

Pulaski County Master Gardener Board Meeting Minutes

Tuesday, January 21st, 2014

St. James Methodist Church

Members present: Bren Coop, Susan Crawford, Linda Fulbright, Marylea Gazette, Walter Jennings, Beth Phelps and Patti Womble.

President Water Jennings called the meeting to order at 10:05.

There being no additions or corrections to the minutes, they were approved as written.

Bren Coop presented the Treasurer's Report and the Statement of Financial Condition. The report was approved as presented.

Project Reports – Marylea reported that the State Extension Office still needs a project chairman. There will be an announcement made in the general meeting.

Committee Reports – Patti has verified all of the committee chairs. The Chairs Orientation is scheduled for Thursday, January 30, 1:00 to 3:00 pm, at the State Extension Office.

OLD BUSINESS

Bren and Marcella are working on the Busy Bee awards. They will be presented at the February meeting.

NEW BUSINESS

Susan asked for approval to purchase a new printer for the Treasurer. A motion was made and passed to purchase a printer not to exceed \$300.

There was a discussion about the possibility of the chairman of the training committee being a member of the board. No action was taken.

A New Projects Ad Hoc committee will be chaired by Jet Cuffman. The committee will function as needed.

Marcella Grimmett agreed to be the PCMG delegate to the County 76 committee. This is a presidential appointment.

The board agreed that a better definition of the Treasurer's and Assistant Treasurer's roles needed to be written. Bren agreed to do this.

Beth suggested we develop a Call Sheet of Master Gardener Functions so that people will know who to call regarding a particular type of question.

A motion was approved for a called meeting, January 30th, after the Chairs Orientation.

2014 January monthly summary - Last month

1/1/2014 through 1/31/2014

Category	1/1/2014- 1/31/2014
INCOME	
Dues	3,110.00
TOTAL INCOME	3,110.00
EXPENSES	
Education Expense	
New Member Training	140.00
TOTAL Education Expense	140.00
Proj - Greenhouse Expenses	38.11
TOTAL EXPENSES	178.11
OVERALL TOTAL	2,931.89

Balances 1/31/14 - As of 1/31/2014

As of 1/31/2014

Account	1/31/2014 Balance
Bank Accounts	
General Acnt Depository 1-BoA	22,480.98
PCMG Bnk Ozarks 4833	23,105.59
Special Acnt-SBS Greenhouse Depos.2 BoA	22,807.20
TOTAL Bank Accounts	68,393.77
Liability Accounts	
AAC-Arkansas Arts Center	0.00
OSH-Old State House	-307.84
PHWW-Park Hill Water Works	-207.93
TOTAL Liability Accounts	-515.77
OVERALL TOTAL	67,878.00

2013 DEC monthly summary - Last month

12/1/2013 through 12/31/2013

1/16/2014

Category	12/1/2013- 12/31/2013
INCOME	
Dues	20.00
Social Events - Income	539.50
Stuff - Income (Clothing, etc)	3,826.00
TOTAL INCOME	4,385.50
EXPENSES	
Education Expense	
New Member Training	280.00
TOTAL Education Expense	280.00
Printing and Reproduction	
Master Minutes	200.00
TOTAL Printing and Reproduction	200.00
Programmatic Support - MISC	
Postage & Office Supplies	55.20
TOTAL Programmatic Support - MISC	55.20
Proj - Greenhouse Expenses	619.20
Proj-Old State House (OSH)	451.26
Projects	
Arkansas Art Center (AAC)	145.10
TOTAL Projects	145.10
SBS Grnhse Special Acct Expense	133.27
Social Events Expense	3,388.20
Stuff - Clothes & Accessories	82.83
TOTAL EXPENSES	5,355.06
TRANSFERS	
FROM PCMG Bank of Ozarks 3566	8,217.04
TO PCMG Bank of Ozarks 4833	-8,217.04
TOTAL TRANSFERS	0.00
OVERALL TOTAL	-969.56

Balances 12/31/13 - As of 12/31/2013

As of 12/31/2013

Account	12/31/2013 Balance
Bank Accounts	
General Acnt Depository 1-BoA	22,620.98
PCMG Bank of Ozarks 3566	0.00
PCMG Bank of Ozarks 4833	20,033.70
Special Acnt-SBS Greenhouse Depos.2 BoA	22,807.20
TOTAL Bank Accounts	65,461.88
Liability Accounts	
AAC-Arkansas Arts Center	0.00
OSH-Old State House	-307.84
PHWW-Park Hill Water Works	-207.93
TOTAL Liability Accounts	-515.77
OVERALL TOTAL	64,946.11

Pulaski County Master Gardener Board Meeting

Thursday, January 30, 2014

State Extension Office

Members present: Bren Coop, Susan Crawford, Linda Fulbright, Marylea Gazette, Georgia Harris, Walter Jennings, Beth Phelps, and Patti Womble. Also present were Don Ford and Coralie Maxwell, members of the Bylaws Committee.

President Walter Jennings called the meeting to order at 3:20.

The purpose of the meeting was for discussing additions and changes to our bylaws. After much discussion, it was agreed that the revised bylaws would be emailed to the board members for final approval. The vote to accept this revision was to be conducted through email.

The meeting was adjourned at 4:55.

Respectfully submitted,
Linda Fulbright

Pulaski County Master Gardener Board Meeting Minutes

Tuesday, February 18th, 2014
St. James Methodist Church

Members present: Bren Coop, Judy Chapman, Susan Crawford, Linda Fulbright, Marylea Gazette, Walter Jennings, Beth Phelps, and Patti Womble. Also present was David Werling.

President Walter Jennings called the meeting to order at 10:00.

The minutes from the previous Board Meeting and General Meeting were approved. Linda Fulbright read the minutes from the called Board meeting on January 30th, 2014. The minutes were approved.

The Treasurer's Report and the Statement of Financial Condition was presented and approved.

OLD BUSINESS

By-Laws Revision – Two minor word clarifications were suggested. The changes were voted on and approved.

Busy Bee Awards –The awards will be presented at today's general meeting. Bren will report at the April meeting on possible revisions for the criteria for the award.

Planning Session Items – Walter went over several items from the planning session. They were Training, Programs/SVP/Planning, a more definitive description of the Treasurer's and Assistant Treasurer's roles, and the development of Call Sheet of MG Functions.

Project and Friends Awards Nominations – Nominations were received for the Amy Sanders Library for the project award and the Historical Museum Staff for the friend award. The Board voted to recommend these nominations to the general membership.

Audit Committee – Judy Chapman announced the report of the committee would be presented in March.

Photography/Facebook Committee – David Werling reported that the 2014 Directory would be available at the general meeting today.

NEW BUSINESS

There were two requests for reinstatement. Christine Palade and Sharl Hill were reinstated.

Chris Olsen has signed a contract with PCMG for the program in September.

David Werling presented a report that would allow more exposure on Facebook. The cost would be \$30.

Beth announced that she has received a job promotion. Much dismay was expressed! Beth reassured the Board that she would still be involved with PCMG because she will be supervising the person who replaces her.

Respectfully submitted,

Linda Fulbright

2014 February monthly summary - Last month

2/1/2014 through 2/28/2014

3/13/2014

Page 1

Category	2/1/2014- 2/28/2014
INCOME	
Dues	1,030.00
Education - Income	
Continuing Education	
Urban Gardening	1,410.00
TOTAL Continuing Education	1,410.00
TOTAL Education - Income	1,410.00
MISC INCOME	
Nametags	35.00
TOTAL MISC INCOME	35.00
Stuff - Income (Clothing, etc)	52.90
Travel Events - Income	6,710.00
TOTAL INCOME	9,237.90
EXPENSES	
Miscellaneous Expense	
Nametags	14.00
TOTAL Miscellaneous Expense	14.00
Programmatic Support - MISC	46.18
Greeting Committee	20.76
TOTAL Programmatic Support - MISC	66.94
Proj - Greenhouse Expenses	964.86
Little Rock	152.85
TOTAL Proj - Greenhouse Expenses	1,117.71
SBS Grnhse Special Acct Expense	264.76
Social Events Expense	65.29
Stuff - Clothes & Accessories	3,664.87
TOTAL EXPENSES	5,193.57
OVERALL TOTAL	4,044.33

Balances 2/28/14 - As of 2/28/2014

As of 2/28/2014

3/13/2014

Page 1

Account	2/28/2014 Balance
Bank Accounts	
General Acnt Depository 1-BoA	30,600.98
PCMG Bnk Ozarks 4833	19,294.68
Special Acnt-SBS Greenhouse Depos.2 BoA	22,542.44
TOTAL Bank Accounts	72,438.10
Liability Accounts	
AAC-Arkansas Arts Center	0.00
OSH-Old State House	-307.84
PHWW-Park Hill Water Works	-207.93
TOTAL Liability Accounts	-515.77
OVERALL TOTAL	71,922.33

Pulaski County Master Gardener Board Meeting Minutes

Tuesday, March 18, 2014

St. James Methodist Church

Members present: Judy Chapman, Susan Crawford, Linda Fulbright, Marylea Gazette, Marcella Grimmett, Georgia Harris, Walter Jennings, Beth Phelps, Patti Womble, and new member, Darla Adams. Carmon Hayes, the president of the Garland County MG, was also present.

