

Pulaski County Master Gardener Board Meeting Minutes

Tuesday, January 20, 2015

St. James Methodist Church

Members present: Darla Adams, Joellen Beard, Judy Chapman, Ann Filiatreau, Randy Forst, Linda Fulbright, Mike Fuller, Marylea Gazette, Sharon Gragg, Vicky Kessel, and Patti Womble.

President Marylea Gazette called the meeting to order at 10:00.

The minutes were accepted.

The Treasurer's Report was accepted as presented.

OLD BUSINESS

Joellen presented several ideas for speaker honorariums. After a discussion of the ideas, Judy Chapman moved that a \$25 donation be made to an organization of the speaker's choice. The motion was seconded and passed.

Vicky distributed changes to the current Volunteer Manual.

There was discussion of a brochure for Newcomer/Recruitment use, but no action was taken.

NEW BUSINESS

Marylea appointed Sharon Lovell and Judy Chapman to the Peer Review (Audit) Committee.

Joellen Beard was appointed as PCMG Representative to County 76.

Marylea announced that she had received two nominations for Project of the Year, the Maumelle Community Center and the Old State House, and two nominations for Friend of the Year, Danny McPeake, from Witt Stevens Nature Center, and Ed Garrettson, from the Old State House. These nominations will be voted on in the general meeting.

It was suggested that Project Chairs attend PNG in Heber Springs, Oct. 19-20, with PCMG paying their registration. There was discussion, but the idea was tabled until the February meeting.

Randy presented an application from John Shaw Anthony to move to sustainer status. Linda Fulbright made a motion that this request be granted. The motion passed.

Ann announced that the Busy Bee report has been compiled, and award will be presented at the February meeting.

Marylea distributed an education proposal submitted by Cindy Franklin. She asked the board members to read the proposal.

**Respectfully submitted,
Linda Fulbright**

The PCMG Social Committee Events Tentative Schedule for 2016

Katherine Friday, Social Committee Chair

Karen Mauermann, Social Committee Co-Chair

January 19, 2015

Tuesday, January 19	1 - 3 pm	Board Meeting Luncheon Event Chairs: Katherine Friday Karen Mauermann Location: St. James U M Church
Friday, April 29 10-18	4 - 8 pm	Spring Fling Event Chair: Susie Green Location: Heifer International Pav
Tuesday, May 17	2- 4 pm	Ice Cream Social Event Chairs: Location:
Saturday, September 10	6 - 8 pm	Fall Harvest Event Event Chairs: Location:
Tuesday, November 15	1 - 2:30 pm	New Member Reception Event Chairs: Location: St. James U M Church
Tuesday, December 6	11:30 - 1 pm	Christmas Party Event Chairs: Laura Sholes Richelle Daniel Location:

**Pulaski County Master Gardener Board Meeting Minutes
Tuesday, March 17, 2015
St. James Methodist Church**

Members present: Darla Adams, Joellen Beard, Judy Chapman, Ann Filiatreau, Randy Forst, Linda Fulbright, Mike Fuller, Marylea Gazette, Sharon Gragg, Walter Jennings, Vicky Kessel, and Patti Womble.

President Marylea Gazette called the meeting to order at 9:30.

The minutes from the January meeting were accepted.

The Treasurer's report was accepted.

Sharon Lovell has been recommended to assume the position of Treasurer. She will complete the term of Darla Adams who is moving. Linda Fulbright made a motion reflecting this action, it was seconded, and the motion passed.

The Peer Review Report has been completed by the committee, which consists of Judy Chapman and Sharon Lovell. The report is due March 31, 2015, to the state. The committee made two recommendations. We should do away with making copies of all outgoing and incoming checks, and eliminate the practice of a payee signing a check.

OLD BUSINESS

Cindy Franklin has asked that the Board consider an additional way of acquiring education hours. It was agreed that Cindy would be asked to present a proposal detailing her suggestion.

Randy presented a suggestion for the PCMGs to consider a new project at Heifer International. After a discussion, Ann made a motion to present this to the general membership today. The motion was seconded and passed.

We now have paper ballots for voting in the general meeting.

There will be a called Board Meeting on May 12, at 10:00, to discuss summer and fall applicants.

Ann announced the date of the Ice Cream Social. It will be July 21, 2015. The Scholars Garden will host the event at the Clinton Library.

A discussion was held on purchasing a laptop, software and printer. The computer and accessories will belong to the PCMG's and will be used by the treasurer. Patti made a motion to approve the purchases, it was seconded, and passed.

Randy presented three names requesting sustainer status: Howard Stephens, Don R. Davis and Tracey Chesser. The following people requested a leave of absence: Herb Vickel, John S. Smith, Jane M. Evans, Phyllis Holimon, and Deborah Doyle West. Walter made a motion to accept these requests. It was seconded and passed.

The dates for the summer classes are June 13th through July 18th, with the exception of July 4th. The PCMG Orientation is scheduled for July 25, 2015. The fall classes are August 26th through September 30th, 2015.

The Busy Bee Awards will be presented in the General Meeting today.

The meeting adjourned at 11:07.

