

Pulaski County Master Gardener

Board Meeting

January 19, 2010

Present - Martha Basinger, Bren Coop, Jet Cuffman, Don Davis, Don Ford, Mac Huffman, Arline Jackson, Debra Redding, Judy Woodard,

Old Business

- Beth stated that since money can't be taken out of the Extension fund, she would like to suggest that the first \$5,000 of dues collected this year be deposited in the Bank of the Ozark's account. This would allow the possibility of having money available for the new Greenhouse project.
- Judy Woodard requested that we remind project chairmen that any project reimbursement going over \$100 will need board approval.
- Judy Woodard reported that several members had requested having two clothing orders a year, Spring and Fall. Beth stated that an order can only be turned in with a minimum of 12 for each order. Debra Redding agreed to speak with Claudia Barone and Marsha Friedman about the clothing orders.
- Martha announced that the memorial bench for Jim Dyer had arrived and members were asked to go by the Cammack project and view it. The cost of the bench was \$198.99, which leaves money for a plaque.
- Don Davis reported that the Greenhouse search committee was still considering Arkansas State Hospital grounds as a site and that the Committee would look at a greenhouse in Paragould as a model.
- Jett Cuffman / Debra Redding announced that the Chairmen Orientation Training would be January 26, 2010 at the Hays Center, 1:30 to 3:30.
- Don Davis / Beth Phelps suggested that committee chairmen review member lists and request names no longer on committees be reported to the extension office in order to remove the name from the committee. Beth requested that the Retention Committee contact members who haven't paid dues and contact all lifetime members and see if they wanted to remain on the committee list. She stated that the County Extension office is not reviewing the status of every member every year, so it is up to the committee to do so.
- Advanced Training discussion was tabled to next meeting.

New Business

- Carol Chappell, Continuing Education Chairman, requested that a Pulaski County Master Gardener training be held in April and that she would work with the calendar to determine the best dates. Topic suggestions would be requested at the general meeting. Debra suggested a sheet for suggested topics be passed around at the meeting.
- Mac Huffman reported on the Budget Committee. The format from last year was used. After discussion the motion to accept the Budget for 2010 was made by Don Davis and seconded by Don Ford. The motion was passed.
- Leave of Absence for Jannis Ghaddar was granted and a Sustainer status request for Tom Merten was granted.
- Jet Cuffman reported that she had received an email from Linda Moyer, Pathfinder Greenhouse Chairman, requesting propagation mats and a thermostat. Discussion was held in regard to the mats and the already approved misting system. Approval for the mats was granted and a motion by Don Davis was made and seconded by Jett Cuffman to amend the approval contingent on correct paper work being submitted by Linda Moyer. Jett will talk with Linda regarding the progress of the already approved misting system.

Pulaski County Master Gardener Board Meeting
Tuesday, February 16, 2010 10:00 am
St. James Methodist Church

Members Present: Martha Basinger, Jett Cuffman, Arline Jackson, Judy Woodard, Bren Coop, Don Davis, Don Ford, Beth Phelps, Debra Redding

Minutes: Don Davis made motion to accept the minutes as presented, Debra Redding seconded the motion. The motion passed.

Treasurer: Judy Woodard presented a corrected December treasurer's report. An error was made in posting a staff payment that should have been recorded as a Christmas party payment. The January Treasurer's report was presented. Jett Cuffman made a motion to accept both reports and Don Ford seconded. Treasurer reports were approved.

Continuing Education: Judy Woodard reported that the Continuing Education Committee is planning a Landscape Design program for April 23 at the State Extension Office Auditorium, Landscape Design.

Pathfinder Greenhouse: Jet Cuffman reported that she did visit with Linda Moyer about the subliminal funding request and the paperwork was completed. She also reported that the Pathfinder committee is finishing the misting system they requested funding for earlier.

Stuff Report: There was discussion about stuff order frequency. A spring order was suggested with a fashion show at the May or June meeting. A Re-Sale corner for was also suggested.

Audit Committee: Don Ford reported that the audit committee found the records to be neat, complete, and accurate. Audit committee members - Bob Bumgardner, Carlee Adams and Don Ford. Don Davis moved to accept the aduit committee report. Jett Cuffman seconded the motion. The motion passed.