President Walter Jennings called the meeting to order at 10:00.

The minutes from the February Board Meeting and General Meeting were approved.

The Treasurer's Report was approved.

OLD BUSINESS

By-Laws Revision – The revisions to the by-laws have been distributed to the membership, and will be voted on at today's meeting.

New Members Training Committee – Susie Greene and Junie Harris are the co-chairmen of the committee.

Role of Treasurer and Assistant Treasurer – Bren Coop has been working on a clearer definition of these roles.

Call Sheet of Master Gardener Functions – Beth is continuing the development of this project.

Audit Committee – Judy Chapman reported that she and Carlee Adams met in February. The books were checked, and all funds have been documented. The Audit Committee gave thanks to Bren and Susan for their hard work. A motion was made, seconded and passed to accept the Audit Committee's report.

Continuing Education – The seminar, "Your Urban Garden", is scheduled for March 27, 2014, and currently has 115 people registered.

NEW BUSINESS

Treasurer and Assistant Treasurer's Roles – Susan Crawford will continue in the Treasurer role and will maintain the PCMG "Private Account" at the Bank of Ozarks. This will include (but not necessarily be limited to) making deposits, writing checks, maintaining records to substantiate all transactions, and recording dues receipts. Bren Coop will continue as Assistant Treasurer, advisor and/or trainer as needed for these position changes that are being proposed. Darla Adams has agreed to come on board to assist with record keeping and become a "Treasurer-in-Training". Beginning in April, she will assume the responsibilities for the "Depository Accounts" at Pulaski County Extension Office and deposited in Bank of America. She will be working with Bren, Susan, and Anna, at the Extension Office, handling the maintenance of these two PCMG accounts. She will also be handling the

computer entries for all banking transactions (duties such as mentioned above), reconciling the bank statements, and preparing the monthly reports. During the next six months, evaluation of this system for the possible permanent implementation of the division of duties of the Treasurer will be made. Darla has agreed to accept a nomination as Treasurer with the next election, and will work with the Board as needed for smooth transitions within this office.

State Conference Silent Auction Items – An announcement will be made today about donations for the Silent Auction.

Volunteer Manual Updates – It was suggested that each officer read the description of their job in the Volunteer Manual, and then note any changes that should be made.

Standing Committee and Program Committee – Both committee chairs should be on board by June.

Ice Cream Social – Our July meeting will be at the Maumelle Community Center on July 17. It is our annual ice cream social.

Social Committee – The Social Committee will announce in today's general meeting the Summer Reception and Dinner at the Governor's Mansion on May 15.

Workday – A workday was scheduled for Tuesday, April 8, at St. James, from 8:30 to 12:00.

The meeting was adjourned at 11:10.

**Respectfully submitted,
Linda Fulbright**

2014 APR Monthly Summary		4/1/2014 - 4/30/2014	
INCOME			
Dues	165.00		
Education: Continuing Education: Urban Gardening	90.00		
Misc Income: License Plate	20.00		
Misc Income: Nametags	21.00		
Gifts & Donations:Ark Arts Center - Barbara Patty Memorial	25.00		
Project-Greenhouse Sales	2,140.00		
Social Events - Governor Mansion Picnic	832.00		
TOTAL INCOME		3,293.00	
EXPENSES			
Education Expense: Continuing Education: Urban Gardening	977.45		
Travel Events: Bellingrath	154.92		
Misc Expense: Nametags	7.00		
Printing and Reproduction: Directory	1,184.84		
Programmatic Support: Postage & Office Supplies	29.40		
SBS Greenhouse Special Account Expense	2,859.57		
Project: Greenhouse: Little Rock	74.39		
Project: Greenhouse: Pathfinder	1,187.48		
Projects: Arkansas Art Center	32.68		
Projects: Cammack Fruit Demo Garden	77.70		
Projects: Mt Holly	87.51		
TOTAL EXPENSES		6,672.94	
INCOME - EXPENSES		-3,379.94	
2014 APR 30 Balance	3/31/2014		4/30/2014
BANK ACCOUNTS			
General Depository 1-BoA	30,301.98		29,370.74
PCMG Bnk Ozarks 4833	17,271.74		17,682.61
Special-SBS Greenhouse Depository 2-BoA	22,542.44		19,682.87
TOTAL BANK ACCOUNTS	70,116.16	-3,379.94	66,736.22
LIABILITY ACCOUNTS			
AAC-Arkansas Arts Center	-100.00	7.68	-92.32
OSH-Old State House	-307.84		-307.84
PHWW-Park Hill Water Works - last transaction 12/31/2012	-207.93		-207.93
TOTAL LIABILITIES	-615.77	7.68	-608.09
BANK ACCOUNTS - LIABILITIES			66,128.13

2014 MAR Monthly Summary**3/1/2014 - 3/31/2014****INCOME**

Dues	521.00	
Education: Continuing Education: Urban Gardening	195.00	
Gifts & Donations: Gift - Barbara Patty Memorial	100.00	
Misc Income: Name tags	14.00	
Travel Events: Bellingrath Gardens	960.00	
TOTAL INCOME		1,790.00

EXPENSES

Misc Expense: Name tags	35.00	
Printing and Reproduction: Directory	56.88	
Programmatic Support - Misc	50.00	
Programmatic Support - Misc: St James UMC	950.00	
TOTAL Programmatic Support - Misc		1,000.00
Greenhouse: Pathfinder	113.77	
Projects: Historic Ark Museum	20.66	
Projects: Maumelle Center	8.79	
TOTAL Projects		29.45
Travel Events: Bellingrath Gardens - Lakeport Plantation	2,876.84	
TOTAL EXPENSES		4,111.94
INCOME - EXPENSES		-2,321.94

2014 MAR 31 Balance**3/31/2014****BANK ACCOUNTS**

General Depository 1-BoA	30,301.98	
PCMG Bank Ozarks 4833	17,271.74	
Special-SBS Greenhouse Depository 2-BoA	22,542.44	
TOTAL BANK ACCOUNTS		70,116.16

LIABILITY ACCOUNTS

AAC-Arkansas Arts Center	-100.00	
OSH-Old State House	-307.84	
PHWW-Park Hill Water Works	-207.93	
TOTAL LIABILITIES		-615.77

BANK ACCOUNTS - LIABILITIES		69,500.39
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Pulaski County Master Gardener Board Meeting Minutes

Tuesday, May 20, 2014

St. James Methodist Church

Members present: Darla Adams, Judy Chapman, Susan Crawford, Linda Fulbright, Marylea Gazette, Marcella Grimmatt, Georgia Harris, Walter Jennings, and Beth Phelps. Randy Forst, the new Pulaski County Extension Agent, was present. Two new members of the board, Joellen Beard and Vicki Kessel attended.

President Walter Jennings called the meeting to order at 10:00.

The minutes from the April Board Meeting and General Meeting were tabled.

The Treasurer's Report was approved.

OLD BUSINESS

Nominating Committee – Marcella reported that she, Patti and Georgia had met. They are working on filling the open positions.

Saturday Master Gardener Class – Issues and concerns regarding the implementation of the Saturday MG classes were discussed.

- 1. The deadline for applications is June 6th. As of today, there were seven applicants; six are from Pulaski County.**
- 2. There was a motion for a half-day orientation on August 16 for those who will be in the Pulaski County group. The motion passed.**
- 3. The auditorium at the State Extension Office will be reserved by Beth for the orientation.**
- 4. Walter proposed an additional \$25, in addition to the \$150 fee, for those joining the PCMG. This fee would cover dues, name tags, etc. The motion passed.**
- 5. A coordination meeting between counties will be held on June 11 at 10AM.**
- 6. The first day of training for the MGs is July 12, 2014.**
- 7. There was a discussion of new class members completing their Horticulture Hotline hours. A motion was made to allow flexibility due to time constraints left in the year. The motion passed.**
- 8. The process for the phone interviews was discussed. After receiving the applications, the Board will divide the applications and conduct the interviews. The Board will then meet and select the new members.**
- 9. The importance of mentoring the new members was emphasized. Mentors need to be present at the first day of training, July 12.**

NEW BUSINESS

Advanced Training "integrated Pest Management" – County 76 is sponsoring this training event at the State Extension Office on July 10, 2014.