**Respectfully submitted,
Linda Fulbright**

2015-03 MG Treasury Summary Public & Private	Total 2015	Total 2014
INCOME		
Dues	5,760.00	6,291.00
Gifts & Donations	0.00	2,055.00
Gifts & Donations: To Ark Arts Center	0.00	425.00
Gifts & Donations: To Old State House	0.00	2,202.29
Committee: Member Products (Stuff): MG Logo Clothing	8.00	5,053.90
Committee: Member Products (Stuff): Name Tags	84.00	595.00
Committee: Member Products (Stuff): Books	0.00	145.04
Committee: Member Products (Stuff): License Plates	5.00	275.00
Committee: Social: Spring	0.00	4,906.00
Committee: Social: Christmas	0.00	3,848.00
Programmatic Support: Education: Continuing: Your Urban Gardening		1,635.00
Programmatic Support: Education: Continuing: Plant Heritage	1,780.00	
Programmatic Support: Education: Continuing: Totally Tomatoes	20.00	
Programmatic Support: New Member Training: Summer	0.00	4,416.00
Programmatic Support: New Member Training: Fall	0.00	4,616.00
Programmatic Support: Travel	0.00	7,670.00
Programmatic Support: Business Cards	0.00	160.00
Projects: Greenhouse: Little Rock	23.85	9,978.80
Projects: Greenhouse: Pathfinder	0.00	1,954.34
TOTAL INCOME	7,664.85	56,226.37
EXPENSES		
Awards	127.84	1,840.20
Postage & Supplies	49.00	127.47
Bank Fees	35.00	
Committee: Directory	1,436.55	1,241.72
Committee: Facebook/ Photography	0.00	122.83
Committee: Meeting Welcome	0.00	43.08
Committee: Member Products (Stuff): MG Logo Clothing	0.00	8,101.44
Committee: Member Products (Stuff): Name Tags	77.00	588.00
Committee: Mentoring	0.00	49.00
Committee: Social: Spring	0.00	4,609.80
Committee: Social: Christmas	0.00	4,808.42
Committee: Social: New Member Tour - Cuman Hall	0.00	35.63
Committee: Social: New Member Reception	0.00	173.75
Programmatic Support: Continuing Education: Monthly Meeting	959.48	951.66
Programmatic Support: Continuing Education: Your Urban Gardening		1,057.45
Programmatic Support: Continuing Education: Plant Heritage	760.92	
Programmatic Support: Continuing Education: Totally Tomatoes	0.00	
Programmatic Support: Leadership Training: Board	0.00	39.31
Programmatic Support: Leadership Training: Chair Orientation	652.80	96.18
Programmatic Support: Leadership Training: PNG Conference	0.00	510.00

2015-03 MG Treasury Summary Public & Private	Total 2015	Total 2014
Programmatic Support: New Member Training: Summer	0.00	4,168.53
Programmatic Support: New Member Training: Fall	0.00	4,729.90
Programmatic Support: Travel	0.00	6,866.90
Programmatic Support: Business Cards	0.00	170.00
Project: Greenhouse: Little Rock	2,179.37	5,109.67
Project: Greenhouse: Pathfinder	1,334.96	2,457.31
Project: Arkansas Arts Center	0.00	158.32
Project: Old State House	0.00	1,762.02
Project: Park Hill Water Works	0.00	109.47
Project: Cammack Fruit Demo	0.00	218.91
Project: Contemplation Garden	0.00	54.14
Project: County Extension	0.00	200.09
Project: Governor's Veg Garden	0.00	200.00
Project: Hays Center	0.00	100.00
Project: Historic Ark Museum	21.94	200.58
Project: Maumelle Comm Center	0.00	175.28
Project: Mt. Holly	0.00	205.81
Project: Pinnacle Mountain	0.00	80.26
Project: River Market Clinic	0.00	92.34
Project: War Memorial	0.00	111.01
OPERATING EXPENSES	7,634.86	51,566.48
Stella Boyle Smith Greenhouse Capital Project	175.00	3,121.24
TOTAL EXPENSES	7,809.86	54,687.72
INCOME - EXPENSES	-145.01	1,538.65
ASSETS - LAPTOP	906.28	
INCOME - EXPENSES - ASSET PURCHASE	-1,051.29	1,538.65
ACCOUNT BALANCE		
BANK ACCOUNTS		
UACES Public Depository 1-BoA	21,325.48	34,882.63
PCMG Private Bank Account at The Bank of the Ozarks	19,184.13	13,724.79
AVAILABLE FOR OPERATIONS	40,509.61	48,607.42
Stella Boyle Smith Greenhouse Capital Account Depository 2-BoA	19,510.96	19,685.96
TOTAL BANK ACCOUNTS	60,020.57	68,293.38
LIABILITY ACCOUNTS (negative means PCMG owes the project)		
AAC-Arkansas Arts Center	-266.68	-266.68
OSH-Old State House	-748.11	-748.11
PHWW-Park Hill Water Works	-98.46	-98.46
TOTAL LIABILITY ACCOUNTS	-1,113.25	-1,113.25
BANK ACCOUNTS - LIABILITIES	58,907.32	67,180.13