Project Slide Show: Debra Redding report that David Werling had the idea of having a slide show highlighting a project running before each monthly meeting. The board thought this was great idea. Debra will visit with David to get this project going.

Roster: Beth Phelps showed the board a picture roster David Werling is working on with just a small picture and name for active Pulaski County Master Gardeners. This will be in PDF for so Master Gardeners can download to view or print.

Awards: Beth Phelps reported that there was only one award nomination received - Wildwood has nominated David Bard for the Friend of Master Gardeners Award. There were no project of the year nominations. There was discussion and the board decided that Martha Basinger should call for nominations for the Project of the Year from the floor at the general meeting.

State Convention: Martha Basinger reminded the board that Pulaski County will need to have items for the Silent Auction at the State Master Gardener Meeting. She report that she will be attending and would be glad to transport silent auction items. Martha will also make this announcement at the General meeting.

Sustainer Request: Edwina Mann had requested Sustainer status. Beth Phelps reported that she meets the qualification for sustainer status. Don Davis made motion to grant sustainer status to Edwina Mann. Debra Redding second the motion and it passed.

Leave of Absent: Neo Ueda has requested a Leave of Absence for 2009. There was discussion about the payment of dues.,= Jett Cuffman made motion that the Leave of Absence be granted on the condition the Neo complete her telephone hours for 2009 and pay dues for 2009 and 2010. Don Ford seconded the motion. The motion passed.

NEW BUSINESS:

Memorandum of Understanding: Beth Phelps read the Memorandum of Understanding each Master Gardner group must sign each year with the University of Arkansas Division of Agriculture.

Respectfully Submitted

Arline Jackson

Pulaski County Master Gardener Board Meeting
Tuesday, March 16, 2010
St. James Methodist Church

Members Present: Martha Basinger, Jett Cuffman, Arline Jackson, Judy Woodard, Bren Coop, Don Davis, Don Ford, Beth Phelps, Debra Redding, Sandy Harrison and Phoebe Crocker

The minutes from the February meeting were approved as presented.

Sandy Harrison and Phoebe Crocker: Announced the Christmas Party will be held at the Pulaski Tech, Tuesday, December 7 at 6:00 PM till 9:00 PM. They will get with Pulaski Tech about the menu and cost of the meal trying to keep the cost to about \$15.00 per person. Martha Basinger asked that they report back if there is a need for money for entertainment or decorations to help keep the price comparable to last year. They also announced that Wildwood has been reserved for the annual picnic.

Treasurer: Judy Woodard presented the treasurer's report. Don Davis moved to accept the minutes and Bren Coop seconded. Treasurer reports were approved.

Continuing Education: Judy Woodard reported that the continuing Education Continuing Education committee that registration forms for the April 23 Landscape Design program had been sent out.

Beth Phelps and Debra Redding report that David Werling had the project slide shows organized for showing before the meetings starts. S

Beth Phelps reported Charlotte Smith has resigned that due to her husband's need for more care.

Beth Phelps reported that Glenda Brazzel had not asked for leave of absence last year but she did not complete her hours. Beth just learned that Glenda's husband was very ill last here and recently passed away. Martha Basinger volunteered to contact Glenda and see if she wished to remain active in the Master Gardener Program.

Brenda Coop asked Beth if she had heard from Mary Bonnie Daughtry requesting a leave of absent due knee injury. Beth report that she had not. Martha Basinger reported that she will also follow up with Mary Bonnie.

NEW BUSINESS:

Martha Basinger reported that Janet Carson requested the Pulaski County Master Gardener's help June 8th the Tennessee Master Gardeners will be touring gardens in the Little Rock area. Beth Phelps asked that details for tours, lunches, and any others needs be gotten. Martha Basinger would e-mail Janet Carson with this information by evening of March 16th. Jett Cuffman and Judy Woodard also volunteered to help coordinate all the details.

Beth Phelps reported that Master Gardeners were featured on Channel 7's Choose Your News. Julie Treat and Don Ford were interviewed. Debra Redding reported that Channel 4 is interested in having a regular Master Gardener segment.

Don Ford presented a request for additional funding from the Pinnacle Project. Everyone should have received an e-mail explaining the additional funding needed. Don Davis made a motion to approve the request. Jett Cuffman seconded and the motion passed.

