

Pulaski County Master Gardeners
Executive Board Meeting
January 17, 2023

Welcome: President Carol Mendel commented about the successful Executive Board Retreat the previous week on January 13, 2023, and the work accomplished to prepare for the year ahead.

Members Present: Members present were Carol Mendel, Sara Jordan, Pam Abrams, Cindy Strauss, Pam Gadberry, Pam Abrams, Arlene Sevilla-White, Nancy Archer, Jan Brandeburg, Susan Rose, and Deeana Montgomery. Blanca Hernandez was absent.

Minutes: Minutes for the January 13, 2023, Executive Board Retreat and the November 15, 2022, Executive Board and General Meeting were presented by Secretary Deeana Montgomery. Cindy Strauss moved that the minutes be approved as presented, and Pam Abrams seconded. The minutes were approved.

Treasurer's Report: Treasurer Pam Gadberry presented the statements from Bank of America and Bank OZK accounts as of 12/31/2022.

The budget will be posted on the website.

Carol commented that we will proceed as usual with a contribution to the Janet Carson Scholarship Fund.

Per the manual, the signature card for Bank OZK will be updated for 2023. Sharon F Gragg, Randy Forst, Suzanne Potts, Susan Stewart, and Jill Bloom shall be removed. Names to be added to the signature card are Carol Mendel, President; Cindy Strauss, Past President; Arlene Sevilla-White, Assistant Treasurer; and Derek Reed, County Agent. This information will be notarized.

A proposal was made at the retreat that PCMG will provide \$500 for the 2023 State Master Gardener Convention. Pam Abrams moved that we accept this proposal; Deeana Montgomery seconded the motion. The motion passed.

The organization will provide complimentary t-shirts for members paying 2023 dues before April 30.

Arlene moved that we accept the treasurer's report. Cindy seconded. The report was approved.

Carol said that the membership list will be reviewed and the categories of active, lifetime, and lifetime plus will be updated as well as explained in the future to the membership. The county office will maintain current, updated lists. A deadline for member status changes such as Leave of Absence and Sustainer was discussed.

Old Business: The proposal for a new project at St Joseph Center of Arkansas will be delayed.

New Business: The approved amount of \$ 500 will be presented to the 2023 Arkansas State Master Gardener Conference. Carol and Cindy will update the membership roster. Plans will be made to introduce the new County Agent, Derek Reed, to the board and to the membership.

Cindy moved that we set November 15 of each year as the deadline to submit member status changes. Pam Abrams seconded. The motion was approved.

Reports: Per Carol, it has been brought to our attention that logos on recent MG apparel ordered by the Stuff Committee do not meet the state Master Gardener guidelines. Logos must include the county and state insignia. Money has been spent on incorrect merchandise. Going forward the Stuff Committee will use the proper logo.

Carol emphasized that we need to establish a chain of command so that projects and committees report to the proper board member and then the board communicates with the county office. She also requested the help of Susan Rose, Member-At-Large, to assist with power point presentations.

First VP: Sara Jordan reported on projects and presented an updated list of project chairs and co-chairs. Sara will keep the list updated on the website as an administrator. Chair/co-chair training will be held following the February general meeting. PCMG will provide lunch.

Second VP: Pam Abrams will also be a website administrator to maintain standing committee information. Pam, as a member of both the board and the social committee, will communicate plans for social committee to organize an event introducing the new county agent to the membership.

Pest: Cindy Strauss presented the schedule of PEST visits for the year. There will be 14 in order to maintain the normal schedule of review. Cindy is also organizing a master file of project reviews.

Addendum: Carol requested that a member of the board coordinate with member Patti Womble and the St James United Methodist Church groundskeeper to organize PCMG volunteers for workdays improving church grounds. Susan Rose volunteered.

Pam Abrams moved that the meeting adjourn; Pam Gadberry seconded. The motion passed. The meeting was adjourned at 11:10 a.m.

Respectfully submitted,

Deeana Montgomery

Secretary