2015-03 MG Treasury Summary Public	January	February	March	2015 YTD	2014 YTD
INCOME					
Gifts & Donations				0.00	400.00
Gifts & Donations: To Ark Arts Center				0.00	425.00
Gifts & Donations: To Old State House				0.00	2,202.29
Committee: Member Products (Stuff): Name Tags	42.00	7.00	35.00	84.00	595.00
Committee: Member Products (Stuff): Books				0.00	145.04
Programmatic Support: Education: Continuing: Your Urban Gardening				0.00	1,635.00
Programmatic Support: Education: Continuing: Plant Heritage		700.00	1,080.00	1,780.00	
Programmatic Support: Education: Continuing: Totally Tomatoes			20.00	20.00	
Programmatic Support: New Member Training: Summer				0.00	4,416.00
Programmatic Support: New Member Training: Fall				0.00	4,616.00
Programmatic Support: Travel				0.00	7,670.00
Programmatic Support: Business Cards				0.00	160.00
Projects: Greenhouse: Little Rock			23.85	23.85	9,978.80
Projects: Greenhouse: Pathfinder				0.00	1,954.34
TOTAL INCOME	42.00	707.00	1,158.85	1,907.85	34,197.47
EXPENSES					
Awards		2.84		2.84	0.00
Postage & Supplies		49.00		49.00	
Committee: Directory		84.55	1,352.00	1,436.55	1,241.72
Committee: Member Products (Stuff): Name Tags	14.00	35.00	28.00	77.00	588.00
Programmatic Support: Continuing Education: Monthly Meeting		950.00	9.48	959.48	951.66
Programmatic Support: Continuing Education: Your Urban Gardening					1,057.45
Programmatic Support: Continuing Education: Plant Heritage			760.92	760.92	
Programmatic Support: Continuing Education: Totally Tomatoes				0.00	
Programmatic Support: Leadership Training: Board				0.00	39.31
Programmatic Support: Leadership Training: Chair Orientation	408.00	244.80		652.80	67.64
Programmatic Support: Leadership Training: PNG Conference				0.00	510.00
Programmatic Support: New Member Training: Summer				0.00	4,168.53
Programmatic Support: New Member Training: Fall				0.00	3,259.77
Programmatic Support: New Member Training: Fall 2014 paid in 2015	1,330.13				1,330.13
Programmatic Support: New Member Training: Fall 2013 paid in 2014					140.00
Programmatic Support: Travel: 2015				0.00	
Programmatic Support: Travel: 2014 Bellingrath					6,812.76
Programmatic Support: Travel: 2014 River Valley Nursery Tour					54.14
Programmatic Support: Travel: 2014 Garvan Gardens (Cancelled)	-200.00				0.00
Programmatic Support: Business Cards				0.00	170.00
Project: Greenhouse: Little Rock	155.47	2,023.90		2,179.37	5,109.67
Project: Greenhouse: Pathfinder		1,334.96		1,334.96	2,457.31
Project: Arkansas Arts Center				0.00	118.32
Project: Old State House				0.00	1,762.02
Project: Park Hill Water Works				0.00	109.47
OPERATING EXPENSES	1,707.60	4,725.05	2,150.40	7,452.92	29,947.90
Stella Boyle Smith Greenhouse Capital Project	175.00			175.00	3,121.24
TOTAL EXPENSES	1,882.60	4,725.05	2,150.40	7,627.92	33,069.14
INCOME - EXPENSES	-1,840.60	-4,018.05	-991.55	-5,720.07	1,128.33
Transfer			-6881.95	-6881.95	
			-7,873.50	-12,602.02	

2015-03 MG Treasury Summary Public	January	February	March	2015 YTD	2014 YTD
ACCOUNT BALANCE					
Change in Bank Accounts	-1,840.60	-4,018.05	-7,873.50	-12,602.02	1,128.33
BANK ACCOUNTS					
UACES Public Depository 1-BoA	33,217.03	29,198.98	21,325.48		34,882.63
Stella Boyle Smith Greenhouse Capital Account Depository 2-BoA	19,510.96	19,510.96	19,510.96		19,685.96
TOTAL BANK ACCOUNTS	52,727.99	48,709.94	40,836.44		54,568.59
LIABILITY ACCOUNTS (negative means PCMG owes the project)					
AAC-Arkansas Arts Center	-266.68	-266.68	-266.68		-266.68
OSH-Old State House	-748.11	-748.11	-748.11		-748.11
PHWW-Park Hill Water Works	-98.46	-98.46	-98.46		-98.46
TOTAL LIABILITY ACCOUNTS	-1,113.25	-1,113.25	-1,113.25		-1,113.25
BANK ACCOUNTS - LIABILITIES	51,614.74	47,596.69	39,723.19		53,455.34