Cammack Fruit Demo Project – The project committee requested \$218 in additional funds. The funds were approved.

Reinstatement – Rita Johnson ask to be reinstated. Her request was granted.

The Board members were invited to lunch with Randy Forst after the General Meeting.

The meeting was adjourned at 11:15.

Respectfully submitted,

Linda Fulbright

2014 MAY Monthly Summary			
INCOME			
Dues	580.00		
Social Events:Spring Picnic Governor's Mansion	4,074.00		
Stuff	146.00		
Projects:Greenhouse Sales	7,876.00		
Projects:Old State House	1,283.42		
TOTAL INCOME		13,959.42	
EXPENSES			
Awards	154.75		
Programmatic Support:Milage Reimbursement:Speakers	51.66		
Education:Continuing Education:Urban Gardening	140.00		
Social Events:Spring Picnic Governor's Mansion	4,597.78		
Travel Events:Bellingrath	3,781.00		
Miscellaneous:Name tags	14.00		
Projects:Greenhouse:Little Rock	735.92		
Projects:Arkansas Art Center (AAC)	59.74		
Projects:Old State House (OSH)	1,174.51		
Projects:Cammack Fruit Demo Garden	141.21		
Projects:Maumelle Center	27.00		
Projects:Park Hill Water Works	77.29		
SBS Greenhouse Capital Project:Invoice Refund	-3.09		
TOTAL EXPENSES		10,951.77	
INCOME - EXPENSES		3,007.65	
2014 MAY Balance	04/30/14	Monthly Activity	05/31/14
BANK ACCOUNTS			
General Acnt Depository 1-BoA	29,370.74		34,483.16
PCMG Bnk Ozarks 4833	17,682.61		15,574.75
Special Acnt-SBS Greenhouse Depos.2 BoA	19,682.87		19,685.96
TOTAL BANK ACCOUNTS	66,736.22	3,007.65	69,743.87
LIABILITY ACCOUNTS			
Negative means PCMG owes the project.			
AAC-Arkansas Arts Center	-92.32	59.74	-32.58
OSH-Old State House	-307.84	-108.91	-416.75
PHWW-Park Hill Water Works	-207.93	77.29	-130.64
TOTAL LIABILITY ACCOUNTS	-608.09		-579.97
BANK ACCOUNTS - LIABILITIES	66,128.13		69,163.90

Category Summary 05

Date Range: Custom Dates (1/1/2014 - 5/31/2014)

Accounts: All Accounts

Categories: All Categories

Tags: All Tags

Type: Details for all categories

Show Memo/Notes

Money In **\$12,956.12**

Dues		\$5,406.00
1/29/2014	Ozarks	199 Dues \$3,110.00
2/12/2014	Ozarks	8 Dues \$125.00
2/18/2014	Ozarks	9 Dues \$135.00
2/21/2014	Ozarks	53 Dues \$770.00
3/5/2014	Ozarks	6 dues \$90.00
3/17/2014	Ozarks	5 Dues \$75.00
3/21/2014	Ozarks	22 Dues \$330.00
3/26/2014	Ozarks	Returned check & fee, Leslie Scott -\$19.00
3/31/2014	Ozarks	3 Dues \$45.00
4/17/2014	Ozarks	8 Dues, \$5 reimburse returned check fee \$140.00
4/21/2014	Ozarks	1 Dues \$25.00
5/5/2014	Ozarks	20 Dues \$315.00
5/14/2014	Ozarks	Calc error \$10.00
5/14/2014	Ozarks	7 Dues \$120.00
5/27/2014	Ozarks	5 Dues \$135.00

Gifts & Donations

3/25/2014 BoA Memory of Barbara Patty for Ark **\$125.00** \$100.00

Arts Center
 Memory of Barbara Patty for Ark
 Arts Center

BoA

4/16/2014

\$25.00

Projects

\$6,324.95
-\$92.42

Ark Arts Center

Plant supplies
 Plant supplies

Paul Pilkington
 Paul Pilkington

Ozarks
 Ozarks

4/2/2014
 5/10/2014

-\$32.68
 -\$59.74

Cammack Fruit Demo

Mulch
 planter, soil

Alan Hall
 Cydney Smith

Ozarks
 Ozarks

4/13/2014
 5/22/2014

-\$218.91
 -\$77.70
 -\$141.21

Greenhouse

\$6,748.62
-\$1,002.97

Greenhouse (Other)

INV CL13510735
 INV CL14016346
 INV CL14057426
 INV CL14057427

Park Seed
 Park Seed
 Park Seed
 Park Seed

Ozarks
 Ozarks
 Ozarks
 Ozarks

1/15/2014
 2/24/2014
 2/24/2014
 2/24/2014

-\$36.11
 -\$686.65
 -\$202.31
 -\$75.90

Little Rock

Supplies
 Supplies
 Shelving Materials
 Plant sales April 19
 Plant sales May 3
 Plant sales May 3
 Fall plant sales material
 Plant Sale

James Jewell
 Pat Freeman
 James Jewell

 BWI Texarkana

Ozarks
 Ozarks
 Ozarks
 BoA
 BoA
 BoA
 Ozarks
 Ozarks

2/24/2014
 2/24/2014
 4/9/2014
 5/9/2014
 5/20/2014
 5/20/2014
 5/27/2014
 5/27/2014

\$6,912.84
 -\$50.00
 -\$102.85
 -\$74.39
 \$5,453.00
 \$572.00
 \$1,725.00
 -\$735.92
 \$126.00

Pathfinder

plant supplies

Granny's Garden

Ozarks

3/10/2014

\$838.75
 -\$113.77

4/13/2014	Ozarks	BWI Texarkana	INV 12285977	-\$	48
4/22/2014	Ozarks		Plant sales April 12	\$944.00	
4/22/2014	Ozarks		Plant sales April 12	\$1,204.00	
4/22/2014	Ozarks		Calc error	-\$8.00	

Historic Ark Museum

3/28/2014	Ozarks	Joellen Beard	Supplies	-\$20.66	
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Maumelle Comm Center

3/2/2014	Ozarks	Theresa Funkhouser	blood meal	-\$6.79	
5/17/2014	Ozarks	Teresa Funkhouser	Plants	-\$27.00	

Mt. Holly

4/21/2014	Ozarks	Georgia Harris	Fertilizer	-\$87.51	
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Old State House

5/3/2014	BoA		State of Arkansas	\$1,283.42	
5/10/2014	Ozarks	Cantrell Gardens	Plants, mulch	-\$1,174.51	

Park Hill Water Works

5/22/2014	Ozarks	Lynda Harkenreader	sprinkler timer, batteries, fungicide, fertilizer	-\$77.29	
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Social Events

2013 Christmas

2/5/2014	Ozarks	Linda Meliberg	Poinsettias	-\$65.29	
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Spring Picnic Governor's Mansion

4/21/2014	Ozarks		Attendance fees	\$308.22	
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\$108.91

\$242.93

-\$65.29

\$308.22

5/15/2014	Ozarks	Governor's Mansion	INV 10-933	-\$3,510.55
5/21/2014	Ozarks	Governor's Mansion	INV 10-933	-\$1,158.80
5/22/2014	Ozarks	Karen Mauermann	?	-\$65.65
5/23/2014	Ozarks		Attendance fee	\$4,074.00
5/31/2014	Ozarks	Mary Roark	Plants, door prize	-\$82.78

Travel Event

\$857.24				
\$857.24				
2/24/2014	BoA		28 x \$240 err -\$10	\$6,710.00
3/11/2014	BoA		4 x \$240	\$960.00
3/13/2014	BoA	Bellingrath Gardens	Tour Lakeport Plantation	-\$96.00
3/13/2014	BoA	Bellingrath Gardens	Tour gardens	-\$1,408.00
3/16/2014	Ozarks	Sherman's Restaurant	Lunches	-\$369.68
3/16/2014	Ozarks	Holiday Inn	room for bus driver	-\$107.16
3/16/2014	Ozarks	Walnut Hills, Inc.	Meals	-\$896.00
4/13/2014	Ozarks	Jackie Walker	? Refund or Reimburse	-\$154.92
5/7/2014	BoA	UACES	Bus	-\$3,781.00

Money Out

-\$8,674.13

Awards

5/17/2014	Ozarks	Georgia Harris	Beth Phelps	-\$154.75
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Committees

-\$49.30

Greeting

-\$20.76

2/23/2014	Ozarks	Shirley Gurneils	Supplies	-\$20.76
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Social