Martha Basinger reported that the Pathfinder Greenhouse needs help to set for and during the sale April 10th. Martha will announce at the general meeting and have volunteers contact Linda Moyer, 985-2454.

Respectfully Submitted

Arline Jackson

Pulaski County Master Gardener Board Meeting

Tuesday, April 20, 2010

St. James Methodist Church

Approved
as collected

Members Present: Martha Basinger, Jett Cuffman, Arline Jackson, Judy Woodard, Don Davis, Don Ford, Debra Redding, Beth Phelps, Mac Huffman, Brent Coop

Minutes were approved as amended.

Treasurer's Report was approved.

Old Business:

Judy Woodard report that there were 85 registered to attend the Landscape Design Continuing Education Class on April 23rd.

Jet Cuffman reported on the plans for the group of Tennessee Master Gardeners coming to Little Rock. They will be touring some of our Pulaski County Master Gardener projects on June 8th.

Debra Redding reported that she had no dates set for Channel 4 segments at this time

Debra Redding reported that she has not visited with Claudia Barone and the staff committee about checking with Scott Smith, Blue Dog Designs concerning ordering our Master Gardener stuff from them instead of Oxford Graphics.

Debra Redding reported that Scott Smith our program speaker for today's meeting had to cancel due to a back injury. Beth Phelps volunteered to do a Question/Answer program instead.

Debra Redding reported that she is working on the July Garden Tour. She has 3 possible sites to tour - Access School, River Valley Horticultural and Good Earth. The consensus of the board was to tour Access School and see if there are also a couple of Master Gardeners in that area that would have their gardens on tour.

There was no update on the Christmas Party.

Martha Basinger reported that she contacted Mary Bonnie Daugherty concerning her interest in returning to active status. Beth Phelps reported the Mary Bonnie had not contacted her about wishing to return. Bren Coop volunteered to visit with Mary Bonnie about applying for a leave of absence for 2009.

Martha Basinger reported that she had contact Glenda Brazzell and that she has completed the leave of absence request for 2009 and paid her 2010 dues.

New Business:

Beth Phelps reported that Shirley Vanerslice had contacted her about transferring to Pulaski County after her move to Little Rock. Martha Basinger stated she would ask Shirley to stand in General Assembly to see if she may be present.

Beth Phelps presented Leave of Absence requests from Glenda Brazzell and Jannis Ghaddar. Both requested leave of health reasons. Don Ford made motion to accept the requests and Don Davis seconded and the motion passed

Beth Phelps reported the resignation of Debra Fuqua and Kathy Yarbrough.

Beth Phelps reported that the State Hospital project was getting back up and running. Project chairs Merilyn Tilley and Carol Mendel have met with the State Hospital folks and they have some funds to get the project started. Beth reported that she is working with the State Hospital to see if the funds can be handled as we handle the Old State House funds.

Beth Phelps reported that the State Master Gardener Leadership Training will be MG leadership will be August 24th and 25th at the Rockefeller Institute in Morrilton. Pulaski County will be able to send 3 representatives. The board will need to decide who should attend. There was discussion and it was decided that Bren Coop as the incoming Treasurer should be one of our representatives.

Don Ford made the recommendation that the meeting minutes be approved before being published in the Master Minutes. This would avoid having to publish corrections. Jett Cuffman made a motion to delay publishing the meeting minutes until approved and Debra Redding seconded. The motion passed.

Announcements:

Bren Coop reported that Carol Woodridge was in charge of Butterfly Garden in Sherwood (I am not sure, but I thought it was a Butterfly Garden section of the Amy Sanders Library project in Sherwood.) Everyone is invited to go and view garden.

Butterfly Garden at the Amy Sanders Library project

Beth Phelps reported that Water Conservation Agent had been hired. Beth will bring him to next meeting.

Respectfully Submitted,

Arline Jackson

Pulaski County Master Gardener Secretary

Pulaski County Master Gardener Board Meeting

Tuesday, May 18, 2010

St. James Methodist Church

Members present: Martha Basinger, Jett Cuffman, Arline Jackson, Judy Woodard, Mac Huffman, Bren Coop, Don Davis, Don Ford, Beth Phelps, and Debra Redding

Minutes: Approved with two changes. Mac Huffman made motion and Debra Redding seconded.

Treasurer Report: Approved

Old Business:

Judy Woodard reported that the Continuing Education Committee is planning another workshop for Friday September 24, 2010. More details later.

