 E. Third

Tours of the Gardens 10 - 3

Territorial Fair 10 - 4

Old State House Museum

300 W. Markham

Tours of the Gardens 10 - 3

Tussie Mussie Demonstrations 10 - 2

Mount Holly Cemetery

1200 Broadway

Tours of the Gardens 10 - 3

Tours of historic graves, sculptural markers, mausoleums 10 - 3

(led by Mount Holly Cemetery Association members)

Trolleys: Two C.A.T.A. trolleys will shuttle people, making a loop to reach each garden site. People may board a trolley at any of the four locations, get off at any of the four sites. We encourage visitors to park at one site and use the trolleys to get to all the others. Master Gardener docents will be on each trolley to answer questions. The trolley service is free, compliments of the Little Rock Convention and Visitors Bureau and Central Arkansas Transit Authority.

Background: Pulaski County Master Gardeners received a grant from the Department of Arkansas Heritage to help prepare for and sponsor Heritage Gardening Day. Over forty trees, shrubs, and roses have been planted at Mount Holly Cemetery and Curran Hall, restoring historic plant stock. Permanent interpretive plant markers will be installed. Lists of heirloom plants will be available.

This program is open to all eligible persons regardless of race, color, national origin, religion, gender, age, disability, marital or veteran status, or any other legally protected status, and is an Equal Employment Opportunity Employer. Persons with disabilities who require alternative means for communication of program information (large print, audiotapes, etc.) should notify the county Extension office (or other appropriate office) as soon as possible prior to the activity.

PULASKI COUNTY MASTER GARDENERS
Board Meeting Thursday, August 4, 2005
9:00 a.m.

The Pulaski County Master Gardeners board met at the Pulaski County Extension Service Office at 9 a.m. on Thursday, August 4, 2005. Present were Marilyn Tilley, Jackie Wright, Mary Freeman, Don Davis, Sandy Harrison, Beth Phelps, and Dick Blankenbeker. The chair, Dick Blankenbeker, presided

The minutes for the June meeting were approved as circulated.

The Treasurer's Reports for June and July were accepted with an account balance of \$17,750.00. There has not been much activity. The Tropical Paradise Seminar produced a profit of \$154.74.

Old Business

- County 76 registrations were discussed for Board members. The organization will pay for current board members and Carolyn Newbern representative to the State Advisory Board, which preceded the County 76 organization.
- The only bill yet to be paid from the Department of Arkansas Heritage grant is a \$250 fee for development of a curriculum for schools.

New Business

- Leaves of absence were granted for Martha Allen and Billie Massey.
- The board authorized the purchase of two sets of Plant Material Flash Cards for the Master Gardener Office and the Horticulture Assistant's Office. The cost is \$42.00 plus tax.
- The Board reviewed new class applications. Each member was given approximately ten applicants to interview.
- The Nominating Committee will be chaired by Nancy Kirsch. Don Davis and Ila Newbery are committee members.
- The Keep Arkansas Beautiful representatives have been selected. A list is attached.
- The next meeting will be on August 25 at the Extension Office to evaluate existing projects and consider new projects. We will have two, maybe three new project proposals to consider.

Respectfully submitted,

Jackie Wright

PULASKI COUNTY MASTER GARDENERS
Board Meeting Thursday, August 4, 2005
9:00 a.m.

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The minutes for the June meeting were approved as circulated.

The Treasurer's Reports for June and July were accepted with an account balance of \$17,750.00. There has not been much activity. The Tropical Paradise Seminar produced a profit of \$154.74.

Old Business

- County 76 registrations were discussed for Board members. The organization will pay for current board members and Carolyn Newbern representative to the State Advisory Board, which preceded the County 76 organization.
- The only bill yet to be paid from the Department of Arkansas Heritage grant is a \$250 fee for development of a curriculum for schools.

New Business

- Leaves of absence were granted for Martha Allen and Billie Massey.
- The board authorized the purchase of two sets of Plant Material Flash Cards for the Master Gardener Office and the Horticulture Assistant's Office. The cost is \$42.00 plus tax.
- The Board reviewed new class applications. Each member was given approximately ten applicants to interview.
- The Nominating Committee will be chaired by Nancy Kirsch. Don Davis and Ila Newbery are committee members.
- The Keep Arkansas Beautiful representatives have been selected. A list is attached.
- The next meeting will be on August 25 at the Extension Office to evaluate existing projects and consider new projects. We will have two, maybe three new project proposals to consider.