-\$28.54

2/5/2014	Ozarks	Jan Paulus	Social Chair Orientation	-\$28.54
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Education

-\$631.75

Continuing Education

-\$424.11

Monthly Meeting

-\$1,001.66

-\$950.00
-\$51.66

Annual rent
Speaker milage reimbursement

St. James United Methodist Church
Ann Wood

Ozarks
Ozarks

3/5/2014
5/17/2014

Urban Gardening

\$577.55

\$285.00
\$525.00
\$300.00
\$300.00
\$150.00
\$45.00
-\$558.36
-\$15.00
-\$77.89
-\$81.41
-\$199.79
-\$15.00
-\$15.00
-\$15.00
\$90.00
-\$140.00

19 x \$15
35 x \$15
20 x \$15
20 x \$15
10 x \$15
3 x \$15
Food
Refund
Supplies
Supplies
? Items
Refund
Refund
Refund
6 x \$15
Facility rent

Laura Robinette
Maryanne Ligon
Carol Chappell
Earline Zahn
Kathy Ratcliffe
Mary Zehr
Valerie Smith
Linda Yarman
UACES

BoA
BoA
BoA
BoA
BoA
BoA
Ozarks
Ozarks
Ozarks
Ozarks
Ozarks
Ozarks
Ozarks
Ozarks
Ozarks
BoA
BoA

2/14/2014
2/20/2014
2/25/2014
2/28/2014
3/6/2014
3/14/2014
4/9/2014
4/13/2014
4/13/2014
4/13/2014
4/13/2014
4/13/2014
4/13/2014
4/13/2014
4/13/2014
4/16/2014
5/7/2014

Leadership Training

-\$67.64

-\$17.64
-\$50.00

Chair Orientation
Chair orientation facility rent

Suzanne Potts
UACES

Ozarks
BoA

2/23/2014
3/13/2014

New Member Training

-\$140.00

-\$140.00

Facility rent

UACES

BoA

1/13/2014

Member Products
-**\$3,445.97**

License Plate
4/17/2014 Ozarks
\$20.00
\$20.00

MG Logo Clothing
2/5/2014 Ozarks
2/12/2014 Ozarks
2/24/2014 Ozarks
2/24/2014 Ozarks
5/27/2014 Ozarks
Pamela Abrams
Refund
INV 37493,37494,37566,37565
-\$12.00
\$23.00
\$41.90
-\$3,664.87
\$146.00
-\$3,465.97

Netmetags
2/5/2014 Ozarks
2/12/2014 Ozarks
2/23/2014 Ozarks
2/24/2014 Ozarks
3/5/2014 Ozarks
3/8/2014 Ozarks
4/2/2014 Ozarks
4/9/2014 Ozarks
4/21/2014 Ozarks
5/22/2014 Ozarks
Crown Trophy of AR
L. East
L. East
Ball
Ball, DeLoach, Moore, Mayer
Pilkington, Pilkington
DeLoach, Moore, Mayer, Pilkington, Pilkington
Lewis-Lognion
Lewis-Lognion
Owens, Harris
Owens, Harris
-\$7.00
\$7.00
-\$7.00
\$28.00
\$14.00
-\$35.00
-\$7.00
\$7.00
\$14.00
-\$14.00
\$0.00

Postage & Supplies
4/9/2014 Ozarks
Susan Crawford
Stamps
-\$29.40
-\$29.40

Printing & Communication
Directory
3/2/2014 Ozarks
David Werling
printer cartridges, flash drives
-\$56.88
-\$1,241.72
-\$1,241.72

4/2/2014	Ozarks	David Werling	printer cartridges, flash drives	-\$138.60
4/10/2014	BoA	UACES	Print MG directory	-\$1,046.24

SBS Greenhouse Capital Project

2/26/2014	BoA - SBS	Park Wholesale	Propagation mat	-\$264.76
4/2/2014	BoA - SBS	FarmTek	P0041875 10 EZ Grow Benches	-\$2,859.57
5/19/2014	BoA - SBS	UA Charge		\$1.24
5/20/2014	BoA - SBS	UA Charge		\$1.85

-\$3,121.24

Money In: \$12,956.12
Money Out: -\$8,674.13
Net Total: \$4,281.99

2014 APR Monthly Summary		4/1/2014 - 4/30/2014	
INCOME			
Dues	165.00		
Education: Continuing Education: Urban Gardening	90.00		
Misc Income: License Plate	20.00		
Misc Income: Nametags	21.00		
Gifts & Donations:Ark Arts Center - Barbara Patty Memorial	25.00		
Project-Greenhouse Sales	2,140.00		
Social Events - Governor Mansion Picnic	832.00		
TOTAL INCOME		3,293.00	
EXPENSES			
Education Expense: Continuing Education: Urban Gardening	977.45		
Travel Events: Bellingrath	154.92		
Misc Expense: Nametags	7.00		
Printing and Reproduction: Directory	1,184.84		
Programmatic Support: Postage & Office Supplies	29.40		
SBS Greenhouse Special Account Expense	2,859.57		
Project: Greenhouse: Little Rock	74.39		
Project: Greenhouse: Pathfinder	1,187.48		
Projects: Arkansas Art Center	32.68		
Projects: Cammack Fruit Demo Garden	77.70		
Projects: Mt Holly	87.51		
TOTAL EXPENSES		6,672.94	
INCOME - EXPENSES		-3,379.94	
2014 APR 30 Balance	3/31/2014		4/30/2014
BANK ACCOUNTS			
General Depository 1-BoA	30,301.98		29,370.74
PCMG Bnk Ozarks 4833	17,271.74		17,682.61
Special-SBS Greenhouse Depository 2-BoA	22,542.44		19,682.87
TOTAL BANK ACCOUNTS	70,116.16	-3,379.94	66,736.22
LIABILITY ACCOUNTS			
AAC-Arkansas Arts Center	-100.00	7.68	-92.32
OSH-Old State House	-307.84		-307.84
PHWW-Park Hill Water Works - last transaction 12/31/2012	-207.93		-207.93
TOTAL LIABILITIES	-615.77	7.68	-608.09
BANK ACCOUNTS - LIABILITIES			66,128.13

Pulaski County Master Gardener Board Meeting Minutes

Tuesday, June 17, 2014

St. James Methodist Church

Members present: Darla Adams, Joellen Beard, Judy Chapman, Bren Coop, Susan Crawford, Randy Forst, Linda Fulbright, Marylea Gazette, Marcella Grimmett, Georgia Harris, Walter Jennings, and Vicky Kessel.

President Walter Jennings called the meeting to order at 10:00.

The minutes from the May Board Meeting and General Meeting were accepted.

The Treasurer's Report was approved.

OLD BUSINESS

Nominating Committee – Marcella reported that Mike Fuller has agreed to serve as 2nd Vice President.

Saturday Master Gardener Class – There are 33 applicants from Pulaski County in the new class. The PCMG Orientation on August 16th needs volunteers to serve as hosts. There was a discussion of the number of Volunteer Manuals that would be needed. The need for mentors will be announced in the General Meeting today.

The Advanced Training "Integrated Pest Management" will be held July 10th. It is being hosted by County 76. The deadline to register is June 20th.

NEW BUSINESS

County 76 is sponsoring "Plant, Nurture, Grow" October 6th and 7th. It will be at the Airport Holiday Inn in Little Rock. Any Board member who plans to attend should send their registration form to Susan Crawford by June 29th. She will then send in a check for the registration fees.

The Ice Cream Social is July 15th at the Maumelle Community Center.

The Board will meet August 19th at the County Extension Office for a planning session. We will go over Project/Committee Evaluation Reviews and review Fall candidates for the PCMG training.

A letter of resignation from Bren Coop, Assistant Treasurer, was read. The Board accepted it with much regret.

A request of leave of absent by Phoebe Crocker was approved.

The meeting adjourned at 11:10.

**Respectfully submitted,
Linda Fulbright**

Pulaski County Master Gardener Board Meeting Minutes

Tuesday, August 19, 2014

Pulaski County Extension Office

Members present: Darla Adams, Joellen Beard, Susan Crawford, Ann Fillatreau, Randy Forst, Linda Fulbright, Mike Fuller, Marylea Gazette, Sharon Gregg, Marcella Grimmett, Georgia Harris, Walter Jennings, Vicky Kessel, and Patti Womble

President Walter Jennings called the meeting to order at 10:00.

The minutes from the June Board Meeting and General Meeting were accepted.

The Treasurer's Report was approved.

OLD BUSINESS

A motion was made, seconded and passed to reimburse Georgia Harris for the reprinting of the handbook.

Walter presented the bill for drinks and snacks for Saturday's class. A motion was made, seconded and passed to reimburse him for these expenses.