2015-03 MG Private Treasury Summary Private	January	February	March	2015 YTD	2014 YTD
INCOME					
Dues	1,200.00	1,050.00	4,590.00	5,750.00	6,131.00
Dues 2014 Received in 2015	100.00	40.00	20.00		160.00
Gifts & Donations				0.00	1,655.00
Committee: Member Products (Stuff): MG Logo Clothing				0.00	5,141.90
Committee: Member Products (Stuff): MG Logo Clothing 2014	7.00	81.00	8.00	8.00	88.00
Committee: Member Products (Stuff): License Plates	5.00			5.00	275.00
Committee: Social: Spring				0.00	4,906.00
Committee: Social: Christmas				0.00	3,848.00
TOTAL INCOME	218.00	1,099.00	4,602.00	5,757.00	22,028.90
EXPENSES					
Awards	125.00			125.00	1,840.20
Postage & Supplies				0.00	127.47
Bank Fees		35.00		35.00	
Committee: Facebook // Photography				0.00	122.83
Committee: Meeting: Welcome				0.00	43.08
Committee: Member Products (Stuff): MG Logo Clothing				0.00	5,556.93
Committee: Member Products (Stuff): MG Logo Clothing 2014	2,544.51				2,544.51
Committee: Mentoring				0.00	49.00
Committee: Social: Spring				0.00	4,609.80
Committee: Social: Christmas				0.00	4,743.13
Committee: Social: 2013 Christmas					65.29
Committee: Social: Chair Orientation				0.00	28.54
Committee: Social: New Member Tour - Curran Hall				0.00	35.63
Committee: Social: New Member Reception				0.00	173.75
Project: Arkansas Arts Center 2013 Paid in 2015	40.00				40.00
Project: Cammack Fruit Demo				0.00	218.91
Project: Contemplation Garden				0.00	54.14
Project: County Extension				0.00	200.09
Project: Governor's Veg Garden				0.00	200.00
Project: Hays Center				0.00	100.00
Project: Historic Ark Museum		21.94		21.94	200.58
Project: Maumelle Comm Center				0.00	175.28
Project: Mt. Holly				0.00	205.81
Project: Pinnacle Mountain				0.00	80.26
Project: River Market Clinic				0.00	92.34
Project: War Memorial				0.00	111.01
TOTAL EXPENSES	2,709.51	56.94	0.00	181.94	21,618.58
INCOME - EXPENSES	-2,491.51	952.06	4,602.00	5,575.06	410.32
Transfer			6,881.95	6,881.95	
Assets: Laptop			906.28	906.28	
Change in Bank Balance			10,577.67	11,550.73	
ACCOUNT BALANCE					
BANK ACCOUNTS					
Change in Bank Balance	-2,491.51	952.06	10,577.67	11,550.73	
Balance at Month // Year Beginning	13,724.79	16,081.72	13,677.21	13,724.79	
Ending at Month // Year Beginning	2,349.79	2,498.65	857.92	2,349.79	
Outstanding at Month // Year End	2,498.65	857.92	5,928.67	5,928.67	
2014 Transactions processed in 2015				2,512.51	
Balance at Month // Year End	16,081.72	13,677.21	19,184.13	19,184.13	

**Pulaski County Master Gardener Board Meeting Minutes
Tuesday, April 21, 2015
St. James Methodist Church**

Members present: Darla Adams, Joellen Beard, Judy Chapman, Ann Filiatreau, Linda Fulbright, Mike Fuller, Marylea Gazette, Sharon Gragg, Vicky Kessel, Sharon Lovell, and Patti Womble.

President Marylea Gazette called the meeting to order at 10:00.

A correction was made to the March minutes. Ann made a motion to approve the minutes as corrected. The motion was seconded, and it passed.

The treasurer's report was presented. Darla explained the format of the public and private accounts. As of this date, \$5890 has been collected in dues payment. Pattie made a motion to approve the Treasurer's report. It was seconded and passed.

UNFINISHED BUSINESS

A discussion was held to decide as to how to select the Project Chairmen to attend PNG, October 19-20, in Heber Springs. Marylea ask Patti and Mike to develop a plan for the selection of the attendees. Linda made a motion that PCMG send up to 12 chairmen this year. The motion was seconded and passed.

NEW BUSINESS

A report on a new project, the Heifer Project, was given. The project has three members, and things are progressing.

Joellen has met with Janet Carson regarding the State Convention, which will be held in Little Rock in 2016. They are working on forming committees.

Ann gave an update on the Ice Cream Social. The Scholar's Garden is hosting, and ice cream will be served at the Choctaw Building. Other projects within walking distance are the Old State House, Heifer, Curran Hall, Witt Stephens, and HAMS. Water will be provided at these locations.

The Summer Class applications have been received, and Randy has interviewed all of the applicants. The deadline to return applications for the fall class is June 8th. Randy will have the applications at the June 16th Board meeting. Board members will divide the applications, do the telephone interviews, and return them to the Extension Office. The cost of the class is

\$100, and attendees will provide their own lunches. The dates for the Saturday classes, which will be held in Conway, are June 13th through July 18th, skipping July 4th. The PCMG Orientation will be July 25th at the County Extension office. The fall class dates are August 26 through September 30th.

Three projects, the Hayes Center, Argenta and HAMS, did a volunteer workday at St. James, which was very productive. Three other projects will be asked to volunteer when the next work day is scheduled.

The meeting was adjourned at 11:10

**Respectfully submitted,
Linda Fulbright**

MG Board of Directors
Financial Report
April 21, 2015

2015 Dues Payments

- Total paid to date - \$5,850
- Includes payments by 8 Lifetime members
- Of 434 members (not including Lifetime members), 284 have paid
- Remaining unpaid – 150
- Included in the unpaid number 21 have a pending membership leaving 129 +/-

Revenue from plant sales and seminars

- Pathfinder Greenhouse - \$2,495.75
- Little Rock Greenhouse - \$4,500.00
- Totally Tomatoes - \$570.00
- Plant Heritage - \$1,780.00

Status of Treasurer File Conversion

Bank of America transactions have been converted to Excel spreadsheets to date.

Bank of the Ozarks transactions should be completely converted by end of month.