Respectfully submitted,

Jackie Wright

PULASKI COUNTY MASTER GARDENERS
Board Meeting Thursday, August 4, 2005
9:00 a.m.

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- The minutes for the June meeting were approved as circulated.
- The Treasurer's Reports for June and July were accepted with a balance of \$17,750. Tropical Paradise Seminar profit was \$154.74.
- MG will pay for leadership training registration for current board members and Carolyn Newbern southeast district representative to the Master Gardener State Advisory Board.
- One bill yet to be paid from the Dept. of AR Heritage grant is a \$250 fee for development of a school curriculum.
- Leave of absences were granted for Martha Allen and Billie Massey.
- The purchase of two sets of Plant Material Flash Cards for the Master Gardener Office and the Horticulture Assistant's Office, costing \$42.00 plus tax, was authorized.
- The Board reviewed new class applications. Each member was given several applicants to interview.
- The Nominating Committee is Nancy Kirsch, chair, Don Davis, and Ila Newbery.
- Keep Arkansas Beautiful representatives have been selected. A list is attached.
- The next meeting, will be on August 25 at the Extension Office, to evaluate existing projects and consider new projects.

Respectfully submitted,

Jackie Wright

PULASKI COUNTY MASTER GARDENERS
Board Meeting Thursday, August 4, 2005
9:00 a.m.

The Pulaski County Master Gardeners board met at the Pulaski County Extension Service Office at 9 a.m. on Thursday, August 4, 2005. Present were Merilyn Tilley, Jackie Wright, Mary Freeman, Don Davis, Sandy Harrison, Beth Phelps, and Dick Blankenbeker. The chair, Dick Blankenbeker, presided

The minutes for the June meeting were approved as circulated.

The Treasurer's Reports for June and July were accepted. There has not been much activity. There is \$1851.21 more in the treasury than that time last year. The Tropical Paradise Seminar produced a profit of \$154.74.

Old Business

- County 76 registrations were discussed for Board members. The organization will pay for current board members and also for Carolyn Newbern because she was a founder of the State Advisory Board, which preceded the County 76 organization.
- The only bill yet to be paid from the Department of Arkansas Heritage grant is a \$250 fee for development of a curriculum for schools.

New Business

- Leave of absences were granted for Martha Allen and Billie Massey.
- The board authorized the purchase of two sets of Plant Material Flash Cards for the Master Gardener Office and the Horticulture Assistant's Office. The cost is \$42.00 plus tax.
- The Board reviewed new class applications. Each member was given a packet of approximately ten applications to call the applicants to explain the program and let them know they will be considered.
- The Nominating Committee will be chaired by Nancy Kirsch. Don Davis and Ila Newbery are committee members.
- The Keep Arkansas Beautiful representatives have been selected. A list is attached.
- We will have two, maybe three new project proposals to consider at our next meeting, which will be on August 25 at the Extension Office.

Respectfully submitted,

Jackie Wright

Tropical Paradise Seminar - 2005

Revenue:

Ticket Sales 2,555.00

Total Revenue 2,555.00

Expenses:

Norman Winter 500.00

Gordon Powell 200.00

Norman Winter-Travel Expenses 300.00

Mary Evans-Reimbursement 14.00

Jane Gulley 34.50

Meg Fox 26.51

4-H Center 1,325.25

Total Expense 2,400.26

Profit/(Loss) \$154.74

Pulaski County Master Gardeners Association
Statement of Financial Condition
As of June 30, 2005

Balances at June 1, 2005	PCMG Account	13,680.38
	Extension Office Account	2,042.02
	TOTAL	15,722.40
Deposits		
	Clothing	95.00
	Dues	120.00
	Continuing Education	2,550.00
	Travel Committee	99.75
	Memorial Fund	50.00
	Misc	45.00
	Heritage Month Grant	1,410.00
	Total	4,369.75
Expenses		
	Clothing	285.32
	Old State House	52.67
	Other Projects	208.01
	Printing	148.09
	Continuing Education	1,075.01
	Social Committee	130.12
	Bank Charges	4.70
	Misc	281.00
	Heritage Month Grant	157.23
	Total	2,342.15
Balances at June 30, 2005	PCMG Account	13,569.68
	Extension Office Account	4,180.32
	TOTAL	17,750.00