Judy Woodard reported that this year's greenhouse sales both Little Rock and Pathfinders were the best sales ever.

Jett Cuffman reported that plans for the TN Master Gardeners to tour our project were falling into place.

Beth Phelps announced the County 76 was planning a Master Gardener Leadership Conference August 24 and 25, 2010 at the Rockefeller Center. Registration is limited to 3 people from each county and County 76 will pay the registration for 2 Master Gardeners from each county. It was decided that Bren Coop, Mac Huffman, and Arline Jackson will attend for Pulaski County. Martha Basinger made a motion that Board pay for third registration. Don Davis seconded and the motioned passed.

Debra Redding reported that she will talk to Claudia Barone and the stuff committee about getting Master Gardener stuff from Blue Dog designs after she has all the information from Blue Dog. The suggestion was made to have a 100% cotton tee-shirt as an option. The suggestion will be passed on to the stuff committee. Martha Basinger asks to table the discussion till June meeting when we have the specific information from Blue Dog designs.

Debra Redding reported that the July Ice Cream Social will be at Access Schools with a tour of their garden. She is contacting Master Gardener in the Breckinridge area to get a couple of Master Gardner gardens to tour.

Martha Basinger asked Debra Redding to do a follow up with the Social committee concerning the on Christmas party.

Leave of Absence request from Jannis Ghaddar, Mary Bonnie Daughtery were considered and approved.

Beth Phelps reported that the State Hospital is offering the Pulaski County Master Gardeners an old greenhouse beside your current greenhouse. The building has been used for storage but is in good shape. The new greenhouse committee is meeting with Glenn Sago from the State Hospital to take a look at the building and talk about the details.

Martha Basinger announced that Ann Croft and Nancy Jacob White resigned personal and health.

New Business:

Beth Phelps reported that she had talked to Jennice Ratley about the Master Minutes. They decided that Jennice will hold to the deadlines and not wait for late submissions in order to insure that the Master Minutes get out before the Master Gardner Meeting each month.

Beth Phelps reported that she had submitted Pulaski County's 5, 10 and lifetime Master Gardeners to Julie Smith for recognition at the State Master Gardener meeting. She passed the list around. She reminded the Board that we recognize these Master Gardener formally at our November meeting.

Beth Phelps announced that Mark Brown is the new County Extension Agent for water conservation and horticulture. She also announced that they will hold a Water Conservation Workshop Tuesday, June 15th in the evening at the State Office.

Beth Phelps announced that County 76 has set up new guidelines to recognize Master Gardener who remains active passed the 15years or Lifetime status. Lifetime Master Gardeners who report 10 or more volunteer hours per year will receive service credit for the year and pins will be awarded in 5 year increments, i.e. 20 and 25 years. Our lifetime members will have to be informed o f this new policy and we will have to start keeping up with volunteer hours. Don Davis raised a question about County 76 setting policies for the county. There was a discussion about the need to representation and feedback when policies are being made or changed. It was decided that the Pulaski County Master Gardener Board would draft a letter to County 76 expressing their concern.

July 27, 2010

Martha Basinger
2112 Batesville Pike
North Little Rock, AR 72120

Dear Martha and Pulaski County MG Board,

Thank you for your recent letter sharing your concerns about policy making decisions from County 76. The purpose of having a statewide advisory group is to get input from the counties concerning problems and ideas, instead of just making policy at the state office. We want this to be an Arkansas program, driven by the needs of the Arkansas Master Gardeners. We can't be in all counties all the time and know what is working and what isn't. By having a diverse mix of people on County 76 we get varied ideas and hopefully create solutions that work for our program. One thing we are quite proud of in Arkansas is that we have statewide guidelines and standards that have been ongoing since the beginning of the Master Gardener program. Many states don't have statewide guidelines or they tried to implement guidelines years later, and it has led to problems in their programs.