A discussion was held regarding the summer class of Master Gardeners. There were questions as to whether there will be classes in the summer of 2015. Walter said there is to be a meeting soon to ^{after the} evaluate the effectiveness of the Saturday classes. All of the class members have signed up for their ^{1st of year} first session of the Horticulture Hotline. When the new members are assigned to their projects, they are to be reminded of their commitment to the project.

NEW BUSINESS

Marylea, 1st Vice President, went over all the project committees. She pointed out the projects that need new members and new chairmen.

There was a discussion of time limits for chairmen and co-chairmen. No action was taken.

pointed out.
Patti, 2nd Vice President, gave a report on committees. Some are in need of new co-chairmen. It was suggested that the newsletter and Master Minutes ^{are} be moved from a standing committee to a project. Also, there was discussion of giving project hours for the time spent at St. James work days.

After a delicious salad luncheon, the applications for the fall class of Master Gardeners were divided between all of us. We are to call and interview each candidate, and return the applications by Thursday, August 28th.

Darla, Treasurer, presented a request to purchase a Quicken program for the incoming treasurer. A motion was made, seconded and passed to make the purchase.

The meeting was adjourned at 1:30.

Respectfully submitted,

Linda Fulbright

2014-08 Summary			
ACTIVITY 8/1/2014 - 8/31/2014			
INCOME			
Committee: Member Products (Stuff): Books	160.00		
Less Sales Tax	-14.96		
Committee: Member Products (Stuff): License Plates	95.00		
Programmatic Support: Business Cards	160.00		
TOTAL INCOME		400.04	
EXPENSES			
Committee: Social: 2014 Christmas	250.00		
Programmatic Support: Leadership Training: PNG Conference	80.00		
Programmatic Support: New Member Training: Summer	342.53		
Project: Historic Ark Museum	179.92		
Project: Maumelle Comm Center	115.09		
Project: War Memorial	111.01		
TOTAL EXPENSES		1,078.55	
INCOME - EXPENSES		-678.51	
	BALANCE	07/31/14	8/31/14
BANK ACCOUNTS			
General Acnt Depository 1-BoA	38,482.62		38,455.13
PCMG Bnk Ozarks 4833	15,089.25		19,685.96
Special Acnt-SBS Greenhouse Depos.2 BoA	19,685.96		14,438.23
TOTAL BANK ACCOUNTS	73,257.83	-678.51	72,579.32
LIABILITY ACCOUNTS			
	Negative means PCMG owes the project.		
AAC-Arkansas Arts Center	-306.68		-306.68
OSH-Old State House	-416.75		-416.75
PHWW-Park Hill Water Works	-130.64		-130.64
TOTAL LIABILITY ACCOUNTS	-854.07		-854.07
BANK ACCOUNTS - LIABILITIES	72,403.76	-678.51	71,725.25

Summary YTD

Date Range: Year to Date (1/1/2014 - 9/13/2014)

Accounts: BoA, BoA - SBS, Ozarks

Categories: All Categories

Tags: All Tags

Type: Custom

Show Memo/Notes

Money In

\$38,366.26

Committee Income

\$7,529.94

Member Products (Stuff)

\$2,623.94

Books

\$145.04

8/20/2014	BoA		10 Books x \$16	\$160.00
8/28/2014	BoA	UACES	Sales Tax 10 Books x \$16 sold at Stuttgart	-\$14.96

License Plate

\$115.00

4/17/2014	Ozarks			\$20.00
8/20/2014	BoA		2 plates x \$5	\$10.00
8/20/2014	Ozarks		Sold at MG Convention	\$85.00

MG Logo Clothing

\$2,048.90

2/5/2014	Ozarks	Pamela Abrams	Refund	-\$12.00
2/12/2014	Ozarks			\$23.00
2/24/2014	Ozarks			\$41.90
5/27/2014	Ozarks			\$146.00
9/2/2014	Ozarks			\$1,850.00

Name Tags

\$315.00

2/12/2014	Ozarks		L. East	\$7.00
2/24/2014	Ozarks		Ball,DeLoach,Moore,Mayer	\$28.00
3/5/2014	Ozarks		Pilkington, Pilkington	\$14.00
4/9/2014	Ozarks		Lewis-Lognion	\$7.00
4/21/2014	Ozarks		Owens,Harris	\$14.00
6/27/2014	Ozarks		Skarda,Harris,Dobbins	\$21.00
7/1/2014	BoA		\$7 x 17	\$119.00
7/2/2014	BoA		\$7 x 1	\$7.00
7/2/2014	BoA		\$7 x 3	\$21.00
7/9/2014	BoA		\$7 x 6	\$42.00
7/11/2014	BoA		\$7 x 4	\$28.00
7/15/2014	BoA		\$7 x 1	\$7.00

Social

\$4,906.00

2014 Spring Picnic Governor's Mansion

\$4,906.00

4/21/2014	Ozarks		Attendance fees	\$832.00
5/23/2014	Ozarks		Attendance fee	\$4,074.00

Dues Income

\$5,671.00

1/29/2014	Ozarks		199 Dues	\$3,110.00
2/12/2014	Ozarks		8 Dues	\$125.00

2/18/2014	Ozarks		9 Dues	\$135.00
2/21/2014	Ozarks		53 Dues	\$770.00
3/5/2014	Ozarks		6 dues	\$90.00
3/17/2014	Ozarks		5 Dues	\$75.00
3/21/2014	Ozarks		22 Dues	\$330.00
3/26/2014	Ozarks		Returned check & fee, Leslie Scott	-\$19.00
3/31/2014	Ozarks		3 Dues	\$45.00
4/17/2014	Ozarks		8 Dues, \$5 reimburse returned check fee	\$140.00
4/21/2014	Ozarks		1 Dues	\$25.00
5/5/2014	Ozarks		20 Dues	\$315.00
5/14/2014	Ozarks		Calc error	\$10.00
5/14/2014	Ozarks		7 Dues	\$120.00
5/27/2014	Ozarks		5 Dues	\$135.00
6/12/2014	Ozarks		Potts, Feild, Speed, Shirley	\$70.00
6/27/2014	Ozarks		Johnson, Harding	\$35.00
7/1/2014	BoA		\$5 x 17	\$85.00
7/2/2014	BoA		\$5 x 3	\$15.00
7/2/2014	BoA		\$5 x 1	\$5.00
7/9/2014	BoA		\$5 x 6	\$30.00
7/11/2014	BoA		\$5 x 4	\$20.00
7/15/2014	BoA		\$5 x 1	\$5.00

Gifts & Donations Income

\$2,048.42

3/25/2014	BoA		Memory of Barbara Patty for Ark Arts Center	\$100.00
4/16/2014	BoA		Memory of Barbara Patty for Ark Arts Center from Laura West	\$25.00
5/3/2014	BoA		Grant from State of Arkansas to Old State House	\$1,283.42
6/12/2014	Ozarks		In honor of Clark Trim & Henry Thorup given by Cammack Project.	\$25.00
6/12/2014	Ozarks		Honorarium to Beth Phelps for speaking at Colony West Garden Club. Thank You note sent to Colony West.	\$15.00
6/18/2014	BoA		In memory of Joe Reed from certain members of Gov's Veg Project. Donor list sent to Anna.	\$300.00
7/1/2014	BoA		Donation from Fine Arts Club of Arkansas to Ark Arts Center	\$300.00

Programmatic Support Income

\$13,881.00

Business Cards

\$160.00

8/7/2014	BoA		Clough, Cole, Funkhouse, Ghaddar, Grimmert, McKinley, Roark, Singleton, Trim, Wingfield	\$120.00
8/18/2014	BoA		Wilson, Smith, Archer	\$40.00

Education

\$6,051.00

Continuing Education

\$1,635.00

Your Urban Gardening

\$1,635.00

2/14/2014	BoA		19 x \$15	\$285.00
2/20/2014	BoA		35 x \$15	\$525.00
2/25/2014	BoA		20 x \$15	\$300.00
2/28/2014	BoA		20 x \$15	\$300.00
3/6/2014	BoA		10 x \$15	\$150.00
3/14/2014	BoA		3 x \$15	\$45.00
4/13/2014	Ozarks	Linda Yarman	Refund	-\$15.00
4/13/2014	Ozarks	Mary Zehr	Refund	-\$15.00

4/13/2014	Ozarks	Valerie Smith	Refund	-15.00
4/13/2014	Ozarks	Maryanne Ligon	Refund	-15.00
4/16/2014	BoA		6 x \$15	90.00