	RECEIPTS		EXPENSES		Balance
	Monthly	YTD	Monthly	YTD	
Clothing	95.00	328.80	285.32	857.04	(528.24)
Greenhouse	0.00	952.50	0.00	939.73	12.77
Dues	120.00	4,710.00	0.00	0.00	4,710.00
Old State House	0.00	1,690.50	52.67	1,159.08	531.42
Other Projects	0.00	0.00	208.01	703.01	(703.01)
Printing	0.00	0.00	148.09	965.28	(965.28)
Continuing Education	2,550.00	2,550.00	1,075.01	1,075.01	1,474.99
Social	0.00	990.00	130.12	1,057.04	(67.04)
Training	0.00	120.00	0.00	180.00	(60.00)
Travel	99.75	1,362.25	0.00	1,296.41	65.84
Memorial Fund	50.00	585.00	0.00	0.00	585.00
Bank Charges	0.00	0.00	4.70	25.75	(25.75)
Misc	45.00	620.25	281.00	989.48	(369.23)
Heritage Grant	1,410.00	6,710.00	157.23	7,856.82	(1,146.82)
TOTALS	\$4,369.75	\$20,619.30	\$2,342.15	\$17,104.65	\$3,514.65

PCMG Checking Account Deposits \$0.00

Keep AR Beautiful Master Gardener Representatives

Jacksonville – Don Davis - 102 Berkshire Circle, Jacksonville, AR 72076 982-6648
dondavis102@comcast.net

Sherwood – Sara Dawson - 102 North Devon, Sherwood, AR 72120 835-5203
rothenhof@sbcglobal.net

Little Rock Nancy Kirsch - 2915 Valley Park Drive, Little Rock, AR 72212 225-5888
nbkirsch@swbell.net

NLR Nancy Jacobi White - #5 pine Tree Point North Little Rock AR 72116 753-9763
gsjljw@aol.com

Maumelle Nancy Wolford - 25 Blue Mountain Drive, Maumelle, AR 72113 851-0443
RobertBobWolford@aol.com

PULASKI COUNTY MASTER GARDENERS

Board Meeting Highlights Thursday, August 25, 2005 9:00 a.m.

- The Pulaski County Master Gardeners board met at the Pulaski County Extension Service Office. Present were Marilyn Tilley, Jackie Wright, Mary Freeman, Don Davis, Sandy Harrison, Beth Phelps, and Dick Blankenkober. The chair, Dick Blankenkober, presided
- Minutes for the August 4th meeting were approved as circulated.
- Board Member Registration for the Leadership meeting was completed. In addition to the board members, 10 additional Master Gardeners have signed up for leadership training.
- Don Davis gave the report from the nominating Committee.
President – Sandy Harrison
First Vice President – Marilyn Tilley
Second Vice President - Jim Dyer
Secretary – Jackie Wright
Treasurer – Mary Freeman
Member at Large – Jet Cuffman
- We need someone to attend the Keep Little Rock Beautiful monthly meetings, which are on the third Monday at 5 p.m. at Gary Green's law office.
- All of the current Master Gardener projects were reviewed. The board accepted the recommendation of Warren Boop, chair of the Wildwood project, that we recommend to the full membership that the Wildwood project be terminated.
- The following proposed projects were reviewed.
 - Maumelle Community Center
 - Scholar's Garden Clinton School of Public Service and Clinton Library.
- The board decided that the Maumelle Community Center proposal be recommended to the full membership for acceptance -- that we plant and maintain the round parking lot garden and the two gardens adjacent to the front entrance.
- The Scholar's Garden was discussed and tabled until the next meeting so that board members may view the site.

Respectfully submitted,

Jackie Wright

PULASKI COUNTY MASTER GARDENERS
Board Meeting Thursday, August 25, 2005 9:00 a.m.

The Pulaski County Master Gardeners board met at the Pulaski County Extension Service Office at 9 a.m. on Thursday, August 25, 2005. Present were Marilyn Tilley, Jackie Wright, Mary Freeman, Don Davis, Sandy Harrison, Beth Phelps, and Dick Blankenbeker. The chair, Dick Blankenbeker, presided

The minutes for the August 4th meeting were approved as circulated.

Board Member Registration for the Leadership meeting was completed. Board members who will attend the County 76 part of the meeting are Beth Phelps, Mary Freeman, Carolyn Newbern, Jackie Wright, Don Davis, and Sandy Harrison. In addition, Jim Dyer and Jet Cuffman will attend the two-day leadership meeting. Ten additional Master Gardeners have signed up to attend leadership training.