**Pulaski County Master Gardener Board Meeting Minutes
Tuesday, May 19, 2015
St. James Methodist Church**

Members present: Joellen Beard, Marylea Gazette, Randy Forst, Sharon Gragg, Sharon Lovell, Walter Jennings, and Patti Womble.

President Marylea Gazette called the meeting to order at 10:00.

The minutes from the April meeting were accepted.

Treasurers Report was presented by Sharon Lovell with a new format. Discussion followed regarding new format and several accounts were discussed. Patti made a motion to approve the Treasurer's report. It was seconded and passed.

Patti discussed how the project chairs were selected for the PNG Leadership Conference and the responses she received.

NEW BUSINESS:

There was a discussion regarding the honorariums given for the speaker and what we need to do to comply with the guidelines of the State. Options were discussed and Joellen is to check into these options.

Marylea announced that Mike Fuller has resigned from the Board due to time commitments.

Randy would like for each Project and Committee to designate a Chair who would also be the contact person for that project. The Chair would then pass on information to their committee as needed. He will send an email to all projects and committees asking this be done.

There was a discussion about changing the dates for the officer's term from October through September to January through December and the requirements for this to be accomplished. The decision was made to table this until the June Board Meeting.

Interviews for applications for the fall class will be done in June by the Board Members. Randy will let everyone know when they can pick up or he will mail them.

Meeting Adjourned at 11:05 a.m.

Respectfully submitted by Marylea Gazette

For Linda Fulbright, Secretary

Master Gardeners Summary of Revenue and Expense						
BANK OF AMERICA						
For Period January thru July 2015						
	INCOME	EXPENSE	SALES TAX	INC/EXP	Revenue	Expense
<u>General Revenue</u>					<u>BUDGET 2015</u>	
Gifts/ Donations	100.00			100.00	500.00	
Arkansas Arts Center Donations	100.00			100.00		
Old State House	2,192.56			2,192.56		
<u>Revenue and Expense</u>						
<u>Member Products</u>						
Name tags	126.00	(126.00)		0.00	500.00	(500.00)
Business Cards	0.00			0.00	200.00	(200.00)
<u>Continuing Education</u>						
Plant Heritage	1,780.00	(980.92)		799.08	(1) 1,000.00	(1,000.00)
Totally Tomatoes	570.00	(250.00)		320.00		
Meetings		(1,000.00)		(1,000.00)		(1,500.00)
<u>New Member Training</u>						
Summer	1,700.00	(163.97)		1,536.03	(2) 9,000.00	(9,000.00)
Prior Years	0.00	(3,290.13)		(3,290.13)		
Fall 2015	2,400.00	(562.50)		1,837.50	(2)	
<u>Projects</u>						
Little Rock Greenhouse	7,942.19	(2,242.08)	(653.01)	5,047.10	10,000.00	(7,000.00)
Pathfinder Greenhouse	2,494.75	(1,334.96)	(216.44)	943.35	(3)	
Arkansas Arts Center	0.00	(193.01)		(193.01)		
Old State House	0.00	(2,241.02)		(2,241.02)		
Park Hill Water Works	0.00	0.00		0.00		
<u>Other Revenue and Expense</u>						
Travel	0.00	0.00		0.00	7,000.00	(7,000.00)
<u>General Expense</u>						
Board		0.00		0.00		
Postage & Supplies		(58.48)		(58.48)		
Directory		(1,436.55)		(1,436.55)		(1,500.00)
Chair Orientation		(652.80)		(652.80)		(100.00)
NET INCOME/EXPENSE	19,405.50	(14,532.42)	(869.45)	4,003.63	28,200.00	(26,200.00)
(1) Budget for all seminars						
(2) Budget for all new member trng.						
(3) Budget for both greenhouses						

Master Gardeners Summary of Revenue and Expense

BANK of the OZARKS

For Period Jan - July 2015

					BUDGET	
	INCOME	EXPENSE	INC/EXP	Income	Expense	
General Revenue						
Membership dues	8,815.00		8,815.00	6,510.00		
Revenue and Expense						
Logo Clothing	1,102.00	(1,142.50)	(40.50)	5,000.00	(5,000.00)	
License Plates	105.00	0.00	105.00	200.00		
Other Expense*		(35.00)	(35.00)			
Spring Picnic	1,208.00	(876.84)	331.16	4,000.00	(4,000.00)	
Christmas	0.00	0.00	0.00	4,000.00	(4,000.00)	
General Expense						
Awards		(125.00)	(125.00)		(200.00)	
Postage-Supplies		(395.04)	(395.04)		(300.00)	
Facebook/Photography		0.00	0.00		(100.00)	
Meeting Welcome		(24.20)	(24.20)		(50.00)	
Mo. Mtngs. Honorariums		(50.00)	(50.00)		(1,500.00)	
PNG Registrations		(660.00)	(660.00)		(700.00)	
Local Travel		(60.00)	(60.00)		(200.00)	
New Member Expense						
Mentoring		0.00	0.00		(75.00)	
Tour		0.00	0.00			
Reception		0.00	0.00		(200.00)	
Projects						
Argenta		(97.85)	(97.85)			
Cammack Fruit Demo		(132.13)	(132.13)			
Contemplation Garden		0.00	0.00			
County Extension		(180.39)	(180.39)			
Governor's Mansion		0.00	0.00			
Hays Center		0.00	0.00			
Historic Arkansas		(149.64)	(149.64)			
Maumelle Comm.Center		0.00	0.00			
Mt. Holly Cemetery		(77.08)	(77.08)			
Old Mill		0.00	0.00			
Pinnacle Mountain		0.00	0.00			
River Market		0.00	0.00			
War Memorial		(166.47)	(166.47)			
Wildwood		(100.00)	(100.00)		(2,400.00)	
INCOME LESS EXPENSES	11,230.00	(4,272.14)	6,957.86	19,710.00	(18,725.00)	
*Other Expense - Bank charge for stop payment						