New Member Training \$4,416.00

Summer \$4,416.00

7/1/2014	BoA			\$2,346.00
7/2/2014	BoA			\$138.00
7/2/2014	BoA			\$414.00
7/9/2014	BoA			\$828.00
7/11/2014	BoA			\$552.00
7/15/2014	BoA			\$138.00

Travel \$7,670.00

2014 BellIngrath \$7,670.00

2/24/2014	BoA		28 x \$240 err -10	\$6,710.00
3/11/2014	BoA		4 x \$240	\$960.00

Projects Income \$9,235.90

Greenhouse \$9,235.90

Little Rock \$7,281.56

5/9/2014	BoA		Plant sales April 19	\$5,453.00
5/20/2014	BoA		Plant sales May 3	\$572.00
5/20/2014	BoA		Plant sales May 3	\$1,725.00
5/27/2014	Ozarks		Plant Sale May 27	\$126.00
6/4/2014	Ozarks	UACES	Sales Tax collected in Ozarks Trans to BoA	-\$10.40
6/12/2014	Ozarks		Plant Sales Jun 12	\$10.00
6/18/2014	BoA		Sales Tax collected in Ozarks Trans to BoA	\$10.40
6/18/2014	BoA	UACES	Sales Tax Paid for Little Rock Apr 19 & May 3 Plant Sale	-\$639.91
6/19/2014	BoA	UACES	Sales Tax Paid for Little Rock May 27 Plant Sale	-\$10.40
6/27/2014	BoA		Plant Sales Jun 27	\$50.00
7/11/2014	BoA		Sales Tax due for plant sales deposited in Ozarks	\$0.83
7/12/2014	BoA	UACES	Sales Tax on plant sales of Jun 12 & Jun 27	-\$4.96

Pathfinder \$1,954.34

4/22/2014	Ozarks		Calc error	-\$8.00
4/22/2014	Ozarks		Plant sales April 12	\$944.00
4/22/2014	Ozarks		Plant sales April 12	\$1,204.00
6/4/2014	Ozarks	UACES	Sales Tax collected in Ozarks Trans to BoA	-\$185.66
6/18/2014	BoA		Sales Tax collected in Ozarks Trans to BoA	\$185.66
6/19/2014	BoA	UACES	Sales Tax Paid for Jacksonville April 12 Plant Sale	-\$185.66

Money Out

-\$29,398.82

Awards Expense				-\$154.75
5/17/2014	Ozarks	Georgia Harris	Beth Phelps	-\$154.75
Committee Expense				-\$10,218.30
Directory				-\$1,241.72
3/2/2014	Ozarks	David Werling	printer cartridges,flash drives	-\$56.88
4/2/2014	Ozarks	David Werling	printer cartridges,flash drives	-\$138.60
4/10/2014	BoA	UACES	Print MG directory	-\$1,046.24
Meeting Welcome				-\$43.08
2/23/2014	Ozarks	Shirley Gunnels	Supplies	-\$20.76
6/11/2014	Ozarks	Shirley Gunnels	Welcome Center Candy	-\$22.32
Member Products (Stuff)				-\$3,979.87
MG Logo Clothing				-\$3,664.87
2/24/2014	Ozarks	L.S.C Promotional Mktg	INV 37433,37434,37566,37565	-\$3,664.87
Name Tags				-\$315.00
2/5/2014	Ozarks	Crown Trophy of AR	L. East	-\$7.00
2/23/2014	Ozarks	Crown Trophy of AR	Ball	-\$7.00
3/8/2014	Ozarks	Crown Trophy of AR	DeLoach,Moore,Mayer,Pilkington,Pilkington	-\$35.00
4/2/2014	Ozarks	Crown Trophy of AR	Lewis-Lognion	-\$7.00
5/22/2014	Ozarks	Crown Trophy of AR	Owens,Harris	-\$14.00
6/26/2014	Ozarks	Crown Trophy of AR	Skarda,Harris,Dobbins	-\$21.00
7/30/2014	BoA	Crown Trophy of AR	32 MG Summer Class Members INV 13412	-\$224.00
Social				-\$4,953.63
Social (Other)				-\$28.54
2/5/2014	Ozarks	Jan Paulus	Social Chair Orientation	-\$28.54
2013 Christmas				-\$65.29
2/5/2014	Ozarks	Linda Mellberg	Poinsettias	-\$65.29
2014 Christmas				-\$250.00
8/25/2014	Ozarks	Little Rock Marriott	Deposit for Christmas Luncheon	-\$250.00
2014 Spring Picnic Governor's Mansion				-\$4,609.80
5/15/2014	Ozarks	Governor's Mansion	INV 10-933	-\$3,310.55
5/21/2014	Ozarks	Governor's Mansion	INV 10-933	-\$1,158.80
5/22/2014	Ozarks	Karen Mauermann	Cheese, crackers, flowers & trays	-\$65.65
5/31/2014	Ozarks	Mary Roark	Plants, door prize	-\$62.78
6/24/2014	Ozarks	Katherine Friday	Punch Ingredients	-\$12.02
Postage & Supplies Expense				-\$39.20
4/9/2014	Ozarks	Susan Crawford	Stamps	-\$29.40
6/26/2014	Ozarks	Susan Crawford	Stamps	-\$9.80
Programmatic Support Expense				-\$10,434.54
Programmatic Support Expense (Other)				-\$950.00
3/5/2014	Ozarks	St. James United Methodist Church	Annual rent	-\$950.00

Education				-\$2,671.78
Continuing Education				-\$1,109.11
Monthly Meeting				-\$51.66
5/17/2014	Ozarks	Ann Wood	Speaker mlrage reimbursement	-\$51.66
Your Urban Gardening				-\$1,057.45
4/9/2014	Ozarks	Laura Roblnette	Food	-\$558.36
4/13/2014	Ozarks	Earline Zahn	Supplies	-\$81.41
4/13/2014	Ozarks	Carol Chappell	Supplies	-\$77.89
4/13/2014	Ozarks	Kathy Ratcliffe	? Items	-\$199.79
5/7/2014	BoA	UACES	Facility rent	-\$140.00
Leadership Training				-\$497.64
Leadership Training (Other)				-\$67.64
2/23/2014	Ozarks	Suzanne Potts	Chair Orientation	-\$17.64
3/13/2014	BoA	UACES	Chair orientation facility rent	-\$50.00
PNG Leadership Conference				-\$430.00
6/26/2014	Ozarks	UACES	Registration for Handy Forst, Linda Fulbright, Joellen Beard, Oct 6 & 7.	-\$150.00
6/30/2014	Ozarks	UACES	Registration for Ann Filiatreau, Marylea Gazette, Marcella Grimmett. Oct 6 & 7.	-\$200.00
8/10/2014	Ozarks	UACES	Registration for Sharon Gragg Oct 6 & 7.	-\$80.00
New Member Training				-\$1,065.03
New Member Training (Other)				-\$140.00
1/13/2014	BoA	UACES	Facility rent for Nov 2013	-\$140.00
Fall				-\$582.50
6/24/2014	BoA	Arrow Coach Lines, Inc.	Tour bus to visit selected projects	-\$582.50
Summer				-\$342.53
8/20/2014	BoA	Walter Jennings	Refreshment Supples for Aug 16 session	-\$30.46
8/25/2014	BoA	Vicky Kessel	Print PCMG Volunteer Manual	-\$312.07
Travel				-\$6,812.76
2014 Bellingrath				-\$6,812.76
3/13/2014	BoA	Bellingrath Gardens	Tour Lakeport Plantation	-\$86.00
3/13/2014	BoA	Bellingrath Gardens	Tour gardens	-\$1,408.00
3/16/2014	Ozarks	Walnut Hills, Inc.	Meals	-\$896.00
3/16/2014	Ozarks	Holiday Inn	room for bus driver	-\$107.16
3/16/2014	Ozarks	Sherman's Restaurant	Lunches	-\$369.68
4/13/2014	Ozarks	Jackie Walker	Refreshments for bus passengers	-\$154.92
5/7/2014	BoA	UACES	Bus	-\$3,781.00