Don Davis gave the report from the nominating Committee. The following will be presented for a vote of the full membership at the September meeting:

- President – Sandy Harrison
- First Vice President – Marilyn Tilley
- Second Vice President - Jim Dyer
- Secretary – Jackie Wright
- Treasurer – Mary Freeman
- Member at Large – Jet Cuffman

Beth Phelps announced that Nancy Kirsch cannot attend the Keep Little Rock Beautiful monthly meetings. We need to find someone to take her place. The meetings are on the third Monday at 5 p.m. at Gary Green's law office.

All of the current Master Gardener projects were reviewed and comments were received from the board members. It was moved and seconded that we accept the recommendation of Warren Boop, chair of the Wildwood project, that we recommend to the full membership that the Wildwood project be terminated. The motion carried.

The following proposed projects were reviewed.

- Maumelle Community Center
- Scholar's Garden Clinton School of Public Service and Clinton Library.

It was moved and seconded that the Maumelle Community Center proposal be recommended to the full membership for acceptance -- that we plant and maintain the round parking lot garden and the two gardens adjacent to the front entrance. The motion carried.

The Scholar's Garden was discussed and tabled until the next meeting so that board members may view the site.

Respectfully submitted,
Jackie Wright

**PULASKI COUNTY MASTER GARDENERS
Board Meeting Agenda
Tuesday, September 20, 2005
10:00 a.m.**

Minutes

Treasurer's Report

Old Business

- Clinton Lib. Project

New Business

- Leave of Absence Requests – Nancye McCowan
- Display at AR State Fair – Friday, Oct. 14th Noon – 3 p.m.

Announcements

General Meeting Agenda

Hold for future Meetings:

Pulaski County Master Gardeners Association
Statement of Financial Condition
As of August 31, 2005

Balances at	August 1, 2005	PCMG Account	13,565.33
		Extension Office Account	2,521.23
		TOTAL	<u>16,086.56</u>

Deposits		TOTAL	
	Clothing	0.00	
	Greenhouse	857.90	
	Continuing Education	0.00	
	Travel Committee	0.00	
	Memorial Fund	70.00	
	Misc	0.00	
	Total	927.90	

Expenses			
	Greenhouse	1,288.02	
	Old State House	154.03	
	Other Projects	235.74	
	Printing	212.48	
	Continuing Education	0.00	
	Social Committee	0.00	
	Bank Charges	4.35	
	Misc	348.20	
	Total	2,242.82	

Balances at	August 31, 2005	PCMG Account	13,560.98
		Extension Office Account	1,210.66
		TOTAL	<u>14,771.64</u>

	RECEIPTS		EXPENSES		Balance
	Monthly	YTD	Monthly	YTD	
Clothing	0.00	328.80	0.00	857.04	(528.24)
Greenhouse	857.90	1,810.40	1,288.02	2,227.75	(417.35)
Dues	0.00	4,725.00	0.00	0.00	4,725.00
Old State House	0.00	1,690.50	154.03	1,347.20	343.30
Other Projects	0.00	0.00	235.74	1,011.26	(1,011.26)
Printing	0.00	0.00	212.48	1,361.59	(1,361.59)
Continuing Education	0.00	2,550.00	0.00	2,400.26	149.74
Social	0.00	990.00	0.00	1,057.04	(67.04)
Training	0.00	120.00	0.00	180.00	(60.00)
Travel	0.00	1,362.25	0.00	1,296.41	65.84
Memorial Fund	70.00	655.00	0.00	0.00	655.00
Bank Charges	0.00	0.00	4.35	34.45	(34.45)
Misc	0.00	620.25	348.20	1,396.09	(775.84)
Heritage Grant	0.00	6,710.00	0.00	7,856.82	(1,146.82)
TOTALS	\$927.90	\$21,562.20	\$2,242.82	\$21,025.91	\$536.29

PCMG Checking Account Deposits \$0.00

PULASKI COUNTY MASTER GARDENERS
Board Meeting
Tuesday, September 20, 2005
10 a.m.

The Pulaski County Master Gardeners board met at St. James Methodist Church on Tuesday, September 20, 2005 at 10 a.m. Present were Dick Blankenbeker, Jackie Wright, Mary Freeman, Sandy Harrison, Nancy Kirsch, Ila Newberry, Don Davis, and Beth Phelps. Also present were Jim Dyer and Jet Cuffman. Chair, Dick Blankenbeker, presided.

Dick Blankenbeker thanked the current board members for their service and announced that in appreciation he had made a donation in our names to the Red Cross Katrina Relief Fund.

The minutes of the last meeting were accepted as circulated.

The treasurer's report was accepted. We have a balance of \$14,771.64. The balance is \$536.29 more than this time last year. As of August 31st year-to-date income was \$21,562.90. Expenses for the period were \$21,025.91.