We started back in 1994 with a 10 member advisory board with counties submitting names and putting the counties on a rotating basis. This worked beautifully to begin with, and a lot of great work was done including the Volunteer Manual, Program Management Guide, Advanced MG status and more. Then the status changed and we weren't getting a lot accomplished. After a committee did extensive research into how other states handled their advisory board, we decided that the model that worked best in Arkansas, was the county MG program model and that is how we came up with County 76. Any Master Gardener who is in good standing may join. They are required to stay active in their local county and give us 10 extra hours at the state level. Members vote on officers and we have numerous committees. We do not make policy lightly or indiscriminately. It usually takes quite a bit of time before we vote on policy and in the interim the discussion is included in our minutes which are sent to all County 76 Members. We also have information in the newsletter, which is sent to all counties. Our hope is that this information is sent to all county members to keep them informed of what is happening and we always welcome input, questions and membership in County 76.

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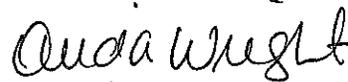
While we will not mandate that every county have a county representative who reports back to their county on County 76, if your county would like to do so, that is great with us. They would need to join County 76, sign a MOA with us and pay back their extra 10 hours just like any other County 76 member. Pulaski County currently has members in County 76 and two on the board. Our executive board does not make policy without getting input from the members and having members vote on it.

We have shared your letter and concern with the board. We welcome your input. As we are sure you are aware, as the program grows we have more issues that arise. We believe that Arkansas has one of the strongest Master Gardener programs in the country and know that your board wants a strong program statewide as well as one in your county. Please let us know if we have not addressed your concerns or issues. We would be happy to meet with you if the need arises.

Sincerely,



Janet Carson
Extension Horticulture Specialist



Ouida Wright
County 76 President

cc: Beth Phelps

Pulaski County Master Gardener Board Meeting
Tuesday, September 21, 2010
St. James Methodist Church

all

Members Present: Martha Basinger, Jett Cuffman, Arline Jackson, Judy Woodard, Don Ford, Debra Redding, Beth Phelps, Brent Coop, Marcella Grimmett, Mac Huffman, and Dewayne Hancock

Minutes: Approved

Treasurer Report: Approved

Old Business:

Acknowledgement of MG Board guests - Marcella Grimmett – Nominee for Second Vice President, DeWayne Hancock – Nominee for Member At Large, Patti Womble – Chair Fund Raising Committee and Sandy Harrison – Chair Social Committee, Dick Blankenbeker – New Greenhouse Committee.

Patti Womble reported for the Fund Raising Committee. They will sell Janet Carson's book and County 76 Calendar at Master Gardener Meeting today. Others suggestions made were: a luncheon with speaker and sales, sale of books and calendars at Flower and Garden show, tour of projects by bus and luncheon, and the sale of bricks. The funds raised will be used to build the new greenhouse.

Jett Cuffman made a motion for Fund Raising committee to buy books/calendar from proceeds already made for funds as needed. Mac Huffman seconded. Motion past.

The Fund Raising Committee is Patti Womble, Jane Proffitt, Cathy Crass, Mary Lea Gazette, Mary Roark, Robbie Schuchard and Carol Randal.

Sandy Harrison reported for the Social Committee the Christmas Party will be at the Pulaski Tech campus in North Little Rock. MG members bringing desserts. Members will be e-mail invitations instead of mail outs. There was discussion about the ticket price. Don Ford made a motion for social committee to go ahead with \$20 tickets to cover the cost of food and have the organization approve up to \$500 for entertainment, decoration and other expenses. Jett Cuffman second. Motion passed.

Judy Woodard report on the continuing education program held Sep 24th 58 have signed for classes on water features.

Beth Phelps and Dick Blankenbeker reported for the New Greenhouse committee. The Stuppy's representative met with the committee and presented a project proposal. The proposal sheet with cost information was passed out. There was discussion. Don Ford made a motion to authorize signing of contract to recover and convert the building into a greenhouse at a of \$17500.00. The benches, repair to the old greenhouse and other needs will can be done later when the funds are available. Mac Huffman second and the motion passed.

Stuff update: Debra Redding: No report

Jet Cuffman presented the brass plate for the picture Jim Dyer, past-president, painted before his death. :

NEW BUSINESS:

Sustainers status requests: for Bob Bumgardner and Mary Freeman were approved.

Beth Phelps announced that Glenda Brazzell, Wincie Hughes and Lisa Bomar were approved.

Beth Phelps announced that the Central Arkansas Horticulture had \$1500 grant available if anyone was willing to put together an application. She reminded the board that any grant application must also be approved by the Extension Service administration before being submitted. This process will take at least a week.