Projects Expense				-\$5,430.79
Ark Arts Center				-\$118.32
4/2/2014	Ozarks	Paul Pilkington	Paul Pilkington - Plant supplies	-\$32.68
5/10/2014	Ozarks	Paul Pilkington	Paul Pilkington - Plant supplies	-\$59.74
6/26/2014	Ozarks	Paul Pilkington	Paul Pilkington - Mulch	-\$25.90
Cammack Fruit Demo				-\$218.91
4/13/2014	Ozarks	Alan Hall	Mulch	-\$77.70
5/22/2014	Ozarks	Cydney Smith	planter, soil	-\$141.21
Greenhouse				-\$3,267.38
Greenhouse (Other)				-\$1,002.97
1/15/2014	Ozarks	Park Seed	INV CL13510735	-\$38.11
2/24/2014	Ozarks	Park Seed	INV CL14016346	-\$686.65
2/24/2014	Ozarks	Park Seed	INV CL14057426	-\$202.31
2/24/2014	Ozarks	Park Seed	INV CL14057427	-\$75.90
Little Rock				-\$963.16
2/24/2014	Ozarks	James Jewell	Supplies	-\$50.00
2/24/2014	Ozarks	Pat Freeman	Supplies	-\$102.85
4/9/2014	Ozarks	James Jewell	Shelving Materials	-\$74.39
5/27/2014	Ozarks	BWI Texarkana	Fall plant sales material	-\$735.92
Pathfinder				-\$1,301.25
3/10/2014	Ozarks	Granny's Garden	plant supplies	-\$113.77
4/13/2014	Ozarks	BWI Texarkana	INV 12285977	-\$1,187.48
Historic Ark Museum				-\$200.58
3/26/2014	Ozarks	Joellen Beard	Supplies	-\$20.66
7/31/2014	Ozarks	Valerie Smith	Compost, plants, fertilizer	-\$179.92
Maumelle Comm Center				-\$175.28
3/2/2014	Ozarks	Theresa Funkhouser	blood meal	-\$8.79
5/17/2014	Ozarks	Teresa Funkhouser	Plants	-\$27.00
6/11/2014	Ozarks	Teresa Funkhouser	Plants	-\$24.40
8/16/2014	Ozarks	Teresa Funkhouser	Plants	-\$115.09
Mt. Holly				-\$87.51
4/21/2014	Ozarks	Georgia Harris	Fertilizer	-\$87.51
Old State House				-\$1,174.51
5/10/2014	Ozarks	Cantrell Gardens	Cantrell Gardens - Plants, mulch	-\$1,174.51
Park Hill Water Works				-\$77.29
5/22/2014	Ozarks	Lynda Harkenreader	Lynda Harkenreader - sprinkler timer, batteries, fungicide, fertilizer	-\$77.29
War Memorial				-\$111.01
7/14/2014	Ozarks	Barry Holt	Annuals, Fireants	-\$111.01
SBS Greenhouse Capital Project				-\$3,121.24
2/28/2014	BoA - SBS	Park Wholesale	Propagation mat	-\$264.76
4/2/2014	BoA - SBS	FarmTek	P0041875 10 EZ Grow Benches	-\$2,859.57

5/19/2014	BoA - SBS	FarmTek	UA invoice overpayment refund	\$1.24
5/20/2014	BoA - SBS	FarmTek	UA invoice overpayment refund	\$1.85

Money In: \$38,366.26

Money Out: -\$29,398.82

Net Total: \$8,967.44

Pulaski County Master Gardener Board Meeting Minutes

Tuesday, September 16, 2014

Pulaski County Extension Office

Members present: Darla Adams, Joellen Beard, Susan Crawford, Ann Fillatreau, Randy Forst, Linda Fulbright, Mike Fuller, Marylea Gazette, Sharon Gregg, Marcella Grimmett, Georgia Harris, Walter Jennings, Vicky Kessel, Judy Chapman and Patti Womble.

President Walter Jennings called the meeting to order at 10:00.

The minutes from the June Board Meeting and General Meeting were accepted with corrections to be made. Linda will resend the corrected copy.

The Treasurer's Report was approved with corrections made by Darla. Walter presented a bill from the State Extension Office for the Summer MG Class. An adjustment for the Greenhouse Committee was made. The transition from the outgoing treasurer to the incoming treasurer will be made this month.

OLD BUSINESS

Marylea Gazette reported that there is still a need for more people on some projects. These projects will be stressed in the presentations at the new member training.

Patti Womble went over the need for people for mentors, the Travel Committee and the Recruitment Committee.

The Christmas party date and details of the party were announced.

The Fall MG Class has 37 members, and all now have mentors. Class will start October 1, 2014.

There will be a St. James workday on September 30th. Those working can count the hours worked on their project.

Chairman Orientation will be held after the PCMG meeting in January.

NEW BUSINESS

In the announcements at the meeting today, there will be an emphasis on reporting hours.

Two people have requested a leave of absence. They are Jet Cuffman and Albert Schneider. A motion was made, seconded and passed to grant these leaves.

The Mt. Holly project was over budget by \$5.81. A motion was made, seconded and passed to reimburse the committee for this amount.

Two people have transferred to PCMG. Barbara Baker is transferring from Tennessee and Alma Floyd from Union County.

It was reported that only 28 members have not paid their dues. The Retention Committee has been working on collecting these dues.

County 76 has asked for a \$100 donation to help fund the awards and recognitions at the State Meeting. A motion was made, seconded and passed to fund this request.

There was a discussion on the Horticulture Hotline 20 hour commitment for new members. The issue was tabled for lack of time. Marylea will send by email an explanation of the proposed change, and we will vote by email.

Walter adjourned the meeting at 11:05 AM.

Respectfully submitted,

Linda Fulbright

Reconciliation of Oct 17 Quicken Balances to September 30 Statement Balances

	Quicken Balances	Difference	Sept Statement Balances	October Activity	Reason
BoA	39,421.54	2,279.74	37,141.80	2,279.74	Plant sale & Park Hill reimbursement
Ozarks	16,489.79	-54.14	16,543.93	-54.14	River Valley Nursery tour reimbursement
BoA-SBS	19,685.96	0.00	19,685.96		
Total	75,597.29	2,225.60	73,371.69	2,225.60	
Ark Art Center	-306.68	0.00	-306.68		
Old State House	-416.75	0.00	-416.75		
Park Hill Water Works	-98.46	32.18	-130.64	32.18	
Total	-821.89	32.18	-854.07	32.18	Park Hill reimbursement
Grand Total	74,775.40	2,257.78	72,517.62	2,257.78	

Pulaski County Master Gardener Board Meeting Minutes

Tuesday, October, 21, 2014

St. James Methodist Church

Members present: Darla Adams, Joellen Beard, Susan Crawford, Ann Filiatreau, Randy Forst, Linda Fulbright, Mike Fuller, Marylea Gazette, Sharon Gragg, Walter Jennings, Vicky Kessel, and Patti Womble.

President Marylea Gazette called the meeting to order at 10:00.

The September minutes from the Board and General meeting were approved.

The Treasurer's Report was accepted.

NEW BUSINESS

Darla presented possible changes to the bylaws which would separate the treasurer's duties. She is also looking for three people to collect dues at the beginning and ending of each meeting.

Ann Filiatreau has agreed to coordinate the compilation of hours for the Busy Bee awards.

Ann, chairman of the Hayes Center project, presented a proposal to the Board to add an additional bed at the Hayes Center. Linda Fulbright made a motion to amend the original project description and add this bed. It was seconded and passed.

The Travel Committee submitted a request to pay a 10% deposit of \$60.50 to Little Rock Tours for the trip to Garvan Gardens on December 18th. Patti Womble made a motion, it was seconded and passed.

Changes for the Horticulture Hotline requirements were announced. New Master Gardeners will be required to attend a drop-in training on Nov. 6th and 7th, from 9:00-4:00. An additional training date will be scheduled in March with the date and time to be announced.

Vicky gave an update on the Volunteer Manual. She passed out a Table of Contents for a streamlined manual. A motion by Sharon Gragg was made to give the Project and Committee Chairmen a copy of the manual and a streamlined version for new Master Gardeners. The motion was seconded and passed.

There was a discussion of the need for a chairman and revamping of our newsletter.

The Old State House committee is looking for a co-chairman.

Walter Jennings made a motion to include our Master Gardener calendar in the packets for the Quorum Court members at the meeting which will be held at the Pulaski County Extension Office. It was seconded and passed.

Leaves of absences were requested by Nancy Clark and Jane Evan. Walter made a motion to grant these requests, which was seconded and passed.

The meeting was adjourned at 11:00.

**Respectfully submitted,
Linda Fulbright**

2015 Budget

Income		Expenses	
Dues	6,510		
Gifts & Donations	500		
		Awards (new \$100 donation to County 76)	-200
		Postage & Supplies	-300
Committees		Committees	
		Meeting Welcome	-50
		Directory	-1,500
		Facebook / Photography	-100
		Newsletter	-500
Member Products (Stuff)		Member Products (Stuff)	
MG Logo Clothing	5,000	MG Logo Clothing	-5,000
License Plates	200	License Plates	
Name Tags	500	Name Tags	-500
Books	100	Books	
		Mentoring	-75
Social		Social	-200
Spring Picnic	4,000	Spring Picnic	-4,000
		New Member Reception	-200
Christmas	4,000	Christmas	-4,000
Programmatic Support		Programmatic Support	
Business Cards	200	Business Cards	-200
Continuing Education		Continuing Education	
Monthly Meeting		Monthly Meeting (rent & mileage)	-1,500
Seminar	1,000	Seminar	-1,000
Leadership Training		Leadership Training	-100
PNG Leadership Conference		PNG Leadership Conference	-700
New Member Training	9,000	New Member Training	-9,000
Travel		Travel	
Trip	7,000	Trip	-7,000
		Local Tours	-200
Projects		Projects	
Ark Arts Center	300	Ark Arts Center	-500
Old State House	1,000	Old State House	-1,200

Income		Expenses	
Park Hill Water Works		Park Hill Water Works	-200
Greenhouse (-Sales Tax)	10,000	Greenhouse	-7,000
		Amy Sanders Library	
		Argenta	
		BRI Rehab	
		Cammack Fruit Demo	-200
		Contemplation Garden	
		County Extension	-200
		Curran Hall	-200
		Gov's Veg Garden	-200
		Hays Center	-200
		Historic Ark Museum	-200
		Jacksonville City Hall	
		Maumelle Comm Center	-200
		Mt Holly	-200
		Old Mill	-200
		Pinnacle Mountain	-200
		River Market Clinic	-200
		Scholars Garden	
		State Extension	
		State Hospital	
		War Memorial	-200
		Wildwood Park	
		Will Stephens	
SBS Greenhouse Capital Project		SBS Greenhouse Capital Project	
		Little Rock - glass replacement	TBD
		Little Rock - shed	TBD
		Pathfinder - sprinkler system work - Howard	TBD
Total Income	49,310	Total Expense	-47,625
		Income - Expense	1,685

Note: Shaded row amounts are not based on participant income.

Reconciliation of Nov14 Quicken Balances to Oct 31 Statement Balances

	Quicken Balances	Difference	Oct Statement Balances	Nov Activity	Reason
BoA	38,131.43	-888.67	39,020.10	-888.67	Donations + Greenhouse - Var Exp
Ozarks	14,890.67	-267.24	15,157.91	-267.24	Dues - Projects
BoA-SBS	19,685.96	0.00	19,685.96		
Total	72,708.06	-1,155.91	73,863.97	-1,155.91	
Ark Art Center	-306.68	0.00	-306.68		
Old State House	-748.11	-331.36	-416.75	-331.36	Donation - Plants
Park Hill Water Works	-98.46	0.00	-98.46		
Total	-1,153.25	-331.36	-821.89	-331.36	
Grand Total	71,554.81	-1,487.27	73,042.08	-1,487.27	

2014-10 MG Treasury Summary		
	Activity	YTD
	10/1/14 - 10/31/14	10/31/14
INCOME		
Dues	35.00	6,191.00
Gifts & Donations		2,048.42
Committee: Member Products (Stuff): MG Logo Clothing		2,211.90
Committee: Member Products (Stuff): Name Tags	49.00	588.00
Committee: Member Products (Stuff): Books		145.04
Committee: Member Products (Stuff): License Plates	160.00	275.00
Committee: Social: 2014 Spring Picnic Governor's Mansion		4,906.00
Committee: Social: 2014 Christmas	624.00	624.00
Programmatic Support: Education: Continuing: Your Urban Gardening		1,635.00
Programmatic Support: New Member Training: Summer		4,416.00
Programmatic Support: New Member Training: Fall	414.00	4,456.00
Programmatic Support: Travel: 2014 Bellingrath		7,670.00
Programmatic Support: Business Cards		160.00
Projects: Greenhouse: Little Rock	2,450.45	9,732.01
Projects: Greenhouse: Pathfinder		1,954.34
TOTAL INCOME	3,732.45	47,012.71
EXPENSES		
Awards		183.64
Postage & Supplies		39.20
Committee: Directory		1,241.72
Committee: Facebook / Photography	122.83	122.83
Committee: Meeting Welcome		43.08
Committee: Member Products (Stuff): MG Logo Clothing	1,892.06	5,556.93
Committee: Member Products (Stuff): Name Tags	217.00	553.00
Committee: Mentoring		49.00
Committee: Social		28.54
Committee: Social: 2013 Christmas		65.29
Committee: Social: 2014 Christmas		250.00
Committee: Social: 2014 New Member Tour - Curran Hall	35.63	35.63
Committee: Social: 2014 New Member Reception		50.00
Committee: Social: 2014 Spring Picnic Governor's Mansion		4,609.80
Programmatic Support: Continuing Education: Monthly Meeting		951.66
Programmatic Support: Continuing Education: Your Urban Gardening		1,057.45
Programmatic Support: Leadership Training		67.64
Programmatic Support: Leadership Training: PNG Conference		510.00
Programmatic Support: New Member Training		140.00
Programmatic Support: New Member Training: Summer		4,118.53
Programmatic Support: New Member Training: Fall		582.50
Programmatic Support: Travel: 2014 Bellingrath		6,812.76
Programmatic Support: Travel: 2014 River Vally Nursery Tour	54.14	54.14

Programmatic Support: Business Cards			170.00
Projects: Arkansas Arts Center			118.32
Projects: Old State House			1,174.51
Projects: Park Hill Water Works	32.18		109.47
Projects: Greenhouse			1,002.97
Projects: Greenhouse: Little Rock	800.97		3,492.57
Projects: Greenhouse: Pathfinder			1,301.25
Projects: Cammack Fruit Demo			218.91
Projects: Historic Ark Museum			200.58
Projects: Maumelle Comm Center			175.28
Projects: Mt. Holly			205.81
Projects: Pinnacle Mountain	58.81		58.81
Projects: River Market Clinic	26.55		26.55
Projects: War Memorial			111.01
Stella Boyle Smith Greenhouse Capital Project			3,121.24
TOTAL EXPENSES	3,240.17		38,610.62
INCOME - EXPENSES	492.28		8,402.09
ACCOUNT BALANCE	09/30/14		10/31/14
BANK ACCOUNTS			
UACES Public Depository 1-BoA	37,141.80	1,878.30	39,020.10
PCMG Private Bank Account at The Bank of the Ozarks	16,543.93	-1,386.02	15,157.91
Stella Boyle Smith Greenhouse Capital Account Depository 2-	19,685.96	0.00	19,685.96
TOTAL BANK ACCOUNTS	73,371.69	492.28	73,863.97
LIABILITY ACCOUNTS	Negative means PCMG owes the project.		
AAC-Arkansas Arts Center	-306.68	0.00	-306.68
OSH-Old State House	-416.75	0.00	-416.75
PHWW-Park Hill Water Works	-130.64	32.18	-98.46
TOTAL LIABILITY ACCOUNTS	-854.07	32.18	-821.89
BANK ACCOUNTS - LIABILITIES	72,517.62	524.46	73,042.08

Pulaski County Master Gardener Board Meeting Minutes

Tuesday, November 18, 2014

St. James Methodist Church

Members present: Darla Adams, Joellen Beard, Susan Crawford, Ann Filiatreau, Randy Forst, Linda Fulbright, Marylea Gazette, Sharon Gragg, Walter Jennings, Vicky Kessel, and Patti Womble.

President Marylea Gazette called the meeting to order at 10:10.

The minutes were accepted.

The Treasurer's Report was accepted as presented.

OLD BUSINESS

The Newcomer Committee discussion was tabled. It will be held at a later meeting.

Projects and Committees – Chairs are needed for the Newsletter, Mentoring, Retention, and Recruiting committees. Walter Jennings agreed to chair the Recruiting Committee, and Jeffery McKinley will be the new newsletter editor.

NEW BUSINESS

Randy announced that Pulaski County has been asked to host the 2017 State Master Gardner Meeting. Ann made a motion that we agree to host the convention, Joellen seconded, and the motion passed.

Darla presented the 2015 Budget. Joellen made a motion to accept the budget, Patti seconded the motion, and it passed. After a discussion requesting a vote of the membership in January, 2015, to raise our yearly dues from \$15 to \$20, Linda made a motion to reflect the change, and Joellen seconded. The motion passed. Included in the motion is a clause that after May 1st, dues will be \$30. Walter made a motion and Patti seconded to pro rate dues quarterly for new and transferring members. The motion passed.

Patti has scheduled the Chairs Orientation for January 20th, following the general meeting.

The Horticulture Hotline Orientation dates have been set. They are January 7th, February 18th, and March 12th.

Dianne Mauldin has applied to be reinstated. Walter made the motion for reinstatement, Joellen seconded, and the motion passed.

The meeting adjourned at 11:10.

**Respectfully submitted,
Linda Fulbright**