The Clinton Scholars' Garden project was discussed. A motion was made and seconded that it be recommended to the general membership for approval as a Master Gardener Project.

Leave of Absence was requested by Nancye McCowan. A motion was made and seconded that the leave be denied because it did not meet the approved Leave of Absence criteria. The motion passed.

It was moved and seconded that Pulaski County Master Gardeners provide a display at the Arkansas State Fair on Friday, Oct. 14 from Noon to 3 p.m. in the Fairgrounds Arts and Crafts Building. That day is Garden Day at the State Fair. The motion passed. We will need volunteers to man the display.

Announcements:

- Laura Warren suggested a Katrina memorial – that next spring we send seeds to the affected areas for Katrina survivors, by The Salvation Army.
- The Pulaski County Extension Service will hold an interpretive event for the Pulaski County Quorum Court on the last Tuesday in October (Oct. 25). Master Gardeners will provide salad, salad dressing, bread, etc. for the dinner. A motion was made and seconded that we authorize \$150.00 for this event. The motion passed. The County furnishes the Extension Service office space, utilities, a copier and salaries for the Pulaski County Extension Service with a contract for services in the amount of \$116,000.
- Ila Newberry will be a member of the Continuing Education committee.
- The International Master Gardener Meeting will be in Little Rock May 2, 3, 4, and 5 of 2007. Volunteers are needed.

Respectfully submitted,

Jackie Wright, Secretary

PULASKI COUNTY MASTER GARDENERS
Board Meeting
Tuesday, September 20, 2005
10 a.m.

The Pulaski County Master Gardeners board met at St. James Methodist Church on Tuesday, September 20, 2005 at 10 a.m. Present were Dick Blankenbeker, Jackie Wright, Mary Freeman, Sandy Harrison, Nancy Kirsch, Ila Newberry, Don Davis, and Beth Phelps. Also present were Jim Dyer and Jet Cuffman. Chair, Dick Blankenbeker, presided.

Dick Blankenbeker thanked the current board members for their service and announced that in appreciation he had made a donation in our names to the Red Cross Katrina Relief Fund.

The minutes of the last meeting were accepted as circulated.

The treasurer's report was accepted. We have a balance of \$14,771.64. The balance is \$536.29 more than this time last year. As of August 31st year-to-date income was \$21,562.90. Expenses for the period were \$21,025.91.

The Clinton Scholars' Garden project was discussed. A motion was made and seconded that it be recommended to the general membership for approval as a Master Gardener Project.

Leave of Absence was requested by Nancye McCowan. A motion was made and seconded that the leave be denied because it did not meet the approved Leave of Absence criteria. The motion passed.

It was moved and seconded that Pulaski County Master Gardeners provide a display at the Arkansas State Fair on Friday, Oct. 14 from Noon to 3 p.m. in the Fairgrounds Arts and Crafts Building. That day is Garden Day at the State Fair. The motion passed. We will need volunteers to man the display.

Announcements:

- Laura Warren suggested a Katrina memorial – that next spring we send seeds to the affected areas for Katrina survivors, by The Salvation Army.
- The Pulaski County Extension Service will hold an interpretive event for the Pulaski County Quorum Court on the last Tuesday in October (Oct. 25). Master Gardeners will provide salad, salad dressing, bread, etc. for the dinner. A motion was made and seconded that we authorize \$150.00 for this event. The motion passed. The County furnishes the Extension Service office space, utilities, a copier and salaries for the Pulaski County Extension Service with a contract for services in the amount of \$116,000.
- Ila Newbery will be chair of the Continuing Education committee.
- The International Master Gardener Meeting will be in Little Rock May 2, 3, 4, and 5 of 2007. Volunteers are needed.

Respectfully submitted,

Jackie Wright, Secretary

PULASKI COUNTY MASTER GARDENERS
Board Meeting Highlights
Tuesday, September 20, 2005
10 a.m.

- The Pulaski County Master Gardeners board met at St. James Methodist Church Present were Dick Blankenbeker, Jackie Wright, Mary Freeman, Sandy Harrison, Nancy Kirsch, Ila Newberry, Don Davis, and Beth Phelps. Also present were Jim Dyer and Jet Cuffman. Chair, Dick Blankenbeker, presided.
- Dick Blankenbeker thanked the current board members for their service and announced that in appreciation he had made a donation in our names to the Red Cross Katrina Relief Fund.
- The minutes of the last meeting were accepted as circulated.
- The treasurer's report was accepted. The balance is \$14,771.54, \$536.29 more than last year. Year-to-date income \$21,562.90. Expenses \$21,025.91.
- A motion was passed that the Clinton Library Scholars Garden be recommended to the general membership for approval as a Master Gardener Project.
- The board approved a motion that Pulaski County Master Gardeners provide a display at the Arkansas State Fair on Friday, Oct. 14 from Noon to 3 p.m. in the Fairgrounds Arts and Crafts Building.