Respectfully Submitted:

Arline Jackson

Pulaski County Master Gardener Board Meeting
Tuesday, October 19, 2010
St. James Methodist Church

Members present: Arline Jackson, Bren Coop, Judy Woodard, Jett Cuffman, Dewayne Hancock, Debra Redding, Marcella Grimmett, Don Fore, Martha Basinger, and Beth Phelps

Minutes: Approved Martha Basinger made motion, Debra Redding seconded.

Treasurer Report: Approved Don Ford made motion and Dewayne Hancock seconded.

Stuff Report: Claudia Barone was unable to make meeting. She will report at the November board meeting

Greenhouse update: Beth Phelps reported that the plans have been approved for the greenhouse.

Fund Raising Committee: Don Ford made a motion that to approve the January luncheon/book signing event being planned by the Fund Raising committee. Marcella Grimmett seconded and the motion passed.

2011 International MG Conference "Search for Excellence" program: Beth Phelps reported that nominations were being taken for the "search for Excellence" program at the 2011 International Master Gardener conference. There is no limit on the number of nominations. Beth will email the information out to the committee chairs and general membership. Project interested can complete and submit a nomination if they are interested.

National Weather Reporting Service: Beth Phelps reported that Arkansas Master Gardeners will participate in the Community Collaborative Rain, Hail and Snow Network. Janet Carson agreed to purchase two rain gauges (\$25 each) per county. Two volunteer will be needed to set up the rain gauges and report. Don Ford ask that it be printed in the Master Minutes that two volunteers are needed with one south of the river and one north.

New Business:

Judy Woodard reported that the Mt. Holly project had over spent their regular funding of \$100. Jet Cuffman will call Mt. Holly chair.

There was discussion about the need to make sure the committee chairs understood that they must make a special funding request and get it approved before spending more than the allotted \$100 per year. There was also discussion about making sure the project hosts/partners where helping fund the projects. The consensus was to stress this at the Chair Orientation and for the First Vice President to reinforce throughout the year.

Debra Redding announced that she would be moving to Flower Mount, Texas and would be resigning from the board and the Pulaski County Master Gardener program.

Debra Redding reported that the date for the Chairman Orientation January 25, 2011. The location to be announced.

Beth Phelps reported that she had not heard anything concerning the 2 grant application submitted to the Central Arkansas Horticulture Society. Two applications were submitted. One for the glass repair at the old greenhouse and one by the Baptist Rehab. Project committee to do a Horticulture Therapy Workshop.

Karen Baker submitted a request of a leave of absence for 2009. Martha Basinger made motion to accept and Debra Redding seconded and then leave of absence was approved.

Jett Cuffman reminded everyone that the board would meet at 9:30 on November 16th and Claudia Barone would present the Staff committee report.

Respectfully Submitted

Arline Jackson

Pulaski County Master Gardener Board Meeting
Tuesday, November 16, 2010
10:00 a.m.
St. James Methodist Church

Jet Cuffman called the Board Meeting of the PCMG to order at 10:00 am.

Members present: Bren Coop, Judy Woodard, Jett Cuffman, Dewayne Hancock, Marcella Grimmett, Don Ford, Walter Jennings and Beth Phelps

Minutes: In the absence of the secretary, minutes of the previous meeting were presented as circulated via e-mail. Judy Woodard moved and Dwayne Hancock seconded that the minutes of the October meeting be approved. Motion passed.

Treasurer Report: Judy Woodward presented the Treasurer's Report. Don Ford moved and Dwayne Hancock seconded that the report be accepted. Motion passed.

Jet Cuffman announced that she had accepted Don Ford's resignation as member-at-large, and had appointed him first vice president. She also announced that she had appointed Walter Jennings to fill the member-at-large position and requested the approval of the board. The positions were unanimously accepted.

Beth Phelps announced that the training sessions are finished. She will be contacting Stuppy's to get started on work the greenhouse project.

Don Ford reported that PCMG have 27 projects, and he has been working on securing chairmen for 2011. There are still three projects without a current chair – Hays Center, State Extension Office and County Extension Office. He will send out an email to the membership to ask for volunteers. Don also announced that the Chairman Orientation and Training Session will be held at the State Extension Office on January 25, 2011, at 1:30 pm. Don moved and Walter seconded that funds be approved for rental of the space -to be less than \$50.00. Motion passed.