Master Gardeners Summary of Revenue and Expense						
BANK of the OZARKS						
For Period Jan - July 2015						
					BUDGET	
	INCOME	EXPENSE	INC/EXP	Income	Expense	
General Revenue						
Membership dues	8,815.00		8,815.00	6,510.00		
Revenue and Expense						
Logo Clothing	1,102.00	(1,142.50)	(40.50)	5,000.00	(5,000.00)	
License Plates	105.00	0.00	105.00	200.00		
Other Expense*		(35.00)	(35.00)			
Spring Picnic	1,208.00	(876.84)	331.16	4,000.00	(4,000.00)	
Christmas	0.00	0.00	0.00	4,000.00	(4,000.00)	
General Expense						
Awards		(125.00)	(125.00)		(200.00)	
Postage-Supplies		(395.04)	(395.04)		(300.00)	
Facebook/Photography		0.00	0.00		(100.00)	
Meeting Welcome		(24.20)	(24.20)		(50.00)	
Mo. Mtngs. Honorariums		(50.00)	(50.00)		(1,500.00)	
PNG Registrations		(660.00)	(660.00)		(700.00)	
Local Travel		(60.00)	(60.00)		(200.00)	
New Member Expense						
Mentoring		0.00	0.00		(75.00)	
Tour		0.00	0.00			
Reception		0.00	0.00		(200.00)	
Projects						
Argenta		(97.85)	(97.85)			
Cammack Fruit Demo		(132.13)	(132.13)			
Contemplation Garden		0.00	0.00			
County Extension		(180.39)	(180.39)			
Governor's Mansion		0.00	0.00			
Hays Center		0.00	0.00			
Historic Arkansas		(149.64)	(149.64)			
Maumelle Comm.Center		0.00	0.00			
Mt. Holly Cemetery		(77.08)	(77.08)			
Old Mill		0.00	0.00			
Pinnacle Mountain		0.00	0.00			
River Market		0.00	0.00			
War Memorial		(166.47)	(166.47)			
Wildwood		(100.00)	(100.00)		(2,400.00)	
INCOME LESS EXPENSES	11,230.00	(4,272.14)	6,957.86	19,710.00	(18,725.00)	
*Other Expense - Bank charge for stop payment						

Pulaski County Master Gardener Board Meeting Minutes

Tuesday, September 15, 2015

St. James Methodist Church

Members present: Darla Adams, Joellen Beard, Judy Chapman, Ann Filiatreau, Linda Fulbright, Marylea Gazette, Sharon Gragg, Vicky Kessel, Sharon Lovell, and Patti Womble. Also present were Kathy Radcliffe and Cathy Mayton, incoming board members. Cindy Franklin was in attendance for a presentation to the board.

Marylea Gazette called the meeting to order at 9:40.

A motion by Joellen to accept the minutes was made, seconded and passed

The Treasurer's Report was given by Sharon. All but twelve members have paid their 2015 dues. The committee chairmen have been asked to submit their requests for the \$200 reimbursement if applicable by September 25. Sharon said she plans to have the budget ready by October 1.

UNFINISHED BUSINESS

A proposal to change the incoming board members' terms from beginning in October until January will be presented for a vote in the general meeting today.

Joellen reported that in lieu of gifts for speakers, donations will be made to a charity of their choice.

NEW BUSINESS

Cindy Franklin and Ann Filiatreau presented a proposal for "Tour de Project" Challenge. This project will increase awareness among our members of various projects in Pulaski County. Walter made a motion that a pilot program be put in place for a year, and it was seconded and passed.

Randy presented two projects for consideration for the board. The first is Family Home Serenity, and the second is the Arkansas State Fairgrounds. Both projects meet the requirements to be a PCMG project (501C, financial host, and a water source). Linda made a motion to present the projects to the membership for a vote. The motion was seconded and passed.

Vicky gave a refresher course on work hours. She is modifying the wording on "sanctioned projects" and "community service". These changes will be reflected in the training manual.

Marylea recognized some of the new Board members who were in attendance: Kathy Radcliffe as 1st vice president, Pam Gadberry as treasurer, and Cathy Mayton as member at large.

The meeting was adjourned at 11:15.

**Respectfully submitted,
Linda Fulbright**

Pulaski County Master Gardener Board Meeting Minutes

Tuesday, October 20, 2015

St. James Methodist Church

The meeting was called to order at 11:30 by President Marylea Gazette.

PROGRAM

Carol Young introduced our speaker, Dr. Kathryn Larson, Associate Professor of Biology at University of Central Arkansas. She presented a very interesting program on "Weather, Climate Change and Global Warming."