Announcements:

- Laura Warren suggested that next spring we send seeds to Katrina survivors.
- The Pulaski County Extension Service will host an Interpretive Event with the Pulaski County Quorum Court on October 25, 2005; \$150.00 was authorized to provide salad and bread for this event. The County furnishes the Extension Service office space, utilities, a copier and salaries with a contract for services in the amount of \$116,000.
- Ila Newberry will chair of the Continuing Education committee.
- The International Master Gardener Meeting will be in Little Rock May 2, 3, 4, and 5 of 2007. Volunteers are needed.

Respectfully submitted,

Jackie Wright, Secretary

PULASKI COUNTY MASTER GARDENERS
Board Meeting
Tuesday, October 18, 2005
10 a.m.

The Pulaski County Master Gardeners board met at St. James Methodist Church on Tuesday, October 18, 2005 at 10 a.m. Present were Dick Blankenkemper, Marilyn Tilley, Jackie Wright, Mary Freeman, Sandy Harrison, Nancy Kirsch, Don Davis, Jim Dyer, Jet Cuffman and Beth Phelps. Chair, Sandy Harrison, presided.

- The minutes of the September meeting were approved as circulated.
- Mary Freeman gave the Treasurer's report. Our balance is \$18,952.21, about \$4,200 more than last month because the training fees were deposited. Year to date balance is \$4,746.86. The treasurer's report was accepted
- Beth announced that she learned at the recent leadership workshop that State money cannot be deposited in our County checking account. It must be deposited in the Pulaski County Master Gardener account (the one limited to \$5,000). We may need to open an Agricultural Development Council Account. We will discuss this more later.

New Business:

- Leave of Absence was approved for Betty Deere for 2005.
- The Memorandum of Understanding between the PCMG and the Pulaski County Extension Service was read, approved and signed. Beth explained that we need to do this each year.
- Carolyn Newbern suggested that we donate a Count Pulaski Viburnum to the County to plant at the court house or other appropriate place. County Judge Villines admired the one at Curran Hall during the award ceremony. Carolyn volunteered to go to Wynne to purchase the plant. The board passed a motion to purchase a seven gallon plant. It will be presented at a Quorum Court meeting.

Announcements:

- St. James' Workday will be on Thursday, November 3d from noon until 3 p.m. Judy Chapman is liaison with the church for this project. The workdays are given in return for St. James allowing us complimentary use of their building for our meetings.
- We received a thank you note from John Gill for our participation in a recent award ceremony honoring Barry Travis and presenting him with a plaque naming him as the Pulaski County Master Gardener Program Friend of the Year for 2005.
- One hundred and sixty one members from all over the state attended the County 76 Leadership training. The training will be offered again in January.

- Grants are available for youth gardening projects.
- We need to start thinking about the chairperson orientation meeting in January.
- Beth announced that budget hearings will be in January. The Extension Office may need to cut 10% from its maintenance and operations.

Respectfully submitted

Jackie Wright

Pulaski County Master Gardeners Association
Statement of Financial Condition
As of September 30, 2005

Balances at	September 1, 2005	PCMG Account	13,560.98
		Extension Office Account	1,210.66
			<u>14,771.64</u>

Deposits		TOTAL	14,771.64
	Clothing		0.00
	Greenhouse		0.00
	Continuing Education		0.00
	Training	5,280.00	
	Memorial Fund		0.00
	Misc		0.00

Total **5,280.00**

Expenses			
	Greenhouse		190.09
	Old State House		576.62
	Other Projects		83.41
	Printing		158.30
	Training		42.21
	Social Committee		0.00
	Bank Charges		4.00
	Misc		14.80

Total **1,069.43**

Balances at	September 30, 2005	PCMG Account	13,556.98
		Extension Office Account	5,425.23
			<u>18,982.21</u>

	RECEIPTS		EXPENSES		Balance
	Monthly	YTD	Monthly	YTD	
Clothing	0.00	328.80	0.00	857.04	(528.24)
Greenhouse	0.00	1,810.40	190.09	2,417.84	(607.44)
Dues	0.00	4,725.00	0.00	0.00	4,725.00
Old State House	0.00	1,690.50	576.62	1,923.82	(233.32)
Other Projects	0.00	0.00	83.41	1,094.67	(1,094.67)
Printing	0.00	0.00	158.30	1,519.89	(1,519.89)
Continuing Education	0.00	2,550.00	0.00	2,400.26	149.74
Social	0.00	990.00	0.00	1,057.04	(67.04)
Training	5,280.00	5,400.00	42.21	222.21	5,177.79
Travel	0.00	1,362.25	0.00	1,296.41	65.84
Memorial Fund	0.00	655.00	0.00	0.00	655.00
Bank Charges	0.00	0.00	4.00	38.45	(38.45)
Misc	0.00	620.25	14.80	1,410.89	(790.64)
Heritage Grant	0.00	6,710.00	0.00	7,856.82	(1,146.82)
TOTALS	\$5,280.00	\$26,842.20	\$1,069.43	\$22,095.34	\$4,746.86

PCMG Checking Account Deposits \$0.00

PULASKI COUNTY MASTER GARDENERS
Board Meeting
Tuesday, October 18, 2005
10 a.m.

The Pulaski County Master Gardeners board met at St. James Methodist Church on Tuesday, October 18, 2005 at 10 a.m. Present were Dick Blankenbeker, Marilyn Tilley, Jackie Wright, Mary Freeman, Sandy Harrison, Nancy Kirsch, Don Davis, Jim Dyer, Jet Cuffman and Beth Phelps. Chair, Sandy Harrison, presided.

The minutes of the September meeting were approved as circulated.

Mary Freeman gave the Treasurer's report. The balance in our checking accounts is \$18,952.21. This is about \$4,200 more than last month because the training fees were deposited. Our year to date balance is \$4,746.86. Beth announced that the Saturday sale at the Greenhouse netted about \$3,000. This will show up on next month's report. She also announced that she learned at the recent leadership workshop that State money cannot be deposited in our County checking account. It must be deposited in the Pulaski County Master Gardener account (the one limited to \$5,000). We may need to open an Agricultural Development Council Account. We will discuss this more later. The treasurer's report was accepted.

New Business:

- Leave of Absence was approved for Betty Deere for 2005.
- The Memorandum of Understanding between the PCMG and the Pulaski County Extension Service was read. A motion was made and seconded that we sign the Memo. Beth explained that we need to do this each year.
- Carolyn Newbern called to suggest that we donate a Count Pulaski Viburnum to the County to plant at the court house or other appropriate place. County Judge Villines admired the one at Curran Hall during the award ceremony. Carolyn volunteered to go to Wynne to purchase the plant. It was moved and seconded that a seven gallon plant be purchased. The motion passed. It will be presented at a quorum court meeting.

The following announcements were made:

- St. James' Workday will be on Thursday, November 3rd from noon until 3 p.m. Judy Chapman is liaison with the church for this project. The workdays are given in return for St. James allowing us complimentary use of their building for our meetings.
- We received a thank you note from John Gill for our participation in a recent award ceremony honoring Barry Travis. He was presented with the 2005 Friend of Pulaski County Master Gardeners Award.. A copy of the note is included with the minutes.

- One hundred and sixty one members from all over the state attended the County 76 Leadership training. The training will be offered again in January.
- Grants are available for youth gardening projects.
- We need to start thinking about the chairperson orientation meeting in January.
- Beth announced that budget hearings will be in January. The Extension Office may need to cut 10% from its maintenance and operations.

Respectfully submitted

Jackie Wright

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New Business:

- Leave of Absence was approved for Betty Deere for 2005.
- The Memorandum of Understanding between the PCMG and the Pulaski County Extension Service was read, approved and signed. Beth explained that we need to do this each year.
- Carolyn Newbern suggested that we donate a Count Pulaski Viburnum to the County to plant at the court house or other appropriate place. County Judge Villines admired the one at Curran Hall during the award ceremony. Carolyn volunteered to go to Wynne to purchase the plant. The board passed a motion to purchase a seven gallon plant. It will be presented at a Quorum Court meeting.

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- We received a thank you note from John Gill for our participation in a recent award ceremony honoring Barry Travis and presenting him with a plaque naming him as the Pulaski County Master Gardener Program Friend of the Year for 2005.
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PULASKI COUNTY MASTER GARDENERS

Board Meeting

Tuesday, November 15, 2005

10 a.m.

The Pulaski County Master Gardeners Board met at St. James Methodist Church on Tuesday, November 15, 2005 at 10 a.m. Present were Dick Blankenbeker, Marilyn Tilley, Jackie Wright, Mary Freeman, Sandy Harrison, Don Davis, Jim Dyer, Jet Cuffman, and Beth Phelps. Chair, Sandy Harrison, presided.

The minutes of the last meeting were approved as circulated and corrected.

The treasurer's report was approved. Treasurer, Mary Freeman, noted that our balance is higher than normal because all of the bills from the training sessions had not yet been received or paid. The total in our two accounts is \$21,701.47. She announced that four people still have not paid their dues despite repeated reminders; therefore they will be taken off the membership list. Mary stated that she is having difficulty reconciling committee accounts. She will develop a reporting system for the committee chairs who collect money. This will be available for the New Chair Orientation program in January.

Old Business:

- The New Committee Chair Orientation Program was discussed. Dick Blankenbeker will make arrangements to have the program at the Patrick Henry Hayes Senior Center in North Little Rock on January 26, from 1 to 3 p.m. Marilyn and Jim will provide the agenda for the program. The board discussed who may come. The consensus was that anyone interested in chairing a committee at any time in the future will be encouraged to come in order to build a pool of potential project chairs.
- The chair appointed the following members to the Audit Committee: Bob Bumgardner, Carlee Adams, and George Harper.

New Business:

- Leave of Absence Requests:
 - Shannon Chamberlin for 2006 was approved.
 - Marion Lognion for 2005 was approved.
 - Marilyn Henderson for 2005 was approved.
 - Reinstatement of Lisa Farris was approved. She trained in 1998, but left the organization two years ago, before leaves were available. She now has a new job with time for PCMG.
- A two-year subscription to Horticulture Magazine was approved. It will cost \$49.00

Announcements:

- Claudia Barone will chair the Stuff Committee.
- We need to think about the following awards nominations, which will be made in January: Project of the Year and Friend of Pulaski County Master Gardeners.
- Beth Stewart will chair the Scholars Garden.

Respectfully submitted,

Jackie Wright, Secretary

PULASKI COUNTY MASTER GARDENERS
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Pulaski County Master Gardeners Association
Statement of Financial Condition
As of **October 31, 2005**

Balances at	October 1, 2005	PCMG Account	13,556.98
		Extension Office Account	5,425.23
		TOTAL	<u>18,982.21</u>

Deposits		TOTAL	18,982.21
	Clothing	0.00	
	Greenhouse	3,314.00	
	Continuing Education	0.00	
	Training	1,346.00	
	Memorial Fund	200.00	
	Misc	164.38	

Total **5,024.38**

Expenses			
	Greenhouse	1,867.37	
	Old State House	0.00	
	Other Projects	174.85	
	Printing	0.00	
	Training	258.55	
	Social Committee	0.00	
	Bank Charges	4.35	
	Misc	0.00	

Total **2,305.12**

Balances at	October 31, 2006	PCMG Account	13,532.63
		Extension Office Account	8,168.84
		TOTAL	<u>21,701.47</u>

	RECEIPTS		EXPENSES		Balance
	Monthly	YTD	Monthly	YTD	
Clothing	0.00	328.80	0.00	857.04	(528.24)
Greenhouse	3,314.00	5,124.40	1,867.37	4,285.21	839.19
Dues	0.00	4,725.00	0.00	0.00	4,725.00
Old State House	0.00	1,690.50	0.00	1,923.82	(233.32)
Other Projects	0.00	0.00	174.85	1,269.52	(1,269.52)
Printing	0.00	0.00	0.00	1,519.89	(1,519.89)
Continuing Education	0.00	2,550.00	0.00	2,400.26	149.74
Social	0.00	990.00	0.00	1,057.04	(67.04)
Training	1,346.00	6,746.00	258.55	480.76	6,265.24
Travel	0.00	1,362.25	0.00	1,296.41	65.84
Memorial Fund	200.00	855.00	0.00	0.00	855.00
Bank Charges	0.00	0.00	4.35	42.80	(42.80)
Misc	164.38	784.63	0.00	1,410.89	(626.26)
Heritage Grant	0.00	6,710.00	0.00	7,856.82	(1,146.82)
TOTALS	\$5,024.38	\$31,866.58	\$2,305.12	\$24,400.46	\$7,466.12

PCMG Checking Account Deposits \$0.00

PULASKI COUNTY MASTER GARDENERS

Board Meeting

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