Marcella Grimmett reported that she is working with the 12 standing committees to assure that all have chairmen for 2011. She also reported that she is working on scheduling programs for the monthly meetings.

Jet Cuffman reported that she followed up with the Mt Holly committee concerning their requests for additional reimbursement above the allocated \$100.00 for 2010. She presented a written request made by the Mt. Holly project (Georgia Harris) that additional funds be approved. Don Ford moved and Dwayne Hancock seconded that the requested \$164.98 be approved. Motion passed. Discussion ensued regarding revising the reimbursement forms to assure a better understanding of the requirements and committee approval. Don Ford moved and Dwayne Hancock seconded that adjustments be made to the forms. Motion passed.

Jet Cuffman reported that the Fundraising committee has requested funds for postage for a mailing to further their efforts in behalf of the new greenhouse. They are planning a mail

campaign to solicited donations from current and former Master Gardeners. Don Ford moved and Dwayne Hancock seconded that an expenditure not to exceed \$500.00 be approved. Motion passed.

Beth Phelps presented the written report from the Retention committee (Eva Lathrop, Nancy Kirsch, and JoAnn Janssen). Approximately 45 members have been contacted regarding delinquent dues or delinquency in reporting hours. Approximately 15 members have resigned this year. An updated report will be made at the next board meeting.

President Cuffman adjourned the meeting.

Respectfully submitted,
Bren Coop for Arline Jackson, Secretary

To: Jet Cuffman,

From: Georgia Harris, Chair, Mt Holly

Date: November 7, 2010

Re: Mt. Holly expenses for 2010

Jet, this is in follow-up to and summary of our recent discussions about Mt. Holly expenses.

This year I submitted 2 expense claims for Mt. Holly, one in the amount of \$141.17, which was reimbursed, and one in the amount of \$164.98, which was not. These total \$306.15. I was not aware (my fault for not understanding) that we were limited to \$100 for the year.

I have reviewed committee expenses for the previous three years, and discussed with our prior chair, Vicky Kessel, the relative contributions of the Mt. Holly Cemetery Association and the Mt. Holly Master Gardeners during the history of their association. Mt. Holly became a Master Gardener project in 1995.

As Master Gardeners, our task has always been to tend the roses around the perimeter of the cemetery and plant and maintain the Victorian Garden. Individually, some Master Gardeners choose to adopt "cradles" for planting and maintenance. All expenses for the cradles are borne by the individual Master Gardeners and do not come from Master Gardener funds.

The Mt. Holly Cemetery Association, and the paid cemetery staff, are responsible for watering the roses and Victorian Garden, providing mulch, which they actually applied this last year, providing compost when needed and buying and planting new rose bushes.

The respective roles of the Mt. Holly MG committee and the Mt. Holly Cemetery Association have not changed. We are receiving the same amount of support from the Association as we always have. In fact, during the brutal summer of 2010, we received more support, as the watering task was monumental. In addition, the cemetery sexton always helps us transport plants from the Greenhouse and his staff often helps with clean-up at the end of our workdays.

We do not want to ask the Mt. Holly Cemetery Association, or its paid staff, to provide any additional support, in dollars or sweat, and we value highly the good working relationship we have with them.

Why were expenses so high this year? This is in great part attributable to the cost of fertilizer. We use a Bayer product which includes both fertilizer and insecticide. In 2008 a container of this product cost \$6.88. In 2010 it cost \$9.97. In 2009 we used 11 containers; in 2010 we used 16. In 2010 we had a very dedicated and active work crew, and we missed no days because of rain; thus we were able to give more attention to the rose bushes and spend more time killing the grass in the beds and using Round-up on the vines. The beds are in very good shape – the best since I've been working at Mt. Holly. We also used a different fertilizer in the Victorian Garden when planting the pansies, something we'd not done before, to my knowledge.

Next year I will see whether we can obtain the fertilizer at lower cost, perhaps by buying in bulk or substituting a similar generic product.

The Mt. Holly Master Gardeners will work within the financial guidelines of Pulaski County Master Gardeners, and we do not want additional support from the Mt. Holly Cemetery Association.

As I mentioned to both you and Judy Woodard, I am happy to absorb personally this cost overrun. Whatever the Board decides is fine with me.

cc: Vicky Kessel