ANNOUNCEMENTS

The Travel Committee announced that a bus trip to Garvin Gardens was being planned for December 7th. The cost is \$55 per person. The reservation deadline is November 1st.

Plantopia is hosting an open house for Master Gardeners October 28th at 5:00.

The Social Committee announced the reception for new members will be after the November meeting. Members whose last names begin with A – L are to bring food. Please bring the food in disposable products.

On October 27 from 5:30 to 7:00, the garden at the home of James and Sally Jones will be open to our group. Their address is 5700 N. Grandview.

David Wirling reminded members to check our Facebook page.

The Greenhouse will have a sale on October 24th, 8:30 to 10:30. The Greenhouse is located at 7th & Palm.

Alan Hall announced the muscadine jelly is available for pickup for those who placed orders.

The meeting adjourned at 12:50.

Respectfully submitted,

Linda Fulbright

Pulaski County Master Gardener Board Meeting Minutes

Tuesday, November 17, 2015

St. James Methodist Church

Members present: Marylea Gazette, Ann Filiatreau, Patti Womble, Walter Jennings, Joellen Beard, Kathy Ratcliffe, Pam Gadberry, Sharon Gregg, Sharon Lovell, Judy Chapman, Randy Forst and Linda Fulbright.

The president, Marylea Gazette, called the meeting to order at 10:05.

A motion by Joellen was made to accept the September and October minutes and passed.

After a motion by Judy Chapman, the Treasurer's Report was accepted.

The proposed budget for 2016 was presented. Line items for expenditures and revenues were explained. The budget includes \$100 yearly for State Convention Awards. Ann made a motion to pass the budget, it was seconded and passed.

NEW BUSINESS

Randy would like for the PCMG to order some tablecloths to have in inventory for events, and some banners promoting master gardening. He will check on prices and report back to the board.

Several people have asked for a change in status. Gaye Anderson has asked for sustainer status. Gail Vaughn and Maka Parnell have asked for leaves of absent. Judy made a motion to approve these requests. It was seconded and passed.

Randy informed us that Beth Phelps, former PC Extension Agent, has been ill. Cards of encouragement would be appreciated.

The 2016 PNG Conference will be held at the 4H Center in Ferndale. The dates are September 26th and 27th. Please mark your calendars.

The meeting was adjourned at 11:00.

**Respectfully submitted,
Linda Fulbright**

Master Gardeners Summary of Revenue and Expense						
BANK of the OZARKS						
For Period Jan - October, 2015						
					BUDGET	
		INCOME	EXPENSE	INC/EXP	Income	Expense
General Revenue						
Membership dues		9,025.00		9,025.00	6,510.00	
Revenue and Expense						
Logo Clothing		1,102.00	(1,142.50)	(40.50)	5,000.00	(5,000.00)
License Plates		105.00	0.00	105.00	200.00	
Other Expense*			(35.00)	(35.00)		
Spring Picnic		1,208.00	(876.84)	331.16	4,000.00	(4,000.00)
Ice Cream Social			(132.15)	(132.15)		
Christmas		0.00	0.00	0.00	4,000.00	(4,000.00)
General Expense						
Awards			(125.00)	(125.00)		(200.00)
Postage-Supplies			(395.04)	(395.04)		(300.00)
Facebook/Photography			0.00	0.00		(100.00)
Meeting Welcome			(24.20)	(24.20)		(50.00)
Mo. Mtngs. Honorariums			(50.00)	(50.00)		(1,500.00)
PNG Registrations			(660.00)	(660.00)		(700.00)
Local Travel			(60.00)	(60.00)		(200.00)
New Member Expense						
Mentoring			0.00	0.00		(75.00)
Tour			0.00	0.00		
Reception			0.00	0.00		(200.00)
Projects						
Argenta			(97.85)	(97.85)		
Cammack Fruit Demo			(132.13)	(132.13)		
Contemplation Garden			0.00	0.00		
County Extension			(180.39)	(180.39)		
Governor's Mansion			0.00	0.00		
Hays Center			0.00	0.00		
Historic Arkansas			(149.64)	(149.64)		
Maumelle Comm.Center			0.00	0.00		
Mt. Holly Cemetery			(186.08)	(186.08)		
Old Mill			0.00	0.00		
Pinnacle Mountain			0.00	0.00		
River Market			0.00	0.00		
War Memorial			(166.47)	(166.47)		
Wildwood			(100.00)	(100.00)		(2,400.00)
INCOME LESS EXPENSES		11,440.00	(4,513.29)	6,926.71	19,710.00	(18,725.00)
*Other Expense - Bank charge for stop payment						

Pulaski County Master Gardeners			
Statement of Financial Position			
For Period Ending October, 2015			
	<u>BANK OF THE OZARKS</u>	<u>BANK OF AMERICA</u>	<u>COMBINED</u>
Cash on Hand 1/1/2015	13,323.72 *	34,882.63	48,206.35
Revenue from Operations	<u>11,440.00</u>	<u>23,495.00</u>	<u>34,935.00</u>
Revenue at October 31, 2015	24,763.72	58,377.63	83,141.35
Operations Expenditures	(3,500.73)	(11,621.89)	
Billed Expense Unpaid	0.00		
Net Cash Balance from Operations	21,262.99	46,755.74	83,141.35
<u>Other Assets</u>			
Assets Purchased (Computer & Printer)	(1,123.17)	0.00	(1,123.17)
<u>Project Reimbursements</u>			
Argenta	(97.85)		
Cammack Fruit Demo	(132.13)		
County Extension	(180.39)		
Historic Ark.	(149.64)		
Mt. Holly	(186.08)		
War Memorial	(166.47)		
Wildwood	(100.00)		(687.24)
Old Statehouse		(2,241.02)	(2,241.02)
Arkansas Arts Center		(193.01)	(193.01)
<u>Accounts Payable -Projects **</u>			
Bank of Ozarks - Budgeted Payable	(1,908.46)		(1,908.46)
Old State House		(218.22)	**
Arkansas Arts Center		(855.10)	**
Park Hill Waterworks		(98.46)	**
<u>Prior Year Payables/Receivables in 2015</u>			(1171.78)

**PULASKI COUNTY MASTER GARDENERS
BANK OF AMERICA**

**YTD 2015 Actual Income and Expense
and Draft 2016 Budget**

	INCOME	EXPENSE	SALES TAX	BUDGET 2016	
				Revenue	Expense
<u>General Revenue</u>					
Gifts/ Donations	150.00			500.00	
<u>Revenue and Expense</u>					
<u>Member Products</u>					
Name tags	154.00	-126.00		500.00	-500.00
Business Cards	80.00			200.00	-200.00
<u>Continuing Education</u>					
Plant Heritage	1,780.00	-981.00		(1) 1,500.00	-1,000.00 Same as last year.
Totally Tomatoes	570.00	-275.00			
Meetings		-1,000.00			-1,500.00 Same as last year.
<u>New Member Training</u>					
Summer	1,700.00	-164.00		(2) 9,000.00	-9,000.00
Prior Years - (3,290.00)	0.00	0.00		0.00	0.00 No budget 2016
Fall 2015	2,800.00	-3,368.00		(2)	
<u>Projects</u>					
Little Rock Greenhouse	11,274.00	-3,492.00	-661.00	10,000.00	-7,000.00 -900.00
Pathfinder Greenhouse	2,495.00	-1,335.00	-216.44	(3)	
Arkansas Arts Center	300.00	-193.00			
Old State House	2,193.00	-2,241.00			
Park Hill Water Works	0.00	0.00		1,000.00	-1,000.00
<u>Other Revenue and Expense</u>					
Travel	0.00	-200.00		7,000.00	-7,000.00 Left at 2015 budget in case of long garden tour
<u>General Expense</u>					
Board		0.00			
Postage & Supplies		-59.00			-120.00
Directory		-1,437.00			-1,500.00
Chair Orientation		-653.00			750.00
NET INCOME/EXPENSE	<u>23,496.00</u>	<u>-15,524.00</u>	<u>-877.44</u>	<u>29,700.00</u>	<u>-27,200.00</u>

(1) Budget for all seminars
(2) Budget for all new member trng.
(3) Budget for both greenhouses

Pulaski County Master Gardeners
BANK of the OZARKS
YTD 2015 and 2016 Budget

	<u>BUDGET 2016</u>		
	Income	Expense	Income Expense
<u>General Revenue</u>			
Membership dues	9,025.00		8,500.00
<u>Revenue and Expense</u>			
Logo Clothing	1,102.00	-1,142.00	2,000.00
License Plates	105.00	0.00	200.00
Other Expense*	0.00	0.00	
Spring Picnic	1,208.00	-877.00	4,000.00
Christmas (2014 actual)	3,848.00	-4,743.00	4,000.00
Ice Cream Social		-132.00	
<u>General Expense</u>			
Awards		-125.00	-200.00
Postage-Supplies		-395.00	-300.00
Facebook/Photography		0.00	-100.00
Meeting Welcome		-24.00	-50.00
Mo. Mtngs. Honorariums		-50.00	-1,000.00
PNG Registrations		-660.00	-700.00
Local Travel		-60.00	-200.00
<u>New Member Expense</u>			
-(2014 New member - Curran Hall)		-36.00	-50.00
Reception (2014 Exp.)		-174.00	-200.00
<u>Projects</u>			
Argenta			
Cammack Fruit Demo			
Contemplation Garden			
County Extension			
Governor's Mansion			
Hays Center			
Historic Arkansas			
Maumelle Comm.Center			
Mt. Holly Cemetery			
Old Mill			

Considered new members in 2015 and about same non-renewing members.

-2,000.00 No outstanding sales or expense. Marcella says 2,000 is reasonable for 2016.

Same as 2015

For unexpected, unusual income or expense. (2015 charge by bank for stop payment.)

-4,000.00 2014 revenue almost \$4900.

-4,000.00

-200.00 No budget last year

-200.00 Same as 2015 budget.

-300.00 Exceeded budget in 2015; bank delivered two orders of checks in error.

-100.00 Same as 2015.

-50.00 Same as 2015 - primarily candy at sign-in desk at monthly meetings.

-1,000.00 All honorariums will be paid thru Bk of Ozarks; 2015 pmts in Bk of Amer.

-700.00 Same as 2015.

-200.00

Pinnacle Mountain

River Market

War Memorial

Wildwood

Total all Projects

INCOME LESS EXPENSES

15,288.00

-1,013.00

-9,257.00

18,700.00

-2,000.00 Based on 2014 and 2015 YTD expense.

-15